



Small Town
Big Hearts

HINCKLEY TOWNSHIP

1410 Ridge Road Hinckley, Ohio 44233
330-278-4181 | www.hinckleytp.org

James Burns, Trustee • Melissa Augustine, Trustee • Raymond Schulte, Trustee • Martha Catherwood, Fiscal Officer

BOARD OF TRUSTEES

January 19, 2021 • REGULAR MEETING • 6:30 p.m.

TRUSTEE MEETING WILL BE A VIRTUAL MEETING ONLY

**GO TO www.Zoom.us, sign-in, enter Meeting Room 8710930585 and Passcode 45wURf
Or dial (312)626-6799 and follow the prompts**

Call Meeting to Order, Roll Call, Salute the Flag

BID OPENING @ 6:30 PM – HINCKLEY TOWNSHIP LAWN CARE BID 2021 - 2023

Approval and Signature of Minutes

Police:

- Request approval to purchase scheduling software from Planit-Police at a cost of \$1,350.00 (1 year subscription)
- Request approval to purchase HDVR Recorder to replace current system through Zadar Technologies at a cost of \$2,992.00
- Request to purchase Quartet Glass/Magnetic Dry Erase Board for Sergeant's Admin Office through Amazon at a cost of \$165.99 (matches dry erase boards that have been purchased throughout the building)
- Request to purchase filing cabinet for Sergeant's Admin Office through Amazon at a cost of \$267.51 (matches current office furniture Bush Business Furniture)
- Request approval for travel appropriations:
 - FBI LEEDA Training for Sgt. Singleton at a cost of \$2,085.00 (3 week course that covers Supervisor, Command and Executive)
 - 1 day Negotiating Class for First Responders put on by Tactical Defense Training for Singleton, McCourt, Parente, Piroli & Miracle) at a total cost of \$375.00 to be held at the Medina County Sheriff's Office on February 10, 2021
 - Facebook and the First Amendment through the Ohio Association Chiefs of Police presented by Mark Weaver at a cost of \$150.00, the class will be held virtually on April 15, 2021 (Note: All training is local with no additional cost)
- Request approval to purchase through Cleveland Communications (2) BeOn cell phone applications for Chief Centner and Sgt. Schroll at a total cost of \$240.00 for 2021

Fire:

- Request for compensation change – move Augustin Ruggiero from 6-12 months pay to his full rate of \$16.54 effective February 1, 2021 (completed his 12 month probationary period)
- Request appropriations for the creation of stickers for the Fire Department 2021 sticker certification by Gorilla Graphics at a cost of \$228.45
- Request appropriations for payment to Emergency Response System for records management and reporting at a cost of \$2,741.14
- Request appropriations for the renewal of NFPA membership at a cost of \$175.00

Service:

- Discussion of costs to hire independent engineering firm to complete concrete road specs for bidding the replacement on Valley Brook Blvd. between Willow Brook Lane and Brook Hollow Oval
- Discussion to add electronic door locks on three doors in Town Hall to improve and control accessibility and security.
- Discussion on continuing concrete pad replacement on Bethany in 2021
- Bike safety signs discussion

Ms. Augustine: (Fire and Police)

- Motion to purchase OTA Early Bird Registration for the online conference at a fee of \$65.00 for Trustee Augustine
- Discussion to appropriate funds for an addition to the current police department building
- Motion to amend the Organizational Minutes to appoint David Centner as Chief of the Police Department for the year 2021 at an annual salary of \$92,000.00 with four weeks of vacation, effective January 1, 2021



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Mr. Burns: (Buildings, Parks, Roads & Service)

- Pandemic Plan and Township response
- Road resolutions for paving Bellus Road (east) and Maple Hill
- Resolution for engineers to proceed with Forest Drive cul-de-sac construction bids
- Discussion to add electronic door locks on three doors in Town Hall to improve and control accessibility and security
- Request to purchase 25 feet Ethernet cable for Townhall Meeting Room
- Request to purchase 15 feet HDMI cord
- Resolution to approve entering into agreement with the Medina County Board of Commissioners for the sale of Materials to Township/Villages
- Request approval to purchase a laptop power cord, wireless mouse and wireless keyboard for Administration Office
- Discussion of East Wall of Old Fire Station Architect's construction estimate

Mr. Schulte: (Administration, Cemeteries & Zoning)

Ms. Catherwood: (Township Fiscal Officer)

- Resolution approving HRA reimbursement to Mike Schroll in the amount of \$600.00 in accordance with the Sergeant's CBA
- Resolution authorizing the OPWC loan payment in the amount of \$36,081.62; which includes the January 2021 payment and the July 2020 payment which had been deferred due to the COVID-19 Pandemic
- Motion approving Jennifer Amburn Trustee Meeting Recording Secretary at a rate of \$15.00/hr
- Motion to accept updated Credit Card Authorized User List
- Fund Status

Public Questions & Comments:

Payroll & Payment of Bills:

Adjournment: