

May 18, 2021—Trustee Meeting

Chairman Burns called the meeting of the Hinckley Township Board of Trustees to order at 6:31pm. on May 18, 2021. Present were Trustees Melissa Augustine, Jim Burns and Chris Kalina, Fiscal Officer Martha Catherwood, Police Chief Centner and nine members of the Hinckley Citizen of the Year Committee. Joining virtually were 10 residents and two reporters. All joined the Pledge to the Flag.

Mr. Burns made a motion to approve the Regular Meeting Minutes of May 4, 2021 and the Special Meeting minutes of May 4 and May 7, 2021. Augustine second. Vote: A-yes B-yes K-yes

The Citizen of the Year Committee Presented their Proclamation naming Trustee Raymond Schulte posthumously Citizen of the Year. The committee read a proclamation highlighting everything that Trustee Schulte did for Hinckley Township and how much he loved the Township. Mr. Schulte's wife, Emma Schulte, accepted the award in Ray's honor. The Trustees thanked the committee for their work and commitment.

SERVICE

Mike Behary joined virtually.

Mr. Burns made a motion for appropriations to purchase drainage pipe for cross-culvert replacement on Bellus Road through **Cleveland Supply** at a cost of **\$2,016.80**. Kalina second. Vote: A-yes B-yes K-yes

Mr. Burns asked Mr. Behary about the condition appraisal of the bucket truck. Mr. Behary stated that the International truck was chosen and is in good working condition. Two items needed to be fixed and were taken care of by the vendor. Burns stated that the motion from May 4 meeting stands.

Ms. Augustine asked Mr. Behary about mulching the Township square for the Memorial Day Parade. He indicated that he will work with his crew to complete prior to the event.

POLICE

Nothing new to report

FIRE

Chief Grossenbaugh joined virtually.

Ms. Augustine made a motion for an emergency repair appropriation of **\$1,823.17** through **Life Safety Systems, LLC**. After the \$500 deductible, insurance will reimburse the Township \$1,323.17 to repair the Fire Station Fire Alarm Panel. Kalina second. Vote: A-yes B-yes K-yes

Ms. Augustine made a motion for an emergency repair appropriation of **\$1,398.16** through **Cummins Sales and Service** to the fire station generator. Repairs included the charging station and replacement batteries. Kalina second. Vote: A-yes B-yes K-yes

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Ms. Augustine made a motion to approve training for Assistant Fire Chief Gerbasi for a fireworks class at a cost of **\$50** from **North Eastern Ohio Fire Prevention Association**. Kalina second. Vote: A-yes B-yes K-yes

Ms. Augustine made a motion for appropriations of \$21,461.75 for 5 radios, batteries and programming and \$5,026.67 for a remote mount for a total of **\$26,488.42** from **Motorola Solutions**. \$25,480.03 will be supported through the MARCS grant and \$1,008.39 from the Fire Department fund line. Kalina second. Vote: A-yes B-yes K-yes

Ms. Augustine made a motion to rescind an April 6, 2021 motion to appropriate **\$5,848.99** to **Force USA** for a G12 All-in-one Trainer for the workout area. Kalina second. Vote: A-yes B-yes K-yes

Ms. Augustine made a motion for appropriations of **\$1,693.98** for repairs to Squad 37 through **W.W.Williams**. Kalina second. Vote: A-yes B-yes K-yes

Ms. Augustine made a motion to approve training at the **University of Akron** at a total cost not to exceed \$500.00, as follows:

- Lieutenant Thomas and Firefighter/Paramedic Higginbotham – October 4, 2021
- Chief Grossenbaugh and Firefighter/Paramedic Mordowski – October 5, 2021
- Firefighter/Paramedic Blair - October 6, 2021

Kalina second. Vote: A-yes B-yes K-yes

Chief Grossenbaugh presented the first quarter report for January – March. Currently, the fire department has responded to 51 more calls than this time in 2020.

ZONING

Mr. Kalina stated that there will be a Zoning Commission Public Hearing on June 3rd. The Meeting will begin at 6:30pm and will include amendment language for solar panels, service stations and conservation districts.

Mr. Kalina stated that Hoppy Dudes had their Grand Opening and completed the revised form for a special event request. All impacted parties were notified of the event, he was pleased the new process worked smoothly.

CEMETERY

The Trustees signed two deeds:

- Beach Cemetery (B. Bonezzi)
- Beach Cemetery (P. Bonezzi)

TRUSTEES

Mr. Kalina stated that the Oath of Office was administered to Marcus Fischer on April 1st as a Zoning Commission member and Andrew Arline on May 6th as a Zoning Commission Alternate.

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Ms. Augustine made a motion to amend the May 4, 2021 motion to accept the resignation of Joseph Piroli effective May 4, 2021 to May 3, 2021. Kalina second. Vote: A-yes B-yes K-yes

The Trustees discussed the architect submissions for the proposed Police Station addition. All bids submitted were impressive. Each trustee and Police Chief Centner provided their top choice and why. A consensus was reached that a Special Meeting will be scheduled to interview the following architectural firms: Brandstetter Carroll Inc., Domukar Architects, Bowen Plus, and LaBella.

Ms. Augustine made a motion to interview Brandstetter Carroll Inc., Domukar Architects, Bowen Plus, and LaBella for architectural services for the proposed police station addition. Kalina second. Vote: A-yes B-yes K-yes

Ms. Augustine discussed her Leadership Medina County application, due the beginning of June. At the March 2 Trustee Meeting, it was discussed that the Township would grant a sponsorship for Ms. Augustine's to attend. She asked to discuss it again with the full force of the Trustees, since Mr. Kalina was not yet a Trustee on March 2. Mr. Kalina stated that he is a 2005 graduate of the program and is in favor of Ms. Augustine attending and the Township paying for her tuition. Mr. Kalina continued that other public organizations have paid tuition and it will benefit the township similar to other professional development provided to township zoning, police and fire personnel.

Mr. Kalina made a motion to adopt **Resolution 051821-01**, approving a General Fund training appropriation of **\$2,200** for Ms. Augustine to attend the **Leadership Medina County** training program. Burns second. Vote: A-abstain B-yes K-yes

Ms. Augustine met last week with Kimble to discuss resident concerns regarding bin location on narrow driveways, and narrow driveways with culverts 3 pages of questions. In regards to narrow driveways. It was decided that residents should call Kimble directly to come out and assess options for the homeowner. Additionally, the opt-out letter will be revised to state that Kimble will take care of vacancies.

The Trustee discussed the lifting of State COVID Mandates effective June 2, 2021. It was decided that Jani King will begin cleaning on Mondays starting June 1, 2021 due to the holiday. The Township office will open June 2 to the public. The June 1 Trustee meeting will remain virtual, but the June 15 meeting will be a hybrid to include in-person and virtual attendance. The decision will be made at a later date if Zoom will still be utilized for resident comment.

Ms. Augustine reminded residents that the Memorial Day Parade will be May 31, 2021 at 9:00 a.m. The Trustees received approved for parade participants to throw wrapped candies from the Department of Health.

Ms. Augustine stated that trash service will be delayed June 4 to June 5 for Memorial Day.

Ms. Augustine opened discussion about "Keep Hinckley Township Rural." The Trustees feel strongly that they would like to hear from the resident group. The group has not reached out to the Trustees as

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of yet. The Medina County Prosecutor's Office has informed the Trustees that we must have a legal rationale to change minimum R-1 lot sizes to 5-acres. Mr. Kalina discussed his experience with zoning, how he increased lot sizes as a former trustee, stopped the interconnection of developments to rural areas, and past efforts the Township has utilized to protect its borders from annexation, all of which helps maintain Hinckley's rural character. The Trustees asked that any representative for "Keep Hinckley Township Rural" to reach out to the Trustees.

Mr. Burns said as of now, there are no old fire station east wall bid updates since the deadline was extended to May 20, 2021.

Trustees previously held a special meeting to discuss a Capital Improvement Grant contract with the Ohio Department of Natural Resources (ODNR) in regards to Kobak Fields. The Trustees discussed RAH's responsibilities and modification of the existing use agreement with RAH for the ballfields. It was agreed that a formal review of the use agreement language will be completed by the Medina County Prosecutor's Office to include responsibilities associated with the installation of the new LED lighting system.

Mr. Burns made a motion to adopt **Resolution 051821-02**, approving the application of the ODNR Capital Improvement Grant for LED lighting at Kobak Field in the amount of \$32,000.00. Augustine second. Vote: A-yes B-yes K-yes

Mr. Burns gave an update on the proposed conservation property donations from the Gibson, Bacik, and Kopchack properties. The Cleveland Metroparks is only interested in the Gibson property due to its proximity to current park system holdings. The Metroparks feel they can manage the property without Township involvement, though Mr. Gibson would still like to have Hinckley Township involved so there is a community connection.

Discussion ensued on how the Metroparks would be told. Mr. Burns will reach out to the Cleveland Metroparks regarding the land.

The Trustees then discussed the Bacik property. Mr. Burns stated that West Creek Conservancy may be interested in the property. Discussion ensued on what it would mean for the Township if it was involved with the land.

The Trustees then discussed the Kopchack property. Mr. Kopchack is open to whatever the Township wants to do with the property. Discussion on what other communities have done in this situation and if a committee may be needed to be established for these types of property donations. There are many things to consider including insurance and liabilities. The Trustees tabled the property for now.

Mr. Burns discussed the Buzzard Cove liquor application. Chief Centner and the Trustees mentioned that they do not have a problem with this application. The consensus was to not request a State hearing for this application.

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Mr. Burns discussed the Korner LLC liquor application. Originally there was no cause to request a hearing after due diligence by the Trustees.

Our Lady of Grace Church asked the Township if they could purchase the old township septic tank aerator. It was determined that \$75.00 value was a fair price for the 40-year old aerator.

Mr. Burns motioned to adopt **Resolution 051821-03**, approving the sale of an obsolete aerator obsolete to Our Lady of Grace Church for \$75 per ORC 505.1. Augustine second. Vote: A-yes B-yes K-yes

FISCAL OFFICER.

Mr. Burns made a motion for approval of the following to be Medina County Township Association members for the 2021-2022 year at a cost of \$260.00 (Burns, Augustine, Kalina, Catherwood, Peterlin and Wilson). Augustine second. Vote: A-yes B-yes K-yes

Mr. Burns made a motion for an outside mailbox from **Amazon** not to exceed **\$70.00** for Ms. Catherwood. Augustine second. Vote: A-yes B-yes K-yes

Mr. Burns motioned to adopt **Resolution 051821-04** authorizing the transfer of all funds currently held in the Star Plus investment account into the Star Ohio investment account effective May 31, 2021. Augustine second. Vote: A-yes B-yes K-yes

Ms. Catherwood stated the fund balance is \$6,014,996.50.

There were no public questions or comments.

Mr. Burns made a motion to pay bills and payroll in the amount of \$76,269.86. Kalina second. Vote: A-yes B-yes K-yes

Mr. Burns motioned to adjourn the meeting at 8:18 p.m. Augustine second. Vote: A-yes B-yes K-yes

The Board reviewed and signed purchase orders and bills.

The minutes of the meeting were approved by:







