

Chairman Schulte called the meeting of the Hinckley Township Board of Trustees to order at 6:30 p.m. on July 21, 2020. Present were Trustees Melissa Augustine, Jim Burns and Ray Schulte, residents and reporters. All joined the Pledge to the Flag.

POLICE

Ms. Augustine made a motion to approve appropriations and approval to purchase new portable radio from Cleveland Communications at a total cost of \$1915.86. There being no further discussion. Burns second. Vote: A-yes, B-yes, S-yes.

Ms. Augustine made a motion to approve appropriations and approval to purchase new body camera from Kustom Signals, Inc. at a total cost of \$834.90. Chief explained this is a back-up camera and they like to keep a spare in the event one breaks. Trustee Schulte asked if all officers have a body camera and Chief stated yes. There being no further discussion. Burns second. Vote: A-yes, B-yes, S-yes.

Ms. Augustine made a motion to enter into Resolution 072120-01, an agreement for Supplemental Law Enforcement Services with Medina County Commissioners' for a period of five years commencing December 31, 2024 with a sixty, forty -split, between Hinckley Police and Hinckley Fire. There being no further discussion. Trustee Schulte asked Chief if he is still pleased with the service and the Chief stated yes. Burns second. Vote: A-yes, B-yes, S-yes.

BID OPENING for the replacement of the wastewater treatment plant behind the old fire and police station.

At this time, Chairman Schulte presented two bid packages to open and present to the public. The bidders were Gill Farms LLC and Nerone & Sons. The first bid opened was submitted by Gill Farms LLC in the amount of \$94,000.00. The second bid opened was submitted by Nerone & Sons in the amount of \$115,000.00. Chairman Schulte requested to table the matter as all bids exceeded the engineers estimate by the allowable 10% over threshold) so no action could be taken by the Board in awarding the contract. Mr. Burns is going to share bids and results with Otisco Engineering and the Prosecutors office for a next-step program.

SERVICE

Mr. Behary informed the Trustees of the work done at the youth ball fields, the original quote was for \$6,000.00, they kept in house and the cost came in under \$2,000.00. They are working on clearing a couple big trees that came down on Stony Hill and it will take a few days. Mr. Behary stated that there is a cement pad caving at Walden Pond and it can be fixed by replacing the base material. Mr. Behary received an estimate from a concrete leveling company for \$2,700.00 to lift 3 pads using foam, and if the Township did the work the cost would be approximately \$2,400.00 plus cost for equipment. Mr. Behary asked Trustees for their comments. Trustees agreed a great idea to level the concrete.

FIRE

Chief Grossenbaugh presented the 2020 half year report: There were 274 calls and 208 were EMS calls, 66 fire related, COVID status has dropped call volume. The average response time is 7 minutes and 40 seconds. They had 24 overlapping calls and gave mutual aid 15 times, received mutual aid 12 times. They utilized life flight once and had 18 lift assists, and there were 28 patient medical refusals. The Medina County All Hazards team - they used the fire investigation unit once and Hazmat once. Chief stated that they are receiving a high number of calls directly to the station which delays response time, calls should be made directly to 911, there were 76 inspections and 31 members of the department have completed 814 hours of training so far this year.

Ms. Augustine made a motion to amend a motion made on April 21, 2020 to approve appropriations for the purchase of equipment for the new fire engine from Fire Safety Services, Inc. from a total cost of \$11,204.80 to \$11,256.80. There being no discussion, Mr. Burns second. Vote: A-yes, B-yes, S-yes.

Ms. Augustine made a motion to request appropriations and approval for installation of radio and equipment in the fire engine by North Coast Two Way Radio at a cost of \$250.46. There being no discussion, Mr. Burns second. Vote: A-yes, B-yes, S-yes.

Ms. Augustine made a motion to request appropriations and approval to repair driver side mirror on pick-up truck #34 by M&T Autobody at a cost of \$518.00. There being no discussion, Mr. Burns second. Vote: A-yes, B-yes, S-yes.

Ms. Augustine made a motion to request appropriations and approval to purchase E6000 Plus Camera with laser pointer imaging kit through Fire Safety Services, Inc. at a cost of \$6,920.75 plus shipping (receiving credit of \$500.00 when old camera is returned). There being no discussion, Mr. Burns second. Vote: A-yes, B-yes, S-yes.

Ms. Augustine made a motion to request appropriations and approval for the annual PM, annual pump test and annual ladder testing on Engines 31 and 32 by W.W. Williams at a cost of \$1,415.00 for each vehicle (total \$2,830.00). There being no discussion, Mr. Burns second. Vote: A-yes, B-yes, S-yes.

Ms. Augustine made a motion to request appropriations and approval to purchase equipment for the new fire engine through Fire Safety Services, Inc. at a cost of \$1,072.02. There being no discussion, Mr. Burns second. Vote: A-yes, B-yes, S-yes.

Chief stated that on August 8, 2020 the Fire Department will hold a blood drive at the fire department.

TRUSTEE BURNS

Road work to be considered for 2021.

The Trustees agreed to move forward with the following road projects for 2021:

- Bellus Road East extension from State Road to the east township border. “2 grind plus
 - MCEngineers to produce two estimates for 2021
 - a) 448 hot mix asphalt
 - b) 402 and chip/seal
- Maple Hill - is a very short road only about 200 feet long. Repair and chip seal for 2021 consider using #57 stone in the chip seal mix. #57 is a larger stone and rides a bit rougher until the road gets some traffic. There is a possible cost savings using #57. MCE will give us estimates.
- Valley Brook Blvd - Concrete replacement - from Willow Brook Ln. to Brook Hollow Oval. Approximately 700 feet, full width concrete replacement for 2021.
 - Ms. Augustine requested looking at the entire remaining length of Valley Brook including the stub street to the south. (~2100 feet) to determine cost of two phases versus three phases. We will ask the MC Engineers to estimate that project as well.
- Forest Rd. cul-de-sac - Consider 448 hot mix asphalt instead of 402 and chip/seal. This is under consideration. This is along dead-end road with no turnaround area. Asking MCE to consider both options
 - Consider 448 hot mix asphalt as it won't rub off as easily when large heavy vehicles turn around in cul-de-sac
 - 402 and chip seal may be cheaper option to use to build up the road base. We will consider that as well. (Usually 448 is more expensive than 402 and chip seal but the economy today has driven down its cost (temporary)). If that pricing holds up into next year it may be viable to use 448.
- Bethany - There are two options for MC Engineers to estimate.
 - MCE to estimate grinding off 1-1/2 to 2" of existing concrete and repairing where needed then using a hot mix asphalt overlay on top of the existing concrete. This is a new process for the township and is counter to past practice. It is not a new process to road construction.
 - Burns suggested to solicit input from affected residents on trying a new process. They may not want a blacktop road having had and concrete since day one and having had paid taxes to support a concrete road. It could save money but, in my opinion, it is not without risk, as there are some engineering concerns (impacting longevity) to consider.
 - OR
 - Concrete pad replacement for remainder of street, 750 feet north as was done in past. This would complete the road work for Bethany.

The following road projects were discussed but are not under consideration, requiring Medina County Engineer's estimates:

- Mattingly Road - suggested putting off full-road reconstruction until 2023 as substantial prep work needs to be completed. Like, clearing the tree canopy so heavy trucks can maneuver on the road in 2021 and 2022, completing full depth repairs and culvert work in 2022. Our Service Department can clear the canopy and complete repair (manpower and money limiting), and complete culvert work. Critical repairs will be completed as needed.
- Michelle Ridge repairs and chip/seal - MCE suggested putting chip/seal off until 2022 and allowing the Service Dept. to do full depth repairs in 2021 in preparation for road overlay with chip/seal in 2022
- Oakwood - skip large projects for near term, sustain road and make full depth repairs as required.
- Vista Ridge - Wakefield Run Access Road - Install breakaway chain fence across the service road. Emergency Access/Service road was given to the township as a 8 foot wide easement. Ms. Augustine inquired as to the cost of a fence and spoke about the HOA informing residents that the road is a considered a walking path and common area to be utilized by residents. No vehicles allowed, except emergency vehicles.
- West Boston Rd. - suggested we wait until Broadview Hts. approaches us. This road section is shared across the center line.
- Laurel Road - Add centerline this year if possible. Getting a second quote from vendor.
- Add all roads to be striped to Medina County Aggregate Striping Program for 2021.

ZONING

The Trustees reviewed and signed a plat for a parcel lot split of the VanDeusen property on River Road.

CEMETERY

Mr. Schulte made a motion to purchase back Maple Hill Cemetery Lots – Section 4 Row 4 Plot 138 Grave/Lots 1 & 2 from Robert D. and Margery D. Miller in the amount of \$1,500.00 (\$1,600.00 minus administration fees). The lots were originally purchase in 2012 at non-resident rates. Burns second. A-yes, B-yes, S-yes.

Mr. Schulte stated there are 3 cemetery deeds to sign:

Cemetery Deed for Beach Cemetery (Drensky)

Cemetery Deeds for Maple Hill Cemetery (Nelson) (Painting)

TRUSTEES

Ms. Augustine stated that the Associated Consulting Solutions Contract will be tabled until after the State Fire Marshal's Office submits their input on the school project.

Ms. Augustine made a motion to go into Executive Session to investigate charges of a Hinckley Township Firefighter at 7:35 p.m. Second Burns. A-yes, B-yes, S-yes.

Ms. Augustine made a motion to return from Executive Session at 7:45 p.m. Schulte second. A-yes, B-yes, S-yes.

Ms. Augustine made a motion to designate Hinckley Fire Chief Grossenbaugh to investigate conduct of a firefighter under Ohio Revised Code 505.38. Second Burns. A-yes, B-yes, S-yes.

Ms. Augustine stated the Township e-newsletter will go out in the beginning of August, please go to the Township website homepage to subscribe.

Mr. Burns made a motion to cancel the Trustee meeting scheduled for August 4, 2020. Augustine second. A-yes, B-yes, S-yes.

Mr. Burns made a motion to schedule a special meeting for July 31, 2020 at 8:00 a.m. to handle paying of bills and other business essential to Township operations and to discuss the next steps for the Waste Water Treatment Plant proposal. Augustine second. A-yes, B-yes, S-yes.

Mr. Burns gave an update on the trees for Kobak Fields, Mr. Burns stated he met with Jared Bartley of Cuyahoga Soil & Water Conservation District, Meg Hennesey CSWCD, Heather Liccardi RRWC, Richard Pearl of 350 Hinckley, Mike Oyler RAH, President. A plan to plant specific tree species was proposed and will be executed in the Fall.

The Trustees discussed and decided to use recycled concrete as base aggregate for cost savings on Salem Court. The Township considered allowing 304 Recycle Concrete Aggregate use for sub-base material for a deduct of \$8.50 / CY. This would equal a total credit of approximately \$1,912 and the subbase item would be billed at \$41.50 / CY rather than \$50.00 / CY. It was determined that this has been allowed in the past recent projects with Medina County Engineers support. This is a good way to recycle concrete back into our projects.

Mr. Burns made a motion to permit Fabrizzi to substitute virgin aggregate as per their original bid with 304 recycled concrete aggregate for sub-base material for a deduction of \$8.50/cubic yard for an estimated savings of \$1,912.00. Schulte second. A-yes, B-yes, S-yes.

Mr. Burns made a motion to rescind the motion made in the organizational meeting that in lieu of providing a Township cell phone for eligible Service Department members, they may choose to offset their personal cell phone cost by providing proof of work-related use to receive a \$25.00 monthly Township reimbursement. Augustine second. A-yes, B-yes, S-yes.

Mr. Burns made a motion to approve that Township cell phone for all eligible Service Department members, they will be paid a monthly stipend of \$25.00 to offset their personal cell phone use for Township business. Usage shall be approved by the Road Superintendent and certified monthly by the Trustee liaison. Augustine second. A-yes, B-yes, S-yes.

Mr. Burns suggested that the Trustees submit to public a Request for Qualifications from Architects for the East Wall of Old Fire Station repairs and renovation for energy efficiency. The proposal and the public notice was discussed with the Trustees. No motions were made. Ms. Augustine was to submit her edits to Mr. Burns to review so it may be discussed and finalized at the next meeting.

Mr. Schulte made a motion that bills will be paid outside of the regular schedule to avoid late fees. Augustine second. A=yes, B=yes, S=yes.

Mr. Schulte stated he reviewed with Ms. Peterlin and Mrs. Miller and the County Prosecutor the opt-out procedure for 2021 for Kimble. Mr. Schulte discussed the plan for the opt-out and stated the idea is to avoid the walk ups to the Township. It was highly recommended by the Prosecutor's office that the Township will not accept walk-ups for opt-outs. Mr. Schulte stated letters will be mailed explaining timelines, a form will be prepared for use on the website.

Ms. Augustine stated that she can include the form on the e-newsletter, but her concern is for people that do not have capabilities to complete online and Mr. Schulte stated they discussed that and it will be necessary for them to ask someone to assist them fill the form out.

Mr. Schulte stated the 4 Kimble recycling containers at the Township will be removed and replaced with 4 Rumpke recycling containers.

Mr. Schulte made a motion for appropriations to purchase the license for the Adobe 2017 for the Administration and Zoning Office in the amount of \$208.99 to be used for the trash opt-out form and for various online forms. Burns second. A=yes, B=yes, S=yes.

FLOOR

Mr. Schulte stated that if anyone wishes to address the Board of Trustees they must come up to the microphone and it will be the Chairman's discretion to limit personal attacks.

Monique Ascherl, 869 Center Road, Hinckley

Ms. Ascherl asked for an explanation of the replacement of the septic system for the Police and Town Hall. Ms. Ascherl stated she understands the need for it, but would like further explanation because she has concerns that the Town Hall will not be renovated in the near future so why should the Trustees spend so much on a replacement system now. Trustee Schulte stated the Township is required to replace the system as per the EPA. Discussion followed.

Jack Swedyk, 2630 Morningstar, Hinckley

Mr. Swedyk stated he is glad the Township is entertaining the idea of using blacktop. Mr. Swedyk stated that he believes with proper maintenance it will provide more value.

Ann Marie Brobst

Trustee Meeting – July 21, 2020

Asked for clarification on the access road that runs from Vista Ridge to Wakefield Run. Asked for clarification on who owns the road. Mr. Burns stated it is a Township Road, it is used for emergency vehicles. Discussion followed on who maintains the road.

Mr. Schulte made a motion to adjourn the Regular Meeting at 8:23 p.m. Augustine second. A-yes, B-yes, S-yes.

The minutes of the meeting were approved by:
