

Trustee Regular Meeting – March 3, 2020

Chairman Schulte called the meeting of the Hinckley Township Board of Trustees to order at 6:31 p.m. on March 3, 2020. Present were Trustees Jim Burns, Melissa Augustine and Ray Schulte, Fiscal Officer Martha Catherwood, 19 residents and 1 reporter. All joined the Pledge to the Flag.

Mr. Schulte made a motion to approve the Regular Meeting Minutes of February 18, 2020. Augustine second. Vote: A- yes, B-yes, S-yes.

POLICE DEPARTMENT

Ms. Augustine made a motion to approve a Travel/Educational appropriation for Patrolmen Piroli and Parente to attend the **Reid Technique** of Interviewing and Interrogation Course at the Jackson Township Police Department on May 18-20, 2020 at a total cost of **\$790.00**. Burns second. Vote: A-yes, B-yes, S-yes.

Ms. Augustine made a motion to approve the following Travel/Educational appropriations:

1. Patrolman Singleton to attend the Ohio Peace Officer Training Academy Semi-Auto Pistol Instructors course at the Summit County Sheriff's Officer Training Facility on July 27-31, 2020 at a total cost of **\$875.00**.
2. Patrolman Singleton to attend the **Tactical Defense Training Basic SWAT** course held in Uhrichsville, OH on April 20-24, 2020 at a training cost of \$250.00 and room and board costs of \$602.04; for a total cost of **\$852.04**. The training cost is usually \$1,000.00, but \$750.00 of the expense was offset through grant funding.
3. Patrolman Goff to attend the Ohio Peace Officer Training Academy ARIDE (Advanced Roadside Impaired Driving Enforcement) course at the OPOTA Richfield Campus on May 4-5, 2020 at no cost.
4. Patrolman Parente to attend the Ohio Peace Officer Training Academy Sexual Assault Investigation course held at the **OPOTA** Richfield Campus on July 20-22, 2020 at a total cost of **\$345.00**.

Burns second. Vote: A-yes, B-yes, S-yes.

Ms. Augustine made a motion to approve the purchase of tactical body armor and a ballistic helmet through **Pro-Tech** at a total cost of **\$4,314.00**. Chief Centner explained that the equipment will be used by Patrolman Singleton who has been assigned to a multi-jurisdictional tactical unit. Mr. Burns asked if this equipment was individualized to Patrolman Singleton, Chief Centner replied it was, adding that the equipment has a 5-year life period.

Burns second. Vote: A-yes, B-yes, S-yes.

Ms. Augustine made a motion to approve the purchase of new body camera mounts (which includes a system software upgrade, including video/picture redaction at no cost) at a cost of \$907.80 and a Fixed Kloud Storage (100GB unit) Annual Subscription at a cost of \$264.00 from **Kustom Signals, Inc.** Total cost is **\$1,171.80**. Mr. Burns asked if the Kustom Signals Kloud Storage was used by other police departments. Chief Centner replied in the affirmative and that the company is a secure vendor. Burns second. Vote: A-yes, B-yes, S-yes.

Ms. Augustine made a motion to approve a three-year subscription fee through **Lexipol** for Annual Law Enforcement Policy Manual and Daily Training Bulletins. Pricing is as follows:

Year One - \$5,571.00

Year Two - \$5,760.00

Year Three - \$5,933.00

Chief Centner explained that the multi-year agreement will lock-in a 3% annual increase.

Burns second. Vote: A-yes, B-yes, S-yes.

Ms. Augustine made a motion to approve the purchase of a Blue/Red Runner Kit for the 2019 Chevy Traverse from **HG2 Emergency Lighting** at a cost of **\$629.00**. Burns second. Vote: A-yes, B-yes, S-yes.

FIRE DEPARTMENT

Ms. Augustine made a motion to amend an annual preventative maintenance **Fallsway** appropriation for apparatus 37-2 from \$955.00 to **\$1,087.31**. Burns second. Vote: A-yes, B-yes, S-yes. Chief Grossenbaugh explained that additional labor and materials were required when the apparatus was being serviced.

Ms. Augustine made a motion approving an emergency repair to Squad 37 through **TPS Tire and Service Center** at a cost of **\$846.01**. Burns second. Vote: A-yes, B-yes, S-yes. Chief Grossenbaugh explained that a roof leak caused shorting of the electrical system.

Ms. Augustine made a motion approving John Otcasek return from his requested leave of absence on March 3, 2020. Burns second. Vote: A-yes, B-yes, S-yes.

Chief Grossenbaugh announced that the fire department has received a \$2,000.00 grant from the Medina Wal-Mart to offset equipment costs required for the proposed new engine.

SERVICE DEPARTMENT

Mr. Behary represented the Service Department.

Mr. Burns made a motion to approve the purchase of sewer brick for emergency repairs to catch basins from **Akron Sales** at a cost of **\$1,003.94**. Augustine second. Vote: A-yes, B-yes, S-yes.

Mr. Behary presented several quotes to replace the old fire station southeast bay garage door. Mr. Burns asked to table the discussion in order to comprehensively review all repairs/modifications needed for the old fire station bay doors. All agreed to table the item.

Mr. Burns made a motion to approve the purchase of four new tires for the Service Department Explorer from **Parrish McIntyre** at a cost of **\$836.00**. Augustine second. Vote: A-yes, B-yes, S-yes.

ZONING

Mr. Schulte made a motion accepting the resignation of Assistant Zoning Inspector Thomas Zablonty effective March 20, 2020. Augustine second. Vote: A-yes, B-yes, S-yes.

Mr. Schulte explained that Mr. Zablonty was notified that his OPERS retiree benefits would be reduced due to his part-time employment with Hinckley Township and is resigning to address this issue. Mr. Schulte complimented Mr. Zablonty's work for the Township. The Township is looking at any options that might continue Mr. Zablonty's services.

Mr. Schulte announced that the Hinckley Township Zoning Commission will be reviewing the site plan for the new Hinckley Elementary School at their March 5, 2020 meeting.

CEMETERY

The Trustees signed a Maple Hill Cemetery deed for Daniel and Janet Lynn Mooney.

Mr. Schulte introduced Doug Krause, a member of the Skyland Falls Development Company. Mr. Krause informed the Trustees that a fund-raiser for the Stream and Wetland Preservation Group raised enough funding to reforest a portion of the conservation area located within Skyland Falls. Davey Tree will provide 320 tree whips and 80 3-gallon container trees for the planting, which will take place on April 3, 2020.

Mr. Krause also informed the Trustees that the Skyland Falls Development Company was not aware of the street light requirement at the main entrance of the subdivision, but will be complying with this Township subdivision requirement. Street lights will be installed at the main entrance to Skyland Falls, the Stony Hill entrance on Hayden Lane and at the Ledges of Stone Creek. Mr. Burns questioned the need to install a street light at the entrance to the Ledges of Stone Creek since there are numerous street lights in the vicinity, he asked Mr. Krause to discuss with the Medina County Engineers Office.

TRUSTEES

Ms. Augustine asked the Trustees if they had any changes to the three policy amendment drafts she had forwarded. Mr. Burns replied he needed some clarification regarding the Township General Driving Rules and Regulations Policy and whether the restrictions would apply to personal vehicle use. It was decided to review the language of this policy further and forward amending the other two policies.

Ms. Augustine made a motion to approve **Resolution # 030320-01**, amending the **Hinckley Township Cellular Phone Use Policy** as submitted into the Public Record. Burns second. Vote: A-yes, B-yes, S-yes.

Ms. Augustine made a motion to approve **Resolution # 030320-02**, amending the **Hinckley Township Vehicle Use Policy** as submitted into the Public Record. Burns second. Vote: A-yes, B-yes, S-yes.

Mr. Burns tabled the 2021 State of Ohio Road Salt Resolution since the language it is not available yet.

Mr. Burns discussed amending **Resolution #082415-05** regarding Hinckley Township's Residential Subdivision Development Criteria. He pointed out that the current language requires center islands in permanent cul-de-sacs and now Medina County cautions against the installation of center islands. Secondly, the current language requires street lights be installed at all subdivision main entrances, Mr. Burns feels that in order to reduce light pollution, this regulation should require the lighting be LED, and able to be overridden by Trustee approval.

Mr. Burns made a motion to approve **Resolution #030320-03**, amending **Hinckley Township's Residential Subdivision Development Criteria** as follows:

CURRENT CUL-DE-SAC LANGUAGE: Center islands are required in permanent cul-de-sacs when a homeowners association accepts maintenance.

AMENDED TO:

CUL-DE-SACS - Center islands (within) township road right-of-ways are forbidden in permanent cul-de-sacs unless permitted by motion of the Trustees.

CURRENT LANGUAGE: LIGHTING - A street light will be installed and paid for by the developer and the monthly cost will be paid by the township. Street lights will only be installed at the main entrances of the subdivision.

AMENDED TO:

LIGHTING - A street light will be installed and paid for by the developer and the monthly cost will be paid by the Township. Street lights will only be installed at the main entrances of the subdivision. Developer will install highly efficient (LED) directional lighting to minimize light pollution to surrounding property. Only by written agreement by the Trustee may this regulation be overridden.

Augustine second. Vote: A-yes, B-yes, S-yes.

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Mr. Burns made a motion to accept the resignation of Service Superintendent Nick Haigh effective February 25, 2020. Augustine second. Vote: A-yes, B-yes, S-yes.

Foreman Mike Behary read the following submitted by Mr. Haigh:

"I want to thank the entire Board of Trustees for the overwhelming support that was given to me in my time as the Service Superintendent, I could not have asked for better. It has been truly a pleasure to work for Hinckley Township as an employee and serve the community as the Service Superintendent in their town. Thanks to all of the other Hinckley Township employees for the support, help and great relationships that I have made, it's truly appreciated."

Ms. Augustine asked Mr. Behary if the Bobcat Skid Loader that was approved for purchase at the last Trustee Meeting would still be used in Mr. Haigh's absence. Mr. Behary responded that the need of, and utilization of the Bobcat Skid Loader will not change despite Mr. Haigh's departure. Mr. Burns added that it is Mr. Behary who has the most experience with the in-house repairs that the Bobcat Skid Loader addresses.

Mr. Burns made a motion to adjourn into Executive Session for the purpose of hiring and compensation within the Service Department. Augustine second. Vote: A-yes, B-yes, S-yes.

Mr. Schulte reminded the audience that Buzzard Day is Sunday, March 15th. Volunteers are welcome to contact the Chamber of Commerce.

Mr. Schulte informed the Trustees that Hinckley Historical House renovations are complete and awaiting the State to inspect the lift.

Mr. Schulte indicated that he attended the Medina County Health Department Annual Meeting and brought back coronavirus information that is available to the public.

Mr. Schulte stated that former Republic Waste customers have been receiving bills and late notices, he is in contact with Republic Services and their automated system accidently sent the bills and notices out. The company will be issuing credits to all applicable residents.

Mr. Schulte announced that Citizen of the Year nominations would be accepted through March 6. He encourages residents to nominate individuals who contribute to the Township.

Mr. Schulte announced that the March 17 Regular Trustee Meeting is rescheduled for March 18 due to the Ohio State Primary election.

Mr. Schulte presented a nuisance violation that he has worked on with the Medina County Prosecutors Office, stating that after five years of trying to abate the nuisance through the property owner legal action is necessary.

Mr. Schulte made a motion to approve **Resolution # 030320-04** as follows:

HINCKLEY TOWNSHIP, MEDINA CO., OHIO
Resolution to Provide for the Removal of Garbage, Refuse and Debris, and
Junk Motor Vehicles that have accumulated on the Property Known as
847 Aldon Drive, Hinckley, Ohio Parcel No. 016-03D-10-094 owned by Todd Rebick.

WHEREAS, ORC Section 505.87 authorizes a board of township trustees to provide for the abatement, control, or removal of vegetation, garbage, refuse, and other debris from land in the township, if the board determines that the owner's maintenance of that vegetation, garbage, refuse, or other debris constitutes a nuisance; and

WHEREAS, ORC Section 505.871 authorizes a board of township trustees to remove any vehicles located in the unincorporated territory of the township if the board determines the vehicles to be "junk motor vehicles," as defined in ORC Section 505.173(E); and

WHEREAS, the Hinckley Township Zoning Inspector, has received multiple reports of nuisance conditions of the property known as 847 Aldon Drive, Hinckley, Ohio Parcel No. 016-03D-10-094 located in Hinckley Township (hereinafter referred to as "the Property"). The Zoning inspector has conducted multiple inspections of the Property over the years from the roadway and from the adjacent properties' and based upon these observations and an examination of the vegetation, garbage, refuse, debris has determined that the vegetation, garbage, refuse, and other debris does constitute a nuisance and the abandoned vehicles on the Property, are junk as defined in ORC Section 505.173(E).

WHEREAS, the Hinckley Township Zoning Inspector has sent multiple letters to the property owner, Todd Rebick informing him that the junk vehicles, garbage, refuse, debris constitutes a violation of Hinckley Township Zoning code and instructed him to remove the junk vehicles cars, garage and debris.

WHEREAS, the Hinckley Township Zoning Inspector has identified the following abandoned junk motor vehicles, refuse and debris on the Property:

1. Four junk motor vehicles, as defined in ORC Section 505.173(E), in that they are more than three years old, are apparently inoperable, and are extensively damaged, as set forth in the Zoning Inspector's inventory of the abandoned junk motor vehicles, attached as Exhibit A:
 - a. 2000 GMC Grey Saturn, unlicensed, damaged, inoperable, has not moved since 2018;
 - b. 1970 Gold Mercury Cougar, damaged, apparently inoperable and has been located on the property at least since 2015;
 - c. Unlicensed White Astro Van, apparently inoperable;
 - d. 2008 Red Ford F-150 Pickup Truck, unlicensed damaged and appears in operable.

2. There are multiple piles of garbage, trash, car parts and debris exposed in the yard as set forth in the Zoning Inspector's inventory of garbage, trash, abandoned trailers and debris outlined in Exhibit A;

WHEREAS, 505.87 authorizes the removal of vegetation, garbage, refuse or debris, and 505.871 authorizes the removal of junk motor vehicles, Hinckley Township Trustees orders the property owner to immediately remove vegetation, garbage, refuse and/or debris and junk vehicles and if the owners and/or lienholders do not abate said conditions voluntarily upon receiving notice from the Township, and after having been given the opportunity for a hearing to challenge the Township's findings and orders; the Hinckley Township Trustees may proceed to remove the vegetation, garbage, refuse, debris., junk vehicles and clean the property up.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Hinckley Township find and determined that:

SECTION 1. The vehicles on the Property listed by the Zoning Inspector in Exhibit A and as outlined above are hereby determined to be junk motor vehicles and the owner of the property is hereby ordered to remove those junk motor vehicles from the property within fourteen (14) days after Township provides notice of this order.

SECTION 2. The various items of abandoned trailers, miscellaneous pieces of equipment, deconstructed machinery, garbage, trash and debris described and documented by the Hinckley Township Zoning Inspector outlined in Exhibit A are found to be a nuisance and the owner of the property is hereby ordered to abate, control or remove said vegetation, garbage, refuse and debris from the property within fourteen (14) days after the Township provides notice of this order.

SECTION 3. The Hinckley Township Zoning Inspector is hereby authorized and directed to send notice of this order and notification that a **hearing maybe requested on March 18, 2020**, to the owner, Todd Rebeck and any holders of legal or equitable liens.

Burns second. Vote: A=yes, B=yes, S=yes.

Schulte stated that he and Zoning Inspector Wilson have reviewed conceptual plans for two proposed subdivisions; one is off West 130th and the other is off Stony Hill. Mr. Schulte is concerned because Medina County has suggested connecting the two subdivisions and requiring one through street rather than the Township preferred cu-de-sac. Mr. Schulte feels that cul-de-sacs encourage a neighborhood feel and a rural atmosphere and opposes a through street. Ms. Augustine agreed, adding that to maintain property values a neighborhood atmosphere is preferred. Mr. Schulte indicated that the County requires a Resolution for each subdivision stating its opposition to a through street.

Mr. Schulte made a motion to approve **Resolution #030320-05** which approves no through streets for the proposed Bailey Subdivision. Burns second. Vote: A=yes, B=yes, S=yes.

Mr. Schulte made a motion to approve **Resolution #030320-06** which approves no through streets for the proposed Pine Hills Subdivision. Burns second. Vote: A=yes, B=yes, S=yes.

Mr. Schulte made a motion to approve **Resolution #030320-07** which approves a Quit-Claim Deed with Restrictions Transfer of Permanent Parcel No. 016-03C-19-024 from Hinckley Township, aka the Board of Trustees of Hinckley Township, Medina County, Ohio to The Stone Ridge Homeowners Association.
Burns second. Vote: A=yes, B=yes, S=yes.

Mr. Schulte explained that this was a very small “devil strip” donated to the Township when the subdivision was built to use as a bluebird area. It is appropriate for it to be conserved and held by the subdivision home owners association.

FISCAL OFFICER

Mrs. Catherwood asked the Trustees if they had a chance to review the draft of an updated Hinckley Township Record Retention Schedule (RC-2), and, if so, did they have any changes. The Trustees did not have any changes, therefore; Mrs. Catherwood indicated she would request a Records Commission Meeting to approve forwarding the updated RC-2 for the appropriate State approval process.

Mrs. Catherwood requested the Trustees make the following Resolutions in preparation for the Westfield Bank Primary Checking migration process:

1. Mr. Schulte made a motion to approve **Resolution #030320-08** closing the Huntington Bank medical checking account and transfer the funds to the Westfield Bank checking account.
Augustine second. Vote: A=yes, B=yes, S=yes.
2. Mr. Schulte made a motion to approve **Resolution #030320-09** closing the StarOhio investment account and transfer the funds to the Westfield Bank checking account.
Augustine second. Vote: A=yes, B=yes, S=yes.

Mrs. Catherwood stated the fund balance is \$5,534,215.48.

FLOOR

Kris from the Medina County Auditors Office reminded the audience that Board of Revision applications will be taken until March 31, 2020.

Resident Karen Rupert asked Mr. Schulte why it took five years to enact the nuisance Resolution pertaining to the Rebick property on Aldon Drive. Mr. Schulte responded that there are a number of steps required throughout the process in order to comply with the State’s statutory requirements, as well as the time required by the Medina County Prosecutors Office in reviewing the case.

There being no further comment from the Floor, Mr. Schulte made a motion to pay the payroll/bills for **\$167,224.30**. Augustine second. Vote: A-yes, B-yes, S-yes.

Mr. Schulte made a motion to adjourn into Executive Session at 8:16 p.m.

The Trustees adjourned out of Executive Session and returned to the Regular Meeting at 9:18 p.m. with no decision being made.

Mr. Schulte made a motion to adjourn the Regular Meeting at 9:18 p.m. Augustine second. Vote: A-yes, B-yes, S-yes.

The Board reviewed and signed purchase orders, payroll and bills.

The minutes of the meeting were approved by:

