

Trustee Regular Meeting – October 15, 2019

Chairperson Becky Lutzko called the meeting of the Hinckley Township Board of Trustees to order at 6:30 p.m. on October 15, 2019. Present were Trustees Becky Lutzko, Jim Burns and Ray Schulte, Fiscal Officer Martha Catherwood, 16 residents and 2 reporters. All joined the Pledge to the Flag.

Ms. Lutzko made a motion to approve the minutes from the October 1, 2019, Regular Meeting as written. Schulte second. Vote: S=yes, BCL=yes, B-Abstain.

Ms. Lutzko made a motion to approve the minutes from the October 7, 2019, Special Meeting as written. Schulte second. Vote: S=yes, BCL=yes, B-A.

SPECIAL GUESTS

The Trustees presented a Certificate of Recognition to Raegan and Anthony Budi, ages 7 and 5, for their bravery and quick action when their neighbor's home on Sophia Lane caught fire. The youngsters alerted their mother to the fire and assisted her in calling 911 by utilizing the lessons they learned from the Fire Prevention Education Program provided at the Hinckley Elementary School by Lydia Wochna of the Hinckley Fire Department.

FIRE DEPARTMENT

Ms. Lutzko made the following motion approving services provided by McClellan Septic:

1. July emergency repair to the Fire Department septic system at a cost of \$500.00.
2. Additional repairs, which include installing a new pump, analyzing the pump and float operational function and cleaning and sanitizing the pump chamber in the septic tank for an amount not to exceed \$4,500.00.
3. Brush hogging the septic leach field with a low-impact mowing machine for \$600.00.

Vote: Burns second. Vote: B=yes, S=yes, BCL=yes.

Ms. Lutzko made a motion to approve appropriations for an emergency repair to the brakes on Squad 37-2 by TPS Tire & Service as outlined in the submitted invoice for \$1,460.61. Schulte second. Vote: B=yes, S=yes, BCL=yes.

Ms. Lutzko made a motion to accept the resignation of fire department member John Petro effective October 10, 2019. Vote: Burns second. Vote: B=yes, S=yes, BCL=yes.

SERVICE DEPARTMENT

Mr. Burns made a motion to approve appropriations to purchase 25 assorted street signs from the Medina County Engineers Sign Shop for a total cost of \$1,210.68. Lutzko second. Vote: B=yes, S=yes, BCL=yes.

Ms. Lutzko made a motion to approve David Bauer's request to return to work effective October 16, 2019. Mr. Bauer had previously been granted a 3-month medical leave of absence. Schulte second. Vote: B=yes, S=yes, BCL=yes.

TRUSTEES

Mr. Burns stated that scheduled guest Kyle White of the Medina County Leadership program cannot attend tonight and will reschedule.

Mr. Burns announced that he has received bid specifications for the Administration Building/Police Station septic tank replacement project from Otisco Engineering and Rick Verhotz. The bid document has been sent to the Medina County Prosecutors Office for review.

Mr. Schulte made a motion to approve a 3-year contract with Precision Mechanical for semi-annual heating and cooling preventative maintenance for the following units:

- Townhall – six A/C units @ \$100.00 for a total of \$1,200 annually (\$600.00/spring and \$600.00/fall).

Trustee Regular Meeting – October 15, 2019

- Police Station – 3 A/C units and one cooling only unit @ \$100.00 for a total of \$700 annually (\$400.00/spring and \$300.00/fall).
- Historical House – 1 A/C unit @ \$100.00 for a total of \$200 annually (\$100/spring and \$100/fall)

Vote: Lutzko second. Vote: B=yes, S=yes, L=yes.

Ms. Lutzko informed the audience that the Trustees have come to terms with the Police Unions and are waiting for the final copy of the agreements for signing. All parties have signed off on the tentative agreements.

Ms. Lutzko made a motion to go into Executive Session to discuss employment and compensation matters for the Police Department. Schulte second. Vote: B=yes, S=yes, BCL=yes.

Ms. Lutzko announced that the next Regular Trustee Meeting would be held at the Hinckley Elementary School on November 4, 2019 at 9:15 a.m. This is the annual meeting held with the Hinckley Elementary third grade classes. Members of the public may attend, but must sign in at the school office in advance.

FISCAL OFFICER

Mrs. Catherwood stated the fund balance is \$5,100,328.86.

FLOOR

Scott Rushworth, a resident who lives near Buzzard Cove, stated that the noise nuisance has improved at Buzzard Cove. Ms. Lutzko confirmed that the Police Department had followed up with the owner and manager regarding this concern raised at a previous meeting. Mr. Jennrich, who also lives near Buzzard Cove, indicated that the noise continues to be intolerable at times.

Mr. Schulte stated that Buzzard Cove has applied for, and received, a Special Event Permit. Mr. Schulte introduced Chris Carter, a representative of Buzzard Cove, Mr. Carter apologized for inconveniencing the adjacent homeowners and stated that he will continue to work to curb the noise as much as possible and alleviate as many problems as he can.

Ms. Lutzko made a motion to pay the bills for **\$65,767.18**. Burns second. Vote: B=yes, S=yes, BCL=yes.

The Trustees went into Executive Session at 7:03 p.m.

The Trustees adjourned from Executive Session at 7:32 p.m. with no decision made. Ms. Lutzko made a motion to adjourn at 7:32 p.m. Schulte second. Vote: B=yes, S=yes, BCL=yes.

The Board reviewed and signed purchase orders, the September Bank Reconciliation and bills.

The minutes of the meeting were approved by:

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_____	_____