

Trustee Regular Meeting – October 1, 2019

Chairperson Becky Lutzko called the meeting of the Hinckley Township Board of Trustees to order at 6:30 p.m. on October 1, 2019. Present were Trustees Becky Lutzko and Ray Schulte, Fiscal Officer Martha Catherwood, 17 residents and 1 reporter. Mr. Burns had an excused absence. All joined the Pledge to the Flag.

Ms. Lutzko made a motion to approve the minutes from the September 17, 2019, Regular Meeting as written. Schulte second. Vote: S=yes, BCL=yes.

Ms. Lutzko made a motion to approve the minutes from the August 20, 2019, Regular Meeting as written. Schulte second. Vote: S=yes, BCL=yes.

Ms. Lutzko made a motion to approve the minutes from the September 10, 2019, Special Meeting as written. Schulte second. Vote: S=yes, BCL=yes.

POLICE DEPARTMENT

Ms. Lutzko made a motion to hire Jessica Parente as a probationary full-time Hinckley Township Police Department Patrolman. Schulte second. Vote: S=yes, BCL=yes.

Ms. Lutzko administered the Oath of Service to Ms. Parente.

FIRE DEPARTMENT

Ms. Lutzko made a motion amending a July 16, 2019 approved appropriation to Fallsway Emergency Equipment for Schedule-B Service on Engine 31-2 from \$1,160.00 to \$1,255.00. The increase was due to additional materials required during the scheduled service. Schulte second. Vote: S=yes, BCL=yes.

Ms. Lutzko made a motion amending two September 3, 2019 approved appropriations to Fallsway Emergency Equipment.

- An emergency repair to Engine 31's braking system from \$174.00 to \$174.90.
- Repair and maintenance to Engine 31 from \$1,083.00 to \$1,637.00. The increase was due to a rusted airline identified during the repair.

Ms. Lutzko made a motion to approve appropriations for the repair of one air pack through MES/Warren Fire Equipment for \$546.00. Schulte second. Vote: S=yes, BCL=yes.

Chief Grossenbaugh thanked everyone who attended the Touch-a-Truck event, it was a huge success. The Trustees thanked Chief Grossenbaugh and Maddi Grossenbaugh for all their hard work. Chief Grossenbaugh also announced that the Firemen's Association Clambake will be held on October 19. Tickets are available at the fire station.

SERVICE DEPARTMENT

Ms. Lutzko made a motion to go into Executive Session to discuss compensation matters for the Service Department Crew Foreman position. Schulte second. Vote: S=yes, BCL=yes.

Mr. Haigh informed the Trustees that the Valley Brook Boulevard concrete replacement project is nearly completed; only a few minor items are left to be completed. Valley Brook Boulevard is open to through traffic.

Ms. Lutzko made a motion to approve **Resolution #100119-01** to contract with Cargill for the winter 2019-2020 road salt at a bid quantity not to exceed 1800 T and Ohio State Bid pricing of \$76.32/Ton. Schulte second. Vote: S=yes, BCL=yes.

Mr. Schulte and Ms. Lutzko expressed their surprise at the increase in price from last year's State Bid price, nearly a \$20.00 per ton increase. Ms. Lutzko asked Mr. Haigh to confirm for the residents, based on a question, that the Township Service Department does not utilize liquid brine on the roads; Mr. Haigh replied that they do not.

Ms. Lutzko made a motion to rescind the prior motions for changes approved to Set in Stone for the Galilee Oval, David Drive and Laurie Lane Road as follows:

- Change Order #1 for \$5,525.00 made on August 19, 2019 and additional repairs approved on August 22, 2019 for an amount not to exceed \$1,000.00. Schulte second. Vote: S-yes, BCL-yes.

Ms. Lutzko made a motion to approve additional concrete installation/excavation/repairs for the total amount of \$7,599.18 to set in Stone for the Galilee Oval, David Drive and Laurie Lane repairs (Invoices 492, 493 and 494). Schulte second. Vote: S-yes, BCL-yes.

Ms. Lutzko asked the Fiscal Officer if she was satisfied with these revisions, based on the Township's review of the work completed and invoices with the contractor, the Service Department, and the Medina County Engineer; Mrs. Catherwood replied in the affirmative.

ZONING

The Trustees signed a Mylar for a lot split on State Road (Cadnum Holdings).

CEMETERY

Mr. Schulte indicated that the Cemetery grant is being processed and when the funds are received headstone repairs will be scheduled.

TRUSTEES

Mr. Schulte made a motion to approve **Resolution #100119-02**, which approves a temporary, alternative T-turnaround at the Trails of Redwood Falls in the Phase Two portion of the development, conditioned upon the Medina County Engineering approval of the proposed design and satisfactory security and guarantee as outlined in the Engineering Code for Subdivision Developments, and not to extend three years beyond the agreement to, and signature of, the Medina County Engineers Office. Lutzko second. Vote: S-yes, L-yes.

The Trustee signed a Subdivision Improvements Security Agreement with the Skyland Land Company, LLC that documents the security and guarantee provisions for Resolution #100119-02 as outlined above.

Ms. Lutzko made a motion to approve **Resolution #100119-03**, as follows:

After consultation with the Ohio Department of Transportation (ODOT), the Trustees hereby resolve and request that the ODOT move the "No Engine Brake" sign that is currently located on the Westbound (North) side of Center Road/Route 303, from its present location at the bottom of the hill (near Daleside Drive) to the top of the hill, at the intersection of Center Road/Route 303 and State Road, per the attached drawing (entered into the record). Schulte second. Vote: S-yes, BCL-yes.

Ms. Lutzko explained that she and Chief Centner had spoken to ODOT regarding moving the "No Engine Brake" sign and were assured by ODOT that the relocation did not pose any safety concerns.

Ms. Lutzko made a motion to approve **Resolution #100119-04**, approving a Delinquent Debt Collection Agreement between the Ohio Attorney General and Hinckley Township, relating to EMS services. Schulte second. Vote: S-yes, BCL-yes.

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Ms. Lutzko made a motion to amend the November 20, 2018 Trustee Minutes (roll call vote to be added in accordance with the meeting notes). Schulte second. Vote: S-yes, BCL-yes.

Ms. Lutzko made a motion to amend the December 4, 2018 Trustee Minutes to reflect approval of the November 20, 2018 Meeting Minutes as documented in the meeting notes. Schulte second. Vote: S-yes, BCL-yes.

FISCAL OFFICER

Ms. Lutzko made a motion approving a three-year contract with Charles E. Harris & Associates to prepare the Hinckley Township notes to the financial statement as follows: 2019-an amount not to exceed \$425.00; 2020-an amount not to exceed \$450.00; 2021-an amount not to exceed \$450.00. Schulte second. Vote: S-yes, BCL-yes.

Ms. Lutzko made a motion approving **Resolution #100119-05** accepting the year 2020 amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. Schulte second. Vote: S-yes, BCL-yes.

Mrs. Catherwood stated the fund balance is \$5,090,049.28.

FLOOR

Chairperson Lutzko opened the floor to the audience; she asked that comments be limited to no more than three minutes per participant.

Resident Terry Walrath asked when he would receive a response to his Public Records Request. Ms. Lutzko replied that Mr. Walrath had already received several of the documents he had requested, and the Medina County Prosecutors Office is reviewing the remaining documents he requested since some may fall under Attorney-Client Privilege.

Mr. Walrath also informed the Trustees that his current waste hauler has sent notice they will cease service on December 31, 2019. Since Kimble will not begin services until February, he asked who would pick up his garbage in January. Ms. Lutzko offered to discuss this concern with Kimble, or noted that, if he would prefer, Mr. Walrath can contact Kimble and inquire on his own.

Resident David Masarin asked about the Opt-out form. Ms. Lutzko replied that details are being worked out with Kimble and she anticipates additional information will be available on the Township website by the end of the week. Mr. Masarin asked if there are any expected delays on the Route 303 Bridge project, Mr. Haigh replied that his understanding is that the bridgework is on schedule.

Ron Garapick expressed his concern about the Trustees amending meeting minutes, and that he felt the Hinckley Record informational flyer regarding the Solid-Waste Program was a waste of taxpayer money. Mrs. Catherwood informed Mr. Garapick that the amended meeting minute additions were typos and fully supported by multiple notes and documents.

Scott Rushworth, a resident who lives near Buzzard Cove, expressed his concern about the Haunted Barn activities. He stated that loud music is playing past midnight, typically on weekends. Several other residents attending had the same complaint. Mr. Schulte replied that he would check with the Zoning Inspector on the noise. Chief Centner offered to speak to his officers making them aware of the potential nuisance.

Ms. Lutzko made a motion to pay the bills for **\$49,053.08**. Schulte second. Vote: S-yes, BCL-yes.

The Trustees went into Executive Session at 7:38 p.m.

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The Trustees adjourned from Executive Session at 9:29 p.m. with no decision being made. Ms. Lutzko made a motion to adjourn at 9:29 p.m. Schulte second. Vote: S=yes, BCL=yes.

The Board reviewed and signed purchase orders, the August Bank Reconciliation and bills.

The minutes of the meeting were approved by:
