

Trustee Regular Meeting – March 19, 2019

Chairman Becky Lutzko called the meeting of the Hinckley Township Board of Trustees to order at 6:31 p.m. on March 19, 2019. Present were Trustees Becky Lutzko, Jim Burns and Ray Schulte, Fiscal Officer Martha Catherwood, 6 residents and 2 reporters. All joined the Pledge to the Flag.

Ms. Lutzko noted that the meeting is being taped for transcription purposes only.

Ms. Lutzko made a motion to approve the minutes from the March 5, 2019 Regular Meeting as written. Schulte second. Vote, as amended: B-yes, S-yes, BCL-yes.

#### **POLICE DEPARTMENT**

Ms. Lutzko made a motion approving a Travel/Educational Appropriation for Officer Kinney to attend the **Ohio Police Juvenile Officers Association Annual Conference** “Looking Beyond the Offender- Seeing the Victim” held in Westlake, Ohio at a cost of **\$595.00**. Burns second. Vote: B-yes, S-yes, BCL-yes.

Ms. Lutzko made a motion approving a Travel/Educational Appropriation for the five newest officers (Rucinski, Piroli, Singleton, Landis and DeHart) to attend the **MADD-Delivering the News with Compassion – Death Notification Training** at a total cost of **\$300.00**. Schulte second. Vote: B-yes, S-yes, BCL-yes.

Ms. Lutzko made a motion approving a Travel/Educational Appropriation for three officers (Rucinski, Schroll and Ascherl) to attend the **911 Homicide – Is the Caller a Killer** training at no cost. Schulte second. Vote: B-yes, S-yes, BCL-yes.

Ms. Lutzko made a motion approving a Travel/Educational Appropriation for the five newest officers (Rucinski, Piroli, Singleton, Landis and DeHart) to attend **Drive Team – Emergency Response Operations Course** training at a total cost of **\$1,475.00**. Schulte second. Vote: B-yes, S-yes, BCL-yes.

Ms. Lutzko made a motion approving Officer Ben Rucinski’s Sick Leave Balance transfer of 511.25 hours from CMHA (his former employer). She added that this motion supersedes any former motions. Schulte second. Vote: B-yes, S-yes, BCL-yes.

Ms. Lutzko made a motion approving the purchase of a dry erase board for the PD conference room from **Amazon** at a cost of **\$299.98**. Schulte second. Vote: B-yes, S-yes, BCL-yes.

Ms. Lutzko made a motion approving the purchase of a stand-up computer stand for the PD conference room from **Amazon** at a cost of **\$181.99**. This item is for the new computer and will be helpful due to the room’s limited space. Schulte second. Vote: B-yes, S-yes, BCL-yes.

#### **FIRE DEPARTMENT**

Ms. Lutzko made a motion accepting the resignation of Daniel Woll (Firefighter/Paramedic) from the Hinckley Township Fire Department effective March 1, 2019. Burns second. Vote: B-yes, S-yes, BCL-yes.

Ms. Lutzko made a motion approving a Travel/Educational Appropriation Request for Shawn Barrett to attend **NFPA Live Burn Instructor Training at Cuyahoga Community College** for a total cost of **\$250.00**. Schulte second. Vote: B-yes, S-yes, BCL-yes.

Ms. Lutzko made a motion approving an emergency repair to Engine-31 by **Fallsway** at a total cost of **\$516.71**. Schulte second. Vote: B-yes, S-yes, BCL-yes.

### SERVICE DEPARTMENT

Mr. Burns informed the Board that the Service Department had installed the Bus Stop Ahead signs, were assessing and gathering materials for a Bellus Road cross culvert repair and were cleaning up branches around town.

Ms. Lutzko asked if someone had responded to an inquiry by the Bike America Signage Committee. Both Mr. Schulte and Mr. Burns agreed to arrange to coordinate the sign pickup from the Committee.

Mr. Burns made a motion to purchase smooth wall cross culvert piping from **Havilland** for a Bellus Road repair at an amount not to exceed **\$1,000.00**. Lutzko second. Vote: B-yes, S-yes, BCL-yes.

### TRUSTEES

Mr. Burns notified the audience of the open Road Superintendent position, which has been posted on the Township website and advertised in the newspaper. Applications are being accepted until April 4, 2019.

Mr. Burns presented the Board with a 2019 Road Repair Proposal for Hinckley Township that included paving and concrete. The paving portion bids are due on March 21, 2019 at the Medina County Engineers Office. Mr. Burns had provided his own concrete replacement cost estimate for portions of McKeeTrail, Wakefield Run, Galilee Oval, South Canyon Trail, David Drive, Laurie Lane and Bethany Lane. Wakefield Run was removed from the list. Ms. Lutzko asked Mr. Burns to provide this concrete proposal to the Medina County Engineers Office for an Engineers Estimate. Mr. Burns agreed to do so, and all agreed when the Trustees receive the Engineers Estimate they will move forward on deciding what projects shall go out for bid.

Mr. Schulte informed the Trustees that he is working with the architect and the County on finalizing the bid package for the Historical House improvements that is being funded by grant monies. He is looking forward to the project moving forward.

Mr. Schulte stated that at the Zoning Commission's Public Hearing for the Alternative Energy amendment a motion was approved to forward to the Township Trustees. Mr. Schulte made a motion to schedule a Public Hearing on April 2, 2019 at 6:30 p.m. to review Alternative Energy language as submitted by the Hinckley Township Zoning Commission. Lutzko second. Vote: B-yes, S-yes, BCL-yes.

Mr. Schulte announced that the Memorial Day Parade would be held on May 27, 2019. The guest speaker will be the Honorable Judge Gary Warner.

Mr. Schulte closed with several additional items:

- The new Zoning Department computers should arrive by the end of March
- Community Garden registration is open and information is available at the Township office
- The Medina County Solid Waste District is offering their 2019 Spring Clean-up Program and vouchers for solid waste disposal are available to residents through the Township office.

Ms. Lutzko made a motion to go into Executive Session for discussing employee compensation for non-union employees. Burns second. Vote: B-yes, S-yes, BCL-yes.

Ms. Lutzko made a motion to reimburse the **Hinckley Fire Department Community Benefit Fund** an amount of **\$851.00** for the Senior Snow Plow Program. This motion is in accordance with ORC 505.701. Burns second. Vote: B-yes, S-yes, BCL-yes.

Ms. Lutzko discussed the Recreation Association of Highland (RAH) agreement with the Township, the most current of which was drafted in 2005. The Trustees agreed that it would be beneficial to meet with the current RAH Board to review the agreement.

Ms. Lutzko informed the audience that for many years the Trustees have held work sessions in the weeks there were no trustee meetings. After discussing the same with the prosecutor, to provide greater detail to the public about the basis for the Trustees' decisions while avoiding repetitive discussions about the same issue, the current Trustees have decided to not hold work sessions, but instead only hold the Regular Meeting. She stated that all 5:30 Tuesday work sessions for the remainder of the year are cancelled.

Ms. Lutzko made a motion to go into Executive Session to discuss pending legal matters regarding the Police Department. Burns second. Vote: B=yes, S=yes, BCL=yes.

#### **FISCAL OFFICER**

Mrs. Catherwood stated the current fund status is \$5,383,810.93.

Mrs. Catherwood asked residents to contact their State House representatives to encourage passing of increased gas tax revenue. She indicated that this proposal would be a consumption tax that would contribute to township road maintenance.

#### **FLOOR**

Resident Ron Garapick thanked Mike and Jason of the Township Service Department for the great job plowing and salting the roads this winter. He asked if the Trustee would utilize a certified concrete inspector for upcoming concrete repairs. The Trustees responded that Mr. Ward had this certification, but he was no longer with the Township. They hope to hire someone with this certification to fill his former position. Ms. Lutzko added that, based on her discussions with the County Engineer's Office, she understands that Medina County has some concrete inspector recommendations and will provide the same to the Township if the Township cannot hire a new Road Superintendent who holds the certification.

Resident Kevin Myer asked what the status of the solar panel litigation on Country Brook Drive. Mr. Schulte replied that the property owner is awaiting the outcome of the upcoming Alternative Energy Trustee Public Hearing.

Resident Gary Weiss expressed his concern that the garbage contract proposal offers residents eligibility to apply for assistance picking up their garbage if their driveway is a length within 75-ft. He is also concerned about the 62-gallon garbage containers. Mr. Schulte responded that these options are only at the discussion stage. Mr. Weiss stated that his driveway is very long; currently he has someone that takes his can to the end of his driveway in a pick-up. He feels that a 62-gallon can will be impossible to lift into a truck for transport.

Ms. Lutzko responded that so far, the Trustees are still discussing these items with the Sanitary Engineer's Office. She added that, in her own experience, the carts have wheels and are easy to move. Further, the Trustees' discussions with the County about options to include in a bid have included an option where residents may use their own cans or garbage bags, though this option may cost more. The Trustees are working to develop a plan that addresses all the concerns they have heard from the public to date, which include the concerns that Mr. Weiss had expressed. Mr. Schulte said that Beth Biggins-Ramer, from the Sanitary Engineers Office is developing a plan that incorporates resident comment.

Ms. Lutzko informed the residents that the Trustees have not put a bid out or received a document to review from the County. It is difficult to discuss until the Trustees have a document in front of them.

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Mr. Garapick feels that choice is a wonderful thing and being told what to do is not. He feels many people have no idea about this despite the public meetings held by the Trustees. R. Schulte responded that many residents have told him they support a one-hauler garbage option.

Mr. Richard Pearl asked the Trustees if they have ever touched a solar array, only Mr. Burns replied in the affirmative. He added that the Township Zoning Consultant stated that solar arrays are glaring. Mr. Pearl replied that, in fact, solar arrays absorb light and do not emit a glare. He invited the Trustees to visit his home and view his solar array.

There being nothing further from the audience, Ms. Lutzko made a motion to withdraw her legal Executive Session motion due to legal counsel not being present. Schulte second. Vote: B-yes, S-yes, BCL-yes.

Ms. Lutzko made a motion to pay the bills. Burns second. Vote: B-yes, S-yes, BCL-yes.

The Trustees adjourned into Executive Session at 7:54 p.m. The Trustees returned from Executive Session at 8:33 p.m. with no decision made.

Ms. Lutzko made a motion to adjourn at 8:33 p.m. Burns second. Vote: B-yes, S-yes, BCL-yes.

**The Board reviewed and signed purchase orders, payroll and bills.**

The minutes of the meeting were approved by:

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