

Ch. Calabro called the Regular Board of Zoning Appeals Meeting to order at 7:00 p.m.

Ch. Calabro noted that this meeting is being taped for transcription purposes only and the written minutes and attachments, if any, will serve as the official record of this meeting.

Roll Found: Calabro, Hoop, Mainzer and Budd. Mr. Zeleznak has an excused absence. Alternate Boleman moved into the vacant seat of Zeleznak.

Also present were Alternate Schaefer and Zoning Inspector Wilson in the audience.

Ch. Calabro asked if everyone had a chance to review the minutes from the February 13, 2019 Board of Zoning Appeals Regular Meeting and if there were any questions, comments, additions, or deletions. There were no comments.

Ch. Calabro asked for a motion to approve the minutes from the Board of Zoning Appeals Regular Meeting held on February 13, 2019.

Mr. Hoop made a motion to approve BZA Regular Meeting minutes of February 13, 2019 and Ms. Mainzer seconded. There was no further discussion. The Board was polled and all were in favor.

Ch. Calabro asked if everyone had a chance to review the minutes from the February 27, 2019 Board of Zoning Appeals Public Hearing of Suburban Transportation and if there were any questions, comments, additions, or deletions. A couple minor grammatical changes were noted and changed. There were no further comments.

Ch. Calabro asked for a motion to approve the minutes from the Board of Zoning Appeals Public Hearing of Suburban Transportation held on February 27, 2019.

Mr. Hoop made a motion to approve BZA Public Hearing of Suburban Transportation minutes of February 27, 2019 and Mr. Budd seconded. There was no further discussion. The Board was polled and all were in favor.

Ch. Calabro stated that we have some pending business to complete such as the Organizational Procedures, Procedures for Site Inspections, and Procedures for Public Hearing.

Ch. Calabro asked if everyone had a copy of the Organizational Procedures. Organizational Procedures were read out loud and reviewed by Board. Ms. Mainzer suggested a change in the wording of item 10 and item 15 of the Organizational Procedures. Discussion ensued among the Board members. Minor wording changes were made. There were no other changes or additional comments.

Ch. Calabro asked if everyone had a copy of the Procedure for Site Inspections. Procedure for Site Inspection were read out loud and reviewed by Board. Ch. Calabro noted that the attendance form for site inspection should be signed and dated by Board members present at site inspection, however, those Board members not at scheduled site inspection can sign with corresponding visit date at the beginning of the public hearing session. There were no other changes or additional comments.

Ch. Calabro asked if everyone had a copy of the Procedures for Public Hearings. Procedures for Public Hearings were read out loud and reviewed by Board. Discussion ensued among the Board members. Minor wording changes were made. There were no other changes or additional comments.

Board of Zoning Appeals
Regular Meeting
March 13, 2019
Page 2 of 2

Ch. Calabro asked if everyone had a copy of the Decision Form. The Decision Form was reviewed by Board. There were no changes or additional comments.

Ch. Calabro noted that there is no Public Hearings scheduled for the end of March 2019. Therefore, the next BZA Regular Meeting will be on April 9, 2019 at 7:00 p.m. *(Date incorrectly noted on agenda and should be April 10, 2019).*

Ch. Calabro asked for reports from the V. Ch. Hoop.

V. Ch. Hoop commented on the Zoning Board meeting held on March 7, 2019. Most of the BZA members were in attendance at that meeting.

Ch. Calabro and V. Ch. Hoop both noted that the major point of the Zoning Commission Board meeting held on March 7, 2019 that concerns the Board of Zoning Appeals is in regard to in-ground (*ground mounted*) solar panel installations. Most notably, any in-ground (*ground mounted*) solar panel installation will need a Conditional Use Permit. Consequently, the Board of Zoning Appeals will be hearing any future requests for in-ground (*ground mounted*) solar panel installations. No other reports given.

Ch. Calabro asked for reports from the Board Members. No reports given.

Inspector Wilson commented on the Zoning Commission Board meeting held on March 7, 2019. He noted that the Trustees will be meeting on the matter in the near future before anything is finalized.

There were no additional comments from the Board members or the floor.

Ch. Calabro stated she would entertain a motion to adjourn the March 13, 2019 Regular Meeting. Ms. Mainzer moved and Ms. Boleman seconded. The Board was polled collectively and all were in favor.

Hearing was adjourned at 7:54 p.m.

Josephine Calabro, Chairperson

Minutes Approved: _____, 2019

Josephine Calabro, Chairperson

Jeff Hoop, Vice Chairperson

Absent
Dave Zeleznak, Member

Julie Mainzer, Member

Bill Budd, Member

Donna Boleman, Alternate