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## Service Department

The Hinckley Township Service Department maintains all township roads and buildings, and all three township cemeteries. The department employs three full-time employees and is open Monday through Friday 7:00 am to 3:30 pm.

### Special Information:

- **Snow ban:** Hinckley Township has adopted a three inch Snow Ban on all Township Roads effective immediately.
- **Driveway culvert and ditch maintenance policy:** The Service Department has recently published a [driveway culvert and ditch maintenance policy](#) [1].
- **Tree trimming policy:** The Hinckley Township tree trimming policy and resident work consent form [is available here](#) [2].
- **Mailbox damage:** If your mailbox on a township road has been damaged or knocked down by our services, please feel free to call the Service Department and leave us a message or contact us at [service@hinckleytpw.org](mailto:service@hinckleytpw.org) [3].

**Spring Flood Safety Tips:** Flooding is one of the most common and costly disasters in the United States. Click on the link below to view Spring Safety Tips provided by the FEMA Ready Campaign Team. <https://content.govdelivery.com/accounts/USDHSRC/bulletins/18ab053> [4]

Although this web site is the official site for Hinckley Township, it is for informational purposes only. It is not the official record of Hinckley Township; the official records are maintained at the Administration Building.

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### Links

- [1] [http://www.hinckleytpw.org/sites/default/files/Hinckleytpw\\_driveway\\_culvert\\_policy.pdf](http://www.hinckleytpw.org/sites/default/files/Hinckleytpw_driveway_culvert_policy.pdf)  
[2] [http://www.hinckleytpw.org/sites/default/files/Hinckleytpw\\_service\\_dept\\_tree\\_trimming\\_policy.pdf](http://www.hinckleytpw.org/sites/default/files/Hinckleytpw_service_dept_tree_trimming_policy.pdf)  
[3] <mailto:service@hinckleytpw.org>  
[4] <https://content.govdelivery.com/accounts/USDHSRC/bulletins/18ab053>