

Hinckley Township Zoning Department

Hinckley Town Hall P.O. Box 344 Hinckley, Ohio 44233

Phone: (330) 278-2463 Fax (330) 278-2023



NEEDS FOR ZONING APPLICATIONS

Before applying for a Hinckley Township Zoning Permit, the following information shall be presented to the Zoning Office:

1. **PROPERTY ADDRESS:**

THE TAX MAP ROOM
THE COUNTY ADMINISTRATION OFFICE
144 NORTH BROADWAY STREET
MEDINA OH 44256
(330) 725-9777 OR (330) 225-7100

2. **HEALTH DEPARTMENT CERTIFICATE:**

MEDINA COUNTY HEALTH DEPARTMENT
HUMAN SERVICES CENTER
4800 LEDGEWOOD DRIVE
P. O. BOX 1033
MEDINA OH 44258
(330) 723-9523 OR (330) 225-7100

or

SANITARY SEWER TAP-IN PERMIT:

MEDINA COUNTY ENGINEERING CENTER
791 WEST SMITH ROAD
MEDINA OH 44256
(330) 723-9581 OR (330) 225-7100

3. **STORMWATER MANAGEMENT/EROSION CONTROL PERMITS:**

MEDINA COUNTY ENGINEERING CENTER
791 WEST SMITH ROAD
MEDINA OH 44256
(330) 723-9568 OR (330) 225-7100

CONTINUED ON THE REVERSE SIDE

4. **CULVERT/DRIVEWAY PERMITS:**

For properties located on State Highways:
STATE HIGHWAY DEPARTMENT
3220 MEDINA ROAD
MEDINA OH 44256
(330) 723-0091 or (330) 725-8103

For properties located on County or Township Roads:
MEDINA COUNTY ENGINEERING CENTER
791 WEST SMITH ROAD
MEDINA OH 44256
(330) 723-9564 OR (330) 225-7100

5. **THREE (3) COPIES OF PLOT PLAN INDICATING:**

- A. Location, shape, area and dimensions of the lot.
- B. Location, dimensions, height and bulk of the structure.
- C. Intended Use
- D. Proposed number of sleeping rooms, dwelling units, occupants, employees, customers, and other uses.
- E. The yard, open area, and parking space dimensions.
- F. Percent of the driveway grade shall be included on original plans and exact location of driveway shall be shown on plot plan as presented.

6. **ONE SET OF BUILDING PLANS:**

We require a full set of standard ¼ inch per foot scale building plans. These plans will **NOT** be kept in the Zoning Department, unless under special circumstances or by request of the zoning inspector.

Fees for a Zoning Permit for a dwelling, accessory building, garage, etc., are fifty dollars (\$50.00) plus six cents (.06) per square foot. For other fees, see the Fee Schedule.

ZONING HOURS FOR PERMIT APPLICATIONS:

MONDAY THROUGH THURSDAY
9:00 A.M. TO 4:00 P.M.

HINCKLEY ZONING OFFICE
HINCKLEY TOWN HALL
1410 RIDGE ROAD, PO BOX 344
HINCKLEY OH 44233
(330) 278-2463

After receiving zoning approval, the applicant must take a copy of such approval with all attachments and a copy of print to:

MEDINA COUNTY BUILDING DEPARTMENT
791 WEST SMITH ROAD
MEDINA OH 44256
(330) 722-9223 OR (330) 225-7100