

The meeting of the Hinckley Township Board of Trustees was called to order at 9:16 a.m. on October 31, 2016 by Chairman Martha Catherwood. Present were Trustees David Sambor, Ray Schulte, Martha Catherwood, Fiscal Officer Colleen Swedyk, 80 residents and 2 reporters. This meeting took place at the Hinckley Elementary School. All joined the Pledge to the Flag.

David Sambor made a motion to approve the minutes from the October 4, 2016 meeting as written. Ray Schulte seconded. Vote: DS=yes, S=yes, C=yes.

POLICE DEPARTMENT

Chief Kalavsky gave the monthly report for September. This report detailed 336 calls. Traffic activity included 70 verbal warnings, 21 written warnings, 2 OVIs, and 22 citations. **Risk Management** included 48 hours of training on critical survival skills.

David Sambor made a motion to adopt **Resolution # 103116-01** which approves accepting a grant in the amount of \$900.00 for the purchase of bulletproof vests through the United States Department of Justice Bulletproof Vest Partnership Program for 2016. Ray Schulte seconded. Vote: DS=yes, S=yes, C=yes.

FIRE DEPARTMENT

Chief Morgan gave the monthly report for September. The department responded to 14 fire calls and 35 EMS calls. The department transported 27 patients to area hospitals. The fire inspector completed 15 inspections. In September, there was a total of 37 classes which totaled 107.5 hours of training.

Martha Catherwood made a motion to adopt **Resolution # 103116-02** which approves contracting with EMS Charts effective November 1, 2016 with monthly contract costs being paid by the Cleveland Clinic. David Sambor seconded. Vote: DS=yes, S=yes, C=yes.

Martha Catherwood made a motion to adopt **Resolution # 103116-03** which approves an emergency repair to Engine 31 by Ohio CAT at a cost of \$744.50. David Sambor seconded. Vote: DS=yes, S=yes, C=yes.

Martha Catherwood made a motion to adopt **Resolution # 103116-04** which approves a travel appropriation for six employees to attend a "Becoming Your Best" seminar for a total cost of \$150.00.

Martha Catherwood made a motion to approve Heather Bell moving off probation status with a pay of \$15.00 per hour effective November 1, 2016. David Sambor seconded. Vote: DS=yes, S=yes, C=yes.

SERVICE DEPARTMENT

Darren Newcomer gave the department report for October. Work totaled 528 hours. Work completed included: berm installation, cemetery work, road ditching, removal of trees and equipment maintenance. **Risk Management** included one member attending a Safety Council workshop.

Martha Catherwood made a motion to adopt **Resolution # 103116-05** which approves the purchase of 160 tons of Haydite at \$45.00 per ton from DiGeronimo Aggregates LLC for a total price not to exceed \$7200.00 to be paid out of the General Fund. David Sambor seconded. Vote: DS=yes, S=yes, C=yes.

ZONING DEPARTMENT

Bill Spellman gave an overview of zoning. Mr. Spellman gave the third quarter report. Year-to-date income totaled \$18,235.40. Zoning Inspector Tom Wilson explained his job to the students.

CEMETERY DEPARTMENT

Suzanne Peterlin gave the quarterly report for cemeteries. Year-to-date income totaled \$13,666.00

TRUSTEES

In light of a request for qualifications having been prepared for the renovation of the Hinckley Township Administration Building, David Sambor made a motion to adopt **Resolution # 103116-06** which approves the Township placing a legal notice for the Hinckley Township RFG in The Gazette on Tuesday, November 8, 2016 and also on the Hinckley Township website for a period to run from November 8th – December 20, 2016. All submissions shall be delivered to the Hinckley Township Administration building no later than 9:00 a.m. on Tuesday, December 20, 2016. Ray Schulte seconded. Vote: DS=yes, S=yes, C=yes.

Ray Schulte made a motion to accept the resignation of Mel Kman from the Zoning Commission effective immediately. David Sambor seconded. Vote: DS=yes, S=yes, C=yes.

Ray Schulte presented the student challenge. The students had to answer questions from information on the Hinckley website. Three students won certificates to Z's ice cream.

Martha Catherwood talked about recycling. Each student was given a magnet to remind their families the importance of recycling.

Martha Catherwood made a motion to adopt **Resolution # 103116-07** which approves Hinckley Township becoming a Co-Permittee with another regulated MS4. The Hinckley Township Board of Trustees hereby notifies the Medina County Board of Commissioners that Hinckley Township has an interest in joining the Board of County Commissioners Stormwater Management Program as a Co-Permittee pending a county determination of a fee schedule. David Sambor seconded. Vote: DS=yes, S=yes, C=yes.

FISCAL OFFICER

Colleen Swedyk reported that the Township currently has funds totaling \$3,986,638.02.

FLOOR

The 3rd-grade students from Hinckley Elementary asked questions of the Board and the department heads.

David Sambor made a motion to pay the bills. Ray Schulte seconded. Vote: DS=yes, S=yes, C=yes. David Sambor made a motion to adjourn at 10:18 a.m. Ray Schulte seconded. Vote: DS=yes, S=yes, C=yes.

The Board reviewed and signed time sheets.

The minutes of the meeting were approved by:
