

The meeting of the Hinckley Township Board of Trustees was called to order at 9:15 a.m. on October 30, 2017 by Chairman Raymond Schulte. Present were Trustees Melissa Augustine, David Sambor and Ray Schulte, Fiscal Officer Martha Catherwood, 88 Hinckley Elementary School students, five residents and one reporters. All joined the Pledge to the Flag.

Trustee Schulte extended the trustees appreciation to the school for extending the invitation to hold this annual meeting with the third-grade students.

### **POLICE DEPARTMENT**

Sergeant Bruce Linville gave the September monthly report for the police department. The report included: 361 Calls for Service; 6 Physical Arrests; 11 Motor Vehicle Accidents and 8460 miles driven.

Dave Sambor made a motion to adopt **Resolution #103017-01** approving the purchase of two bullet-proof vests through Shuttler's in the amount of **\$1,820.00**. Melissa Augustine seconded. Vote: A=yes, DS=yes, S=yes. Trustee Sambor indicated that the vests are on a 5-year replacement cycle and that half of this purchase will be reimbursed through a grant.

### **FIRE DEPARTMENT**

Lt. Landis gave the monthly report for September which included: 48 total incidents of which 32 were EMS and 16 Fire-related. Mutual Aide: Given- 5 and Received-1.

Two students that had received a ride to school on a fire truck for their efforts in raising funds for the Hinckley Elementary PTO Read-a-thon extended their appreciation to the department for the department's ongoing participation in this fundraiser.

Dave Sambor made a motion to adopt **Resolution #103017-02** approving a travel/educational appropriation for Mel Morgan to attend Flawed Situational Awareness training in December in the amount of **\$25.00** plus a credit card fee of **\$2.00**. Melissa Augustine seconded. Vote: A=yes, DS=yes, S=yes.

Dave Sambor made a motion to adopt **Resolution #103017-03** approving the revalidation of Medicare through CMS in the amount of **\$560.00**. Melissa Augustine seconded. Vote: A=yes, DS=yes, S=yes. The revalidation is required through CMS every five years.

Dave Sambor made a motion to adopt **Resolution #103017-04** approving the purchase of new drive tires on Squad 37 through North Gateway Tire in the amount of **\$1,055.16**. Melissa Augustine seconded. Vote: A=yes, DS=yes, S=yes.

Dave Sambor made a motion to adopt **Resolution #103017-05** approving the annual hose testing by Waterways of Southwest PA in the amount of **\$262.00**. Melissa Augustine seconded. Vote: A=yes, DS=yes, S=yes.

At this time Lt. Landis presented "Kodak" a proclamation recognizing his retirement and role in educating youngsters on fire education and safety. Firefighting Educator and Hinckley Fire Department member Lydia Wochna and Kodak thanked the department and the students for their participation in the program.

## **SERVICE DEPARTMENT**

Road Superintendent Darren Newcomer provided the September monthly service report. Work included: 442.50 hours on roads; 30 hours on cemetery and 10 hours on general. A large drainage project was completed in Secluded Highlands subdivision and the chip seal was completed on Kellogg, Laurel, Stony Hill, Marland, Bellus and Maple Hill Cemetery.

Raymond Schulte made a motion to adopt **Resolution #103017-06** which approves the purchase of additional crack seal from D.J.L. Materials at a cost of **\$1,116.25**. David Sambor seconded. Vote: A-yes, DS-yes, S-yes.

Mr. Newcomer asked the trustees to approve the 2017-2018 Snow Removal Bid from NEO Land Management within Brookside Estates, Canyon Creek and Crestview Road. The township provides the salt. Raymond Schulte made a motion to adopt **Resolution #103017-07** which approves contracting with NEO Land Management for the 2017-2018 advertised snow removal services at a cost \$75.00/hr. per vehicle. David Sambor seconded. Vote: A-yes, DS-yes, S-yes. Mr. Newcomer indicated that this is the same company who has provided the service the last two years.

## **ZONING**

The trustees signed a mylar for a parcel combination for the Galletti property on Stony Hill Road.

Zoning Commission Chairman William Spellman introduced himself and provided the students a brief overview on the role of zoning in the Township.

Trustee Schulte read the second quarter zoning report which included: eight new residences; five agricultural buildings and six accessory buildings.

## **CEMETERY**

Trustee Augustine gave the third quarter cemetery report. The report included: eight lots sold; two burials and three footer requests for a total collected of **\$5,420.00**.

## **TRUSTEES**

Trustee Augustine introduced the leaders and member of Cub Scout 3520 who spoke of their intent to undertake trail maintenance at Brongers Park as a service project. The trustees enthusiastically accepted the support and thanked the Scouts for their stewardship. Trustee Augustine emphasized the importance of recycling and shared the location of various recycling bins in Hinckley, as well as other opportunities to recycle within the area.

Trustee Sambor introduced himself and explained his role as police and fire department liaison. David Sambor made a motion amending a disciplinary action given at the October 16, 2017 meeting. His amended motion read as follows: David Sambor made a motion to amend the disciplinary action against Ryan Colegrove for violation of Township policy. Ryan Colegrove shall be suspended from all non-training activities and calls for service. This suspension has been served from August 6, 2017 through October 16, 2017. Melissa Augustine seconded. Vote: A-yes, DS-yes, S-yes.

Trustee Schulte introduced himself and detailed his role within the township. He explained the third grade contest and provided the students with the question answers. Many students participated and three winners were drawn.

**FISCAL OFFICER**

Martha Catherwood provided the current fund status which is: \$2,594,425.10 in Pooled Investments and \$1,703,000.66 in the primary checking for a total of \$4,297,425.76.

**FLOOR**

In the time remaining department members and trustees answered various student questions.

Trustee Schulte made a motion to pay the bills. David Sambor second. Vote: A-yes, DS-yes, S-yes.

Trustee Schulte made a motion to adjourn at 10:29 a.m. David Sambor second. Vote: A-yes, DS-yes, S-yes.

**The Board reviewed and signed time sheets, purchase orders and bills.**

The minutes of the meeting were approved by:

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