

The meeting of the Hinckley Township Board of Trustees was called to order at 4:00 p.m. on August 21, 2017 by Chairman Raymond Schulte. Present were Trustees Melissa Augustine, David Sambor and Ray Schulte, Fiscal Officer Martha Catherwood, nine residents and two reporters. All joined the Pledge to the Flag.

Ray Schulte made a motion to approve the minutes from the July 10, 2017 meeting as written. Melissa Augustine seconded. Vote: A-yes, DS-abst., S-yes.

David Sambor made a motion to approve the minutes from the July 24, 2017 meeting as written. Ray Schulte seconded. Vote: A-Abst., DS-yes, S-yes.

David Sambor made a motion to approve the minutes from the July 28, 2017 special meeting as written. Ray Schulte seconded. Vote: A-Abst., DS-yes, S-yes.

David Sambor made a motion to approve the minutes from the August 7, 2017 meeting as written. Melissa Augustine seconded. Vote: A-yes, DS-yes, S-Abst..

David Sambor made a motion to approve the minutes from the August 14 2017 special meeting as written. Melissa Augustine seconded. Vote: A-yes, DS-yes, S-yes.

POLICE DEPARTMENT

Chief Kalavsky had nothing to report.

SERVICE DEPARTMENT

Road Superintendent Newcomer raised discussion on the chip-sealing at Maple Hill Cemetery. At the previous worksession the trustees were informed by the Fiscal Officer that she recommended waiting until 2018 to schedule the work to allow funds to build-up in the cemetery fund. After further discussion between Mr. Newcomer and the Fiscal Officer, she indicated that funds from the Improvement of Sites could be considered and discussed. She cautioned that if the trustees decided to use these funds they would need to table any major site improvement requests until 2018. Trustee Schulte indicated he felt the quote for Maple Hill was very good and it was not a guarantee that the township would receive the same pricing in 2018. Trustee Sambor indicated that he liked the idea of saving up for larger projects, but he also agreed that this was a very good price. Trustee Augustine agreed this was a good price.

At this time Raymond Schulte made a motion to adopt **Resolution #082117-01** which approves hiring Karvo to chip-seal the Maple Hill Cemetery drive at a cost of **\$4,594.85** with funds to be appropriated from the Improvement of Sites fund line. David Sambor seconded. Vote: A-yes, DS-yes, S-yes.

Darren Newcomer asked for a request to place the 2000 International 4900 plow truck up for sale on GovDeals. Prior to a motion being approved it was withdrawn to determine a minimum bidding price. Mr. Newcomer will obtain and place back on the agenda at the next meeting.

Raymond Schulte made a motion to adopt **Resolution #082117-02** which approves the purchase of a mounted tool box for the new plow truck from Judco Truck Equipment at a cost of **\$900.00**. Melissa Augustine seconded. Vote: A-yes, DS-yes, S-yes.

Raymond Schulte made a motion to adopt **Resolution #082117-03** which approves the purchase of three skids of crack sealant from D.J.L. Materials. at a cost of **\$3,303.75**. David Sambor seconded. Vote: A-yes, DS-yes, S-yes.

FIRE DEPARTMENT

Chief Morgan presented the monthly fire department report for July which included: 52 total incidents (34 EMS and 18 Fire) and 6 overlapping calls.

David Sambor made a motion to adopt **Resolution #082117-04** which approves an educational/travel appropriation for Lt. Grossenbaugh, Lt. Gerbasi and Shawn Barret to attend the Wayne County Regional Fire School Training on Sept. 23-24 at a total cost of **\$300**. Melissa Augustine seconded. Vote: A-yes, DS-yes, S-yes.

David Sambor made a motion to adopt **Resolution #082117-05** which approves the purchase of three sets of Morning Pride turnout gear (\$7,788.30) and eight pairs of Morning Pride fire gloves (\$798.80) through Warren Fire Equipment at a total cost of **\$8,587.10**. Augustine second. Vote: A-yes, DS-yes, S-yes.

David Sambor made a motion to adopt **Resolution #082117-06** which approves the purchase of three sets of Fire Dex leather boots (865.00) and 12 Nomex hoods(\$368.00) through Fire Force at a total cost of **\$1,233.00**. Augustine second. Vote: A-yes, DS-yes, S-yes.

David Sambor made a motion to adopt **Resolution #082117-07** which approves an annual contract with Active911 Inc. at a total cost of **\$117.50**. Augustine second. Vote: A-yes, DS-yes, S-yes.

TRUSTEES

Melissa Augustine informed the trustees that a tree donated by the 4-H group has been planted at Kobak Fields. She thanked the Hinckley Garden Club for the great job they have done in the rain garden at the historical house and Mark Pribish for his volunteerism at River Woods Nature Preserve.

David Sambor stated that the township and the Hinckley Police Department Patrolman's Union have come to a contract agreement following the mediation process, which he felt went very well, he added that he is working with architect Kevin Robinette on a date for the public open house to view the concept plans for the administration building.

Raymond Schulte indicated that he has met with Dan Becker from the Medina County Engineers Office regarding the OPWC loan. Mr. Becker indicated that the trustees have a timeline to make their application. He provided the trustees with some revised project area quotes and stated they needed to make a decision rapidly. David Sambor indicated that this was the first step in establishing long-term plans that address major replacements.

Fire Chief Morgan requested the trustees accept the resignation of Lt. Carl Kuhn. David Sambor made a motion accepting the resignation of Carl Kuhn effective today. Seconded by Melissa Augustine. Vote: A-yes, DS-yes, S-yes. Raymond Schulte stated that Mr. Kuhn made a significant contribution to the department and all the trustees wished him the best of luck in the future.

Chief Morgan also requested the trustees convene an executive session regarding employee discipline. David Sambor made a motion requesting an executive session for employee discipline in the fire department. Melissa Augustine seconded. Vote: A-yes, DS-yes, S-yes.

FISCAL OFFICER

Martha Catherwood requested the trustees join the Greater Akron Chamber in order to obtain a reduction in health insurance premiums.

Raymond Schulte made a motion to adopt **Resolution #082117-08** which approves an annual membership with the Greater Akron Chamber at a cost of **\$400.00**. David Sambor seconded. Vote: A-yes, DS-yes, S-yes.

Mrs. Catherwood informed the trustees that a 26-week and a 52-week CD held at Westfield Bank is maturing and she opted to consolidate the two CDs into one 52-week to obtain a higher interest rate on this investment.

Mrs. Catherwood requested a motion to terminate the current Aetna health insurance policy.

Raymond Schulte made a motion to adopt **Resolution #082117-09** which approves the termination of the Hinckley Township employee healthcare plan through Aetna effective midnight September 30, 2017. David Sambor seconded. Vote: A-yes, DS-yes, S-yes.

Mrs. Catherwood requested a motion to contract with Medical Mutual of Ohio.

Raymond Schulte made a motion to adopt **Resolution #082117-10** which approves contracting with Medical Mutual of Ohio for the Hinckley Township employee health plan, to include the vision and dental packages, through TMC Employee Benefits Group effective 10-1-2017 through 9-30-2018. David Sambor seconded. Vote: A-yes, DS-yes, S-yes.

Mrs. Catherwood stated the current fund status is \$4,566,506.95.

Mrs. Catherwood inquired of Fire Chief Morgan as to the status of the potential ambulance purchase. He responded that he had to check with the company that applied for the grant to purchase. Mrs. Catherwood stated that she would like to know the status as she has reserved over \$200,000 in the General Fund for this purchase and if it is not going to be made in 2017 the funds can be reserved for roadwork.

Raymond Schulte made a motion to pay the bills. David Sambor second. Vote: A-yes, DS-yes, S-yes.

FLOOR

There being nothing from the floor, the trustees adjourned into executive session with Fire Chief Morgan at 4:36. The trustees returned from executive session and continued the regular meeting at 4:43.

David Sambor made a motion to appoint Fire Chief Mel Morgan to investigate potential charges and complaints against a township employee. Melissa Augustine seconded. Vote: S-yes, DS-yes.

Raymond Schulte made a motion to adjourn at 4:45 p.m. David Sambor second. Vote: A-yes, DS-yes, S-yes.

The Board reviewed and signed time sheets, purchase orders and bills.

The minutes of the meeting were approved by:
