

The meeting of the Hinckley Township Board of Trustees was called to order at 4:00 p.m. on July 24, 2017 by Chairman Raymond Schulte. Present were Trustees David Sambor and Ray Schulte, Fiscal Officer Martha Catherwood, seventeen residents and two reporters. All joined the Pledge to the Flag.

POLICE DEPARTMENT

Chief Kalavsky presented the monthly report for June. The report included: 435 calls for service; nine physical arrests; eleven motor vehicle accidents and 7755 miles driven.

David Sambor made a motion to adopt **Resolution #072417-01** which approves the state bid pricing purchase of ammunition stock through Kiesler Police Supply at a cost of **\$5,907.00**. Seconded by Raymond Schulte. Vote: S=yes, DS=yes.

David Sambor made a motion to adopt **Resolution #072417-02** which approves the purchase of a computer monitor (including installation) through TAC Computer at a cost of **\$264.58**. Seconded by Raymond Schulte. Vote: S=yes, DS=yes.

FIRE DEPARTMENT

Chief Mel Morgan presented the June Monthly Report. The report included: 58 total incidents (55.17% EMS); nine mutual aid given and three mutual aid received; twelve overlap calls and average response time (staffed and non-staffed) of 11 minutes and 42 seconds. Mr. Schulte asked Morgan to discuss further the difference between staffed and non-staffed response times. Resident Chris Studor requested a copy of the monthly report so she could share with neighbors on the importance of supporting the fire department. Mr. Schulte stated that if "someone needs care, ten minutes mean a lot". Mel Morgan also mentioned that the service department was assisting the fire department in clearing vegetation around fire hydrants.

Resident Jim Burns inquired as to historic trends regarding call volume and response times. Sambor replied that it is dependent on the number of calls. Mr. Burns asked if calls were higher than last year. Indications are to-date they are.

David Sambor made a motion to adopt **Resolution #0724617-03** which approves the annual NFPA Fire Alarm Inspection Agreement through Life Safety Systems LLC at a total cost of **\$527.00**. Raymond Schulte seconded. Vote: DS=yes, S=yes.

David Sambor made a motion to adopt **Resolution #0724617-04** which approves the annual Central Station Monitoring System Agreement through S.A. Communale at a total cost of **\$550.00**.

Chief Morgan requested an Executive Session. David Sambor made a motion to enter into executive session to consider the discipline of a member of the fire department. Raymond Schulte seconded. Vote: DS=yes, S=yes.

SERVICE DEPARTMENT

Road Superintendent Newcomer asked the trustees for approval to add additional safety items to the new roadside mower. These items were added by the service department with trustee liaison approval in June thinking they were a recurring expense. After a review by the fiscal officer, a Resolution was deemed necessary. Raymond Schulte made a motion to adopt **Resolution #0724617-05** which approves additional equipment for the roadside mower at a cost of **\$392.07** through Polen Implement. David Sambor seconded. Vote: DS=yes, S=yes.

Raymond Schulte made a motion to adopt **Resolution #0724617-06** which approves an emergency repair on Truck #11 for transmission repair diagnosed during annual maintenance through ESS (Equipment Sales and Service) at a cost of **\$778.23**. David Sambor seconded. Vote: DS-yes, S-yes.

ZONING

The trustees signed a mylar for sub-lots 8 and 9 for The Ledges at Stone Creek.

CEMETERY

Raymond Schulte provided a correction to the previously submitted Second Quarter Cemetery Report. Total monies collected for second quarter were \$6,648.00.

TRUSTEES

David Sambor indicated that the architect has forwarded him preliminary ideas based on the community survey and there will be further discussion at the next work session. He added that there will be a community meeting scheduled in the future.

David Sambor made a motion to approve **Resolution #072417-07** which increases the fire department administrative assistant’s hours by fifty for the third quarter. The Organizational Minutes approve a quarterly amount not to exceed 260 hours. Schulte seconded. Vote: S-yes, DS-yes.

FISCAL OFFICER

Martha Catherwood stated the Township currently has funds totaling \$4,600,910.44.

Raymond Schulte made a motion to pay the bills. David Sambor second. Vote: DS-yes, S-yes. .

The trustees adjourned into Executive Session at 4:32. The trustees returned from Executive Session at 5:31 p.m. David Sambor made a motion to appoint Fire Chief Mel Morgan to investigate potential charges and complaints against a township employee. Raymond Schulte seconded. Vote: S-yes, DS-yes.

David Sambor made a motion to adjourn at 5:33 p.m. Raymond Schulte second. Vote: DS-yes, S-yes.

The Board reviewed and signed time sheets, purchase orders and bills.

The minutes of the meeting were approved by:
