

The meeting of the Hinckley Township Board of Trustees was called to order at 6:35 p.m. on April 3, 2017 by Chairman Raymond Schulte. Present were Trustees Melissa Augustine, David Sambor and Ray Schulte, Fiscal Officer Martha Catherwood, seven residents and two reporters. All joined the Pledge to the Flag.

David Sambor made a motion to approve the minutes from the March 20, 2017 meeting as written. Melissa Augustine seconded. Vote: A-yes, DS-yes, S-yes.

#### **POLICE DEPARTMENT**

No items to report.

#### **FIRE DEPARTMENT**

Lt. Landis represented the fire department.

David Sambor made a motion to adopt **Resolution #040317-01** which approves an emergency repair to the gas blower carried on Engine 31 through Sills Motor Sales at a cost of \$119.83. Melissa Augustine seconded. Vote: A-yes, DS-yes, S-yes.

#### **SERVICE DEPARTMENT**

Raymond Schulte made a motion to adopt **Resolution #040317-02** which approves contracting with Karvo Companies Inc. for the Hinckley Township 2017 paving program at a cost of \$175,855.10. Paving areas are T.H. 48 Stony Hill Road, T.H. 138 Laurel Road, T.H. 222 Marland Drive and T.H. 180 Kellogg Road. David Sambor seconded. Vote: A-yes, DS-yes, S-yes.

#### **TRUSTEES**

Mrs. Augustine informed the audience that she had completed her Public Records Training and is now knowledgeable about township rules.

David Sambor extended his thanks to Lt. Grossenbaugh of the fire department for the time he has spent preparing Mr. Sambor for an upcoming fire simulation open to non-fire personnel.

David Sambor discussed the interview process in determining an architectural firm for the design of the former fire station. He explained the scope and intent of the renovation with a goal of integration into the current Western Reserve style of the town center. His recommendation is Kevin C. Robinette Architects, he felt that this firm understood the trustee's goals and offered a "holistic approach". Mr. Schulte agreed and added that this firm also completed a project for Sharon Township and was recommended by Sharon trustee Brian Gucchion. Ms. Augustine added that she felt this firm would preserve the same look and feel of Hinckley Center. David Sambor made a motion to adopt **Resolution#040317-03** which approved hiring Kevin C. Robinette Architects for **conceptual\*** architectural, planning and design for the Hinckley Township Town hall building at a cost of \$16,440.00 to come from the Beautification Fund. Melissa Augustine seconded. Vote: A-yes, DS-yes, S-yes.

Raymond Schulte informed the audience that April is "Clean-up Your Ditch and Property" month and that the Medina County Solid Waste District has a program offering discount vouchers for those individuals dropping off bulk yard waste. He indicated further information will be available on the township webpage.

**FISCAL OFFICER**

Martha Catherwood stated the Township currently has funds totaling \$4,383,409.84 and that the Hinckley Township state audit for the years 2015 and 2016 will begin on April 10, 2017.

**FLOOR**

A discussion was held as to the popularity of the Our Lady of Grace fish fry. Several members of the audience volunteer at the weekly event.

Mr. Schulte introduced Kevin Lewis a representative from Ohio Laborers. He explained that the group encourages increases in bidders on local government projects in order to encourage competition, resulting in lower project costs. He provided literature to the trustees.

Mike Holmberg stated that he felt many residents were not aware that the County solid waste facility does not sort trash. Ms. Augustine stated that more information on that topic will be added to the webpage.

Raymond Schulte made a motion to pay the bills. David Sambor second. Vote: A-yes, DS-yes, S-yes. .

Raymond Schulte made a motion to adjourn at 6:54 p.m. David Sambor second. Vote: A-yes, DS-yes, S-yes.

**The Board reviewed and signed time sheets and bills.**

The minutes of the meeting were approved by:

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\_\_\_\_\_

- *Amended language- motion made on April 17, 2017*