

The meeting of the Hinckley Township Board of Trustees was called to order at 6:32 p.m. on January 9, 2017 by Chairman Ray Schulte. Present were Trustees Martha Catherwood, David Sambor, Ray Schulte, Fiscal Officer Colleen Swedyk, 10 residents and 2 reporters. All joined the Pledge to the Flag.

David Sambor made a motion to approve the minutes from the December 12, 2016 meeting as written. Martha Catherwood seconded. Vote: C-yes, DS-yes, S-yes.

#### **POLICE DEPARTMENT**

David Sambor made a motion to adopt **Resolution # 010917-01** which approves travel appropriations for James Goff, Bruce Linville and John Huff to attend continuing education seminars. Martha Catherwood seconded. Vote: C-yes, DS-yes, S-yes.

#### **FIRE DEPARTMENT**

Martha Catherwood made a motion to adopt **Resolution # 010917-02** which approves the purchase of protective covers for iPads from Verizon Wireless at a cost of \$202.47 out of the EMS grant. David Sambor seconded. Vote: C-yes, DS-yes, S-yes.

#### **SERVICE DEPARTMENT**

Darren Newcomer gave the department report for December. Total hours worked were 629.5. Work completed included: plowed and salted roads, repairs on equipment, removal of dead trees, cemetery work, repairs at historical building and road inspection.

Martha Catherwood made a motion to adopt **Resolution # 010917-03** which approves an emergency repair to the International 7400 by ESS-Equipment Sales & Service at a cost of \$1530.00. David Sambor seconded. Vote: C-yes, DS-yes, S-yes.

Martha Catherwood made a motion to adopt **Resolution # 010917-04** which approves the repair to metal siding and door frames to two Service Department buildings by Berlin Contractors at a cost of \$1350.00. David Sambor seconded. Vote: C-yes, DS-yes, S-yes.

#### **TRUSTEES**

Martha Catherwood made a motion to the eligible township employees to fill out updated Form Fire documents with the intention of bidding out the employee health care. David Sambor seconded. Vote: C-yes, DS-yes, S-yes.

Martha Catherwood made a motion to enter into executive session regarding the Hinckley Township Service Department union negotiations. David Sambor seconded. Vote: C-yes, DS-yes, S-yes.

David Sambor made a motion to enter into executive session regarding discussions on the open trustee position. Ray Schulte seconded. Vote: C-abstained, DS-yes, S-yes.

David Sambor stated that the Township received six submissions from architect firms. Three firms have been selected for interviews.

Ray Schulte made a motion to hire Beth Wilding as an independent contractor for zoning minutes at a rate of \$12.00 per hour. Martha Catherwood seconded. Vote: C-yes, DS-yes, S-yes.

David Sambor made a motion to adopt **Resolution # 010917-05** which approves a travel appropriation for Ray Schulte to attend the OTA conference. Martha Catherwood seconded. Vote: C-yes, DS-yes, S-abstained.

Ray Schulte made a motion to adopt **Resolution # 010917-06** which approves Hinckley Township renewing insurance with Aetna, Dental Dental, Vision Service Plan, and Medical Mutual for the employee health, dental, vision, and life insurance for 2017. These benefits are for full-time employees and elected officials. Martha Catherwood seconded. Vote: C-yes, DS-yes, S-yes.

**FISCAL OFFICER**

Colleen Swedyk stated the Township currently has funds totaling \$3,649,997.70.

Martha Catherwood made a motion to pay the bills. David Sambor seconded. Vote: C-yes, DS-yes, S-yes. The Board adjourned into executive session at 6:50 p.m. The Board returned at 7:32 p.m. David Sambor made a motion to adjourn at 7:32 p.m. Ray Schulte seconded. Vote: DS-yes, S-yes.

**The Board reviewed and signed time sheets, purchase orders and the December Bank Reconciliation.**

The minutes of the meeting were approved by:

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