

The meeting of the Hinckley Township Board of Trustees was called to order at 6:30 p.m. on November 14, 2016 by Chairman Martha Catherwood. Present were Trustees Ray Schulte and Martha Catherwood, 2 residents and 2 reporters. All joined the Pledge to the Flag.

Ray Schulte made a motion to approve the minutes from the October 17, 2016 meeting as written. Martha Catherwood seconded. Vote: S-yes, C-yes.

POLICE DEPARTMENT

Chief Kalavsky gave the monthly report for October. This report detailed 411 calls. Traffic activity included 21 written warnings, no OVI arrests, and 22 citations. **Risk Management** included 75 hours of training.

Ray Schulte made a motion to promote Jim Goff from part-time status to full-time status effective 11-14-16. Martha Catherwood seconded. Vote: S-yes, C-yes.

Ray Schulte made a motion to adopt **Resolution #111416-01** which approves the annual renewal of the service agreement with TAC Computer at a monthly cost of \$1,178.90. Martha Catherwood seconded. Vote: S-yes, C-yes.

FIRE DEPARTMENT

Chief Morgan discussed the preventative maintenance vehicle program initiated in June. He commended Chief Engineer Ron Mack for his efforts.

Martha Catherwood made a motion to adopt **Resolution #111416-02** which approves repairs to Ambulance 37 by Gateway Tire & Service at a cost of \$1429.98. Ray Schulte seconded. Vote: S-yes, C-yes.

SERVICE DEPARTMENT

Martha Catherwood made a motion to adopt **Resolution #111416-03** which approves emergency repairs to the Chevy 5500 by Ess-Equipment Sales & Service at a cost of \$1880.78. Ray Schulte seconded. Vote: S-yes, C-yes.

CEMETERY DEPARTMENT

The trustees signed a deed for Scott A. Eberhart at Maple Hill Cemetery.

TRUSTEES

Ray Schulte announced that the Zoning Commission and Board of Zoning Appeals have openings for 2017. The positions will be advertised in the *Gazette* and the township website. The deadline for applicants is December 5, 2016.

Ray Schulte also announced that there will be a Trustee Public Hearing on November 28, 2016 for proposed text amendment changes to the Hinckley Township Zoning Resolution.

Martha Catherwood thanked the Hinckley Garden Club for all their efforts in maintaining the garden in front of the Historical House marquee. The club will also be decorating that area for the holidays.

Martha Catherwood made a motion to adopt **Resolution #111416-04** which approves entering into agreement with the Medina County Board of Commissioners as a Co-Permittee for Hinckley Township's EPA

Phase II-MSA Storm Water Program. The first year fee is \$1,550.00 for services provided between July 1, 2016 and June 30, 2017. Ray Schulte seconded. Vote: S-yes, C-yes.

Martha Catherwood made a motion to adopt **Resolution #111416-05** which approves entering into an agreement with the Medina County Board of Commissioners for the sale of materials to the township. Ray Schulte seconded. Vote: S-yes, C-yes.

Martha Catherwood provided the fund status, a total of \$3,917,609.45 (\$2,629,978.81 in pooled investments and \$1,287,630.64 available in primary checking) is available.

Martha Catherwood made a motion to pay the bills. Ray Schulte seconded. Vote: S-yes, C-yes. Ray Schulte made a motion to adjourn at 6:45 p.m. Martha Catherwood seconded. Vote: S-yes, C-yes.

The Board reviewed and signed time sheets and the October Bank Reconciliation.

The minutes of the meeting were approved by:
