



BOARD OF TRUSTEES

April 7, 2020

REGULAR MEETING

6:30 p.m.

**Trustee Meeting will be held in the OLD Fire Station bay area
located on the south end and west side of the Administration Building (1410 Ridge Road).**

Call Meeting to Order, Roll Call, Salute the Flag

Approval and Signature of Minutes

Ms. Augustine: (Fire and Police)

- Police:
- Fire:
 - Request for appropriations to purchase a HP desktop computer through Best Buy for a total cost of \$1,049.97 which includes HP 27 monitor (replacing Chief Grossenbaugh's computer) and Office 365 for six users
 - Amend motion to hire John Regrut (back ground check to be completed when BMV re-opens)
 - Request change in compensation after completing one-year probationary period as of April 1, 2020 for the following:
 - Dustin Baird - move to full fire-fighter EMT pay rate
 - Anthony Makaryk – move to full fire-fighter EMT pay rate
 - John Otcasek – move to full fire-fighter paramedic pay rate
 - Accept and approve request for a 12 month Leave of Absence from Dino Lamarca (full-time hire with Brooklyn Fire Department)
 - Request resolution to approve and sign purchase agreement with HME, Inc and request appropriations to purchase new fire apparatus at a cost of \$368,400.00
 - Request to purchase equipment and associated supplies to outfit new fire apparatus through Fire Safety Services, Inc. for a total cost of \$8,857.05
 - HFD Awarded of \$250.00 reimbursement grant from Ohio Fire Marshall (Lt Barrett attended NFPA 1403 Live Burn Instructor Class at Tri-C in 2019)
 - Blood Drive scheduled for April 11 postponed – Red Cross working on rescheduling
 - Request for appropriations for repairs to engine 31 through Fallsway Emergency Equipment for the insurance claim to fix the lights for a total of \$29,143.46
- Pandemic Plan
- Wellness Check letter
- Discussion regarding eNewsletter - Emails and forms for Mailchimp
- Discussion regarding virtual/teleconferencing meetings / Scheduling Meetings May 1st
- Update from Metroparks re: park closures and park usage

Mr. Burns: (Buildings, Parks, Roads & Service)

- Road and Service
 - Resolution authorizing Hinckley Township participation in the ODOT Road Salt Contracts for 2021
 - Motion for resolution to award paving road contracts
 - Motion for resolution to award concrete road projects
 - Request for appropriations to purchase 50 ton bulk order of 57 limestone to have supply for future Service Department construction projects through Osborne at a total cost \$955.00 (19.10 per ton)
 - Request for appropriations to purchase parts for truck #11 through Rush Truck International dealer at a cost of \$1,062.90
 - Discussion regarding Service Department to install ditch enclosures for road preservation and drainage per homeowner's request and Township's discretion (homeowner expense)
- Parks:
 - Request for appropriations to purchase infield dirt for Kobak Fields #1 and #2 through D&K Materials, Inc. at a cost of \$858.00 (\$21.45 per ton)
 - Request for appropriations to hire utility contractor to mark privately owned Township utility lines for Kobak field construction project for a cost not to exceed \$500.00



Small Town
Big Hearts

HINCKLEY TOWNSHIP

1410 Ridge Road Hinckley, Ohio 44233
330-278-4181 | www.hinckleytp.org

Raymond Schulte, Trustee • James Burns, Trustee • Melissa Augustine, Trustee • Martha Catherwood, Fiscal Officer

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Mr. Schulte: (Administration, Cemeteries & Zoning)

- Administration:
 - Discussion regarding computer systems at the Administration and Zoning offices (two systems are due for replacement and one system for possible upgrade)
 - Motion to pay Kevin Robinette, Architect, \$3,840.00 for construction management fees for Historical Society project (Township to be reimbursed through the Medina County Community Development Block Grant)
 - Kimble Recycling & Disposal letter regarding COVID-19 Response Plan
- Cemeteries
 - Cemetery Deed for Beach Cemetery (Merchant)
- Zoning
 - Zoning Annual Report for 2019
 - Review and approve mylar for River Road parcels (Robb)

Ms. Catherwood: (Township Fiscal Officer)

- Resolution to transfer \$1,500,000.00 from Huntington Bank to Westfield Bank
- Fund Status

Public Questions & Comments:

Payroll & Payment of Bills:

Adjournment: