



Small Town
Big Hearts

HINCKLEY TOWNSHIP

1410 Ridge Road Hinckley, Ohio 44233
330-278-4181 | www.hinckleytp.org

Raymond Schulte, Trustee • James Burns, Trustee • Melissa Augustine, Trustee • Martha Catherwood, Fiscal Officer

BOARD OF TRUSTEES

January 21, 2020

REGULAR MEETING

6:30 p.m.

Call Meeting to Order, Roll Call, Salute the Flag

Approval and Signature of Minutes

Guests:

Police:

- Request approval to hire personnel – Seth Miracle as a full-time probationary patrolman with a start date to be 2/09/2020
- Request for Travel/Educational Appropriations for Ptl. Dave Stepka and Ptl. Jim Ascherl to attend the Reid Technique of Investigative Interviewing and Advanced Interrogation to be held in Cleveland 3/10/2019 – 3/13/2020 at a total cost of \$1,190.00 for both officers
- Request for Travel/Educational Appropriations for Ptl. Jessica Parente and Ptl. Seth Miracle to attend the Drive Team – EROC Essential Emergency Response to be held in Cuyahoga Falls at a date to be determined at a total cost of \$590.00 for both officers
- Request for Appropriations to purchase Blue/Red Runner Kit for new patrol car setup through HG2 Emergency Lighting at a total cost of \$480.00 (this is a out of warranty buy-back at half price)

Fire:

- Oath of Office - Augustin (Gus) Ruggiero and Jason Lorton
- Request approval for Fire Chief Grossenbaugh to drive the utility pick-up truck to and from Hinckley Fire Station and home residence
- Request approval to remove “headache rack” off of 34 and give it to the Service Department
- Request for approval and appropriations to renew the annual service for station HVAC system through Jackson Comfort Heating and Cooling at a cost of \$758.00
- Request approval for Darcy Boggs and Dustin Baird to fill in as a role of Administrative Assistant for the Fire Department at the Administrative Assistant rate of \$15.00 per hour not to exceed 15 hours a week total in that roll combined between both
- Request for Travel/Educational Appropriations to have Lt. Jonny Thomas complete Fire Officer 1 class online through Cuyahoga Community College from 2/2/2020 – 3/28/2020 at a cost of \$550.00
- Request for Travel/Educational Appropriations to have Lt. Shawn Barrett and Lt Andrew Baxter complete Fire Officer 1 class through Cuyahoga Community College from 9/06/2020 – 10/31/2020 at a cost of \$550.00 each
- Request for Travel/Educational Appropriations to have Darcy Boggs attend the 37th Annual Metro Life Flight Critical Care Symposium at Kalahari Resort on 3/6/2020 at a cost of \$100.00
- Blood Drive – Battle of the Badges held at Hinckley Fire Station - February 1, 2020 from 10:00am – 3:00pm
- Discuss Insurance Claim for Engine 31
- Request for Appropriations to repair backflow preventer for the Fire Station’s sprinkler system through S.A. Comunale at a cost of \$1,180.00

Service:

- Request approval and motion to transfer vehicle from Police Department to Service Department
- Request for Appropriations to replace PD Cruiser Lights through North Coast Two Way Radio at a cost not to exceed \$2,000.00
- Request for Appropriations to purchase safety equipment through GVS Safety at a cost of \$619.88.00 and apply for the MORE Grant of \$500.00 to go toward those costs
- Request for Appropriations to purchase a grade laser at a cost of \$1,950.00 (researching to purchase through Robert’s Surveying or Geo Shack to include the laser, tripod, measuring stick and eye)

Zoning:

- Review and sign mylar for lot split (Robb parcel on River Road)
- Review and approve mylar lot combo (Chesek parcel on Ridge Road)
- Members and alternates of the Board of Zoning Appeals and Zoning Commission were sworn in at their Organizational Meetings held on January 8, 2020 (BZA Alternates Schaefer and Wolny) and January 9, 2020 (ZC Member Crew and Alternates Manley and Fischer)

AGENDA SUBJECT TO CHANGE AT ANYTIME



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Cemeteries:

-

Ms. Augustine: (Fire and Police)

- Northern Medina County Chamber meeting on March 18, 2020 (Hinckley representative request)
- Community Grant assistance for Fire Department
- Metroparks Annual Deer Management program
- Request for Appropriations to purchase Apple MacBook 13.3" Laptop with mouse, Office 365 Personal and Appicare through Best Buy at a cost of \$1,328.96

Mr. Burns: (Buildings, Parks, Roads & Service)

- Discussion of proposed Zoning Commission Text Amendment proposal regarding CH 4 – Agricultural Use and CH 10 – Signs Exempt from Regulations – Trustees to set public hearing date (tentative February 4, 2020 at 6:00pm with a Regular Trustee meeting to follow)
- Motion to amend Chris Miller from 15 hours a week to the following: A maximum of 80 hours a month, if additional time is required, the Trustees may authorize with formal approval
- Request motion for resolution to have Medina County Engineers Department prepare bid package for the 2020 chip and seal road projects
- Discussion regarding proposed projects at ball fields (Kobak and Youth fields)
- Discussion of the Capital Improvements Grant through the ODNR contract (House Bill HB529) and approval of contract
- Sign Road Mileage Certification
- Motion to amend December 17, 2019 approval for an HP 21.5 monitor for Administrative Office through Litehouse Solutions Group *from* \$149.00 *TO* \$249.00, to include set-up and service call.

Mr. Schulte: (Administration, Cemeteries & Zoning) – Excused Absence

Ms. Catherwood: (Township Fiscal Officer)

- Fund Status

Public Questions & Comments:

Payroll & Payment of Bills:

Adjournment: