

*Hinckley Service Department 2011 Annual Report*

Hours spent in the following departments:

<i>DEPARTMENT</i>	<i>HOURS</i>
Roads	5,383.75
General	468.25
Cemeteries	305.00
Police	328.25
Fire	38.50
Total Regular Hours	6,240.00
Total Overtime Hours	283.75
<b>TOTAL HOURS</b>	<b>6,523.75</b>

Personnel consisted of:

Paul Magovac  
Mike Walendzik  
Jason Hamlet

*Hinckley Service Department Road Vehicles*

1995 International Dump Truck, with 11 foot Gledhill plow and Western salt spreader. Truck #3. Purchased 1994.

2000 International Dump Truck with 11 foot Henderson plow and Western salt spreader. Truck #6. Purchased 1999.

2011 International Dump Truck, with 11 foot Henderson plow and Henderson spreader. Truck #11. Purchased Nov. 2010.

2003 Ford F250 Pickup Truck with 8 foot Western plow. Truck #8. Purchased 2003.

2005 GMC 5500 Dump Truck with 9 foot Western plow and Henderson Mark3 stainless steel bed, gate and stainless salt spreader. Truck #9. Purchased 2004.

2010 International Dump Truck, with 11 foot Henderson plow and Henderson spreader. Truck #10. Purchased 2009.

*Work that was performed by the Service Department throughout the  
year:*

**GENERAL**

1. Cleaned and sealed bathroom and kitchen floors in Administration Building.
2. Prepared for Memorial Day parade, stage, flags, etc.
3. Hauled dirt to Brongers Park and landscaped.
4. Rot tiled flowerbeds at memorial park, Administration Building, Historical Building and Police Buildings.
5. Pruned and mulched ornamental trees
6. Inspected lawn mowing company's work throughout the season.
7. Add new doorway in town hall file room.
8. Add ice melt cords on Historical Building roof.
9. Repaired out door hand railing.
10. Replaced culvert pipe and widened driveway at Riverwoods Nature Preserve Park.
11. Installed property posts along side of Historical Building parking lot.
12. Completed E.P.A monthly septic system report.
13. Completed E.P.A water sample every quarter.

**CEMETRIES**

1. Once a week checked all trash and thru away all old decorations.
2. Dug a total of 14 Burials.
  - a. 12 at Maple Hill
  - b. 1 at Beach
  - c. 1 at Ridge
3. Dug one cremation at Maple Hill Cemetery
4. Poured 12 footers for head stones.

## ROADS

1. Salt and plowed all township roads.
2. Removed large areas of ice off roadways
3. Maintained and repaired vehicles as needed.
4. Trimmed tree limbs in road right-of-way and away from all township signs.
5. Checked all township signs monthly for visibility, reflectivity, leaning and for theft.
6. Installed yard drains on Brookside Blvd.
7. Replaced road culvert on the following roads: Jeanne Drive, Babcock Road and Stone Hill Road x2.
8. Wrote, coordinated and inspected concrete bids for township roads.
9. Rebuilt 6 catch basins in Brookside Est.
10. Had culvert #1 on McKee trail cleaned out by contractor.
11. Cold patched roadway potholes as needed.
12. Wrote, coordinated and inspected County Spec 402 and chip seal bids for township roads.
13. Bermed all township roads as needed with 411 gravel.
14. Installed a catch basin on McKee Trail.
15. Cold patched 11 driveway aprons.
16. Ditched and or knocked down berms on various spots on the following roads: Babcock Road, Bellus Road, Oakwood Lane, Stony Hill Road, Riverwoods, Mattingly Road, McKee Trail, King Road, Michelle Ridge, Maple Hill Road, Morning Star, Sophia, Daleside, Eastwood Road, Parker Road, Forest Drive, Jeanne Drive, Clover Circle, Laurel Road, Carr Road, and River Valley.
17. Crack Sealed Cana Circle and ½ of Bethany Lane.
18. Repaired Mattingly Road headwall.
19. Repaired roadside drain on Wakefield Run Blvd.
20. Installed blocks on McKee Trail #1 culvert inlet.
21. Removed all fallen debris off roadways during storms.

## POLICE

1. Painted hall walls and offices.
2. Installed drug box and concrete pad.

## Fire

1. Assisted Fire Department at Hinckley Hill fire.
2. Repaired water leak under dispatch area.
3. Have all buildings fire inspected and resolved all problem areas.

## Salt Usage on Township Roads

Winter Season	Tons Ordered	Price Per Ton	Total Cost	Road Mileage
96/97	1,150	?	?	29.70
97/98	850	?	?	30.50
98/99	1,450	?	?	30.74
99/00	1,150	?	?	33.66
00/01	1,900	\$30.00	\$57,000.00	36.06
01/02	950	\$42.00	\$39,900.00	36.07
02/03	2,000	\$32.00	\$64,000.00	36.48
03/04	2,075	\$32.00	\$66,400.00	37.64
04/05	2,125	\$33.55	\$71,293.75	38.34
05/06	1,810	\$36.50	\$66,065.00	40.08
06/07	2,038	\$37.96	\$77,362.48	40.94
07/08	2,650	\$39.20	\$103,880.00	40.94
08/09	2,156.04	\$42.26	\$91,114.25	40.94
09/10	1,931.23	\$46.49	\$89,782.88	41.693
10/11	2,286.22	\$47.88	\$109,464.22	41.696

Report submitted by Paul J. Magovac, Service Department Foreman.  
1/9/12