



## **Hinckley Township**

# **Driveway Culvert & Ditch Maintenance Policy**

1616 Ridge Road, Hinckley, Ohio 44233 - 330.225.2276

Properly draining ditches are an important component of good roadways. The Hinckley Township Service Department is responsible for ditch maintenance as part of their overall maintenance program. Removal of brush and trees, along with periodic establishment of ditch flow lines, all help to keep our roadways from deteriorating prematurely.

Property owners must be able to access their property wherever a ditch exists. New driveway installation is the responsibility of the property owner. A permit is required from the Medina County Engineering Department.

### **Permit Department**

791 W. Smith Road, Medina, OH 44256

Phone (330) 764-8769

Fax (330) 764-8777

Toll Free (844) 722-3800

The permit requires a property owner to install their driveway in accordance with engineering standards. These standards have been developed so as not to hinder roadside drainage. The property owner is responsible for all costs associated with the installation of the original driveway including required culvert pipe, restoration, and permit fees. The property owner is also responsible for all maintenance of the driveway culvert.

The Hinckley Township Service Department may inspect driveway culverts during routine maintenance operations. If a driveway culvert is found to have failed, the property owner will be notified, and they will be required to make the necessary repairs.

The Hinckley Township Service Department understands the high cost to property owners for the replacement of a failed driveway culvert. To balance the maintenance of ditches along with the maintenance of driveway culverts, the Service Department has developed the following guidelines to assist residential property owners with the replacement of a failed driveway culvert.

Where a ditch is being relocated for Service Department purposes, the Service Department will replace the driveway culvert, driveway surface, and provide restoration to any disturbed areas at no expense to the property owner.

For new construction, or for the replacement of driveway culverts for residential and agricultural properties, businesses, or public facilities, the property owner shall be responsible for the installation and all costs associated with the work. A permit is required from the Medina County Engineering Department.

If a property owner fails to maintain their driveway culvert or to contact the Service Department thirty-days (30) after being notified it has failed, the Service Department may make the necessary repairs or replacement of the culvert to restore proper drainage and will seek payment of ALL costs from the property owner.