

Board of Zoning Appeals

Organizational Meeting

January 13, 2010

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Ch. Manley called the 2010 organizational meeting to order at 7:01 p.m.

Roll found: Manley, Fox, Hoop, Sullivan, Mainzer. Also present: Jim Kamps and Trustee Martha Catherwood.

Ch. Manley explained the purpose of the organizational meeting.

Mrs. Fox nominated Mr. Manley for Chairman of the Board of Zoning Appeals for 2010.

Mr. Hoop second.

Ch. Manley asked for further nominations. No other nominations were offered and the vote was called.

Vote: Fox – yes Hoop – yes Mainzer – yes Sullivan – yes

Ch. Manley nominated Mrs. Fox for Vice Chairman of the Board of Zoning Appeals for 2010.

Mrs. Mainzer second.

Ch. Manley asked for further nominations. No other nominations were offered and the vote was called.

Vote: Manley – yes Hoop – yes Mainzer – yes Sullivan – yes

The Board reviewed the Board of Zoning Appeals Organizational Procedures. (See attached Organizational Procedures dated January 13, 2010).

Mrs. Fox asked about #1 specifically if there will be no hearings on the day of worksession and Ch. Manley said not necessarily, but if there is a worksession it will be the second Wednesday of the month. Ch. Manley suggested the following changes: In #5 Ch. Manley suggested inserting "filed on or before the 22nd of the preceding month". It is an attempt to make clear that the deadline is the 22nd. In #6 Ch. Mrs. Fox suggested a check list be included in the packet.

Mrs. Fox made a motion to accept the Board of Zoning Appeals Organizational Procedures with the suggested modifications.

Mr. Hoop second.

Vote: Manley – yes Fox – yes Hoop – yes Mainzer – yes Sullivan – yes

Ch. Manley discussed the Statement of Principles (See attached Statement of Principles). Mrs. Fox stated that she would like to see the Statement of Principles in the packet that the applicant gets when they make application, Mrs. Fox stated it makes things clear to the applicant. Ch. Manley stated the Statement of Principles started out as notes and will need to be redone. Mrs. Fox stated that possibly a letter can be sent to the applicant outlining everything that will happen. It was decided that comments to the Statement of Principles would be tabled until a later date.

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Ch. Manley suggested that the Board not meet in the months of January and February because of the weather and the difficulty for site reviews and instead hold a meeting in August when the Board would usually have no meeting. Mr. Sullivan stated he felt this would be too much time to wait between meetings. Mrs. Catherwood stated that for the Board to take one month off was acceptable but two months was too long to wait. It was decided to leave things as they are.

Mrs. Fox made a motion to close the organizational meeting.

Mrs. Mainzer second.

Vote: Manley – yes Fox – yes Hoop – yes Mainzer – yes Sullivan – yes

The Organizational meeting was adjourned at 7:18 p.m.

Judi Stupka, Zoning Clerk

Minutes Approved 3/24, 2010