

Board of Zoning Appeals

Worksession Meeting

June 13, 2012

1

Ch. Manley called the meeting to order at 7:00 p.m.

Roll Found: Manley, Fox, Hoop, Zeleznak, Mainzer and Calabro present.

Ch. Manley asked if everyone had a chance to review the meeting minutes from the work session held on April 25, 2012 and if there were any comments. There were no comments or corrections noted.

Ch. Manley asked for a motion to approve the minutes from the work session held on April 25, 2012. Ms. Fox moved and Ms. Calabro seconded.

Vote: Manley – yes, Fox –yes, Hoop – yes, Zeleznak – yes, Mainzer – yes

Ch. Manley distributed the meeting minutes from the Medina County Township Association Meeting held on April 19, 2012 for the Board's record. There were no comments regarding the handout.

Ch. Manley distributed a Q&A handout regarding definitions for the Board's record. There were no comments regarding the handout.

Ch. Manley distributed a form that is considering being used for anyone who is appealing the Zoning Inspectors decision regarding any item for the Board's record. There were no comments regarding the handout.

Ch. Manley distributed a handout regarding records retention. He noted that each board member should turn in any of their personal notes or emails regarding any hearing to him and he will then file those notes into the record. Ch. Manley noted that he is applying to the state that they retain all records for three years. All Board members agreed a 3 year period was sufficient.

Ch. Manley noted the township is being sued by S&S Heating and Cooling regarding the Board's decision regarding their variance request. He noted the suit was filed on May 7, 2012.

Ch. Manley made a motion to adjourn the Worksession. Mr. Zeleznak moved and Ms. Mainzer seconded

Vote: Manley – yes, Fox – yes, Hoop – yes, Zeleznak – yes, Mainzer – yes

Meeting was adjourned at 7:14 p.m.

Todd Gienger, Recording Secretary

Board of Zoning Appeals

Worksession Meeting

June 13, 2012

2

Minutes Approved: _____, 2012

David Manley, Chairman

Dottie Fox, Member

Jeff Hoop, Member

Dave Zeleznak, Member

Julie Mainzer, Member

Josephine Calabro, Alternate Member