

**Board of Zoning Appeals**

**Work Session Meeting**

~~October 9, 2015~~ *DECEMBER 9, 2015*

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Ch. Calabro called the meeting to order at 7:04 p.m. on December 9, 2015.

Ch. Calabro stated that the written minutes and attachments will serve as the official record of this meeting. Roll Found: Calabro, Hoop, Zeleznak, Mainzer and Budd present with Alternates Firmanchuk and Boleman in audience.

Ch. Calabro asked if everyone received and had a chance to review the meeting minutes from the Work Session held on September 9, 2015. There were no comments.

Ch. Calabro asked for a motion to approve the meeting minutes from Work Session held on September 9, 2015. Mr. Zeleznak moved and Mr. Budd seconded. All in favor.

Ch. Calabro noted the next Work Session is scheduled to be held on January 13, 2016. At that time the board is scheduled to approve the meeting minutes from this work session and conduct the annual organizational meeting. However, Ch. Calabro polled the board as to the possibility of postponing the work session to be held on January 13, 2016 to January 27, 2016. Discussion among board members ensued and since there are no application requests received for December, it was a unanimous decision to hold the next work session on January 27, 2016.

Continuing the inquiry by Mr. Budd to review the appeal application process. A discussion followed among all board members. At this time there were no changes or additions suggested in the application process. It was agreed that discussion will continue at the next work session if any member has any additional information to add to the application process.

Mr. Budd distributed a summary of the seminar presented by Medina county Prosecutor's Office on October 27, 2015. A discussion followed among board members including Alternates. Mr. Firmanchuk also added comments regarding the second half of the seminar. It was agreed by all board members and Alternates that there should be continued exchange of ideas and discussion of procedures to make sure that proper procedures are followed.

Alternate, Mr. Firmanchuk, also suggested looking into the possibility of establishing email addresses through the Township. Discussion followed and the possibility and benefits will be discussed at the next work session.

Ch. Calabro asked for the meeting to be adjourned. Mr. Zeleznak moved and Mr. Hoop second. All in favor.

Work Session was adjourned at 7:46 p.m.

Josephine Calabro, Chairperson

Minutes Approved: \_\_\_\_\_, 2015

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Josephine Calabro, Chairman

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Jeff Hoop, Member

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David Zeleznak, Member

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Julie Mainzer, Member

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William Budd, Member