

Trustee Vice Chairman, Jack Swedyk called the special meeting for the purpose of a work session to order at 9:30 a.m.

Roll-call: Trustee Swedyk, and Trustee Ascherl present. (Trustee Augustine with an excused absence.)

Additional attendees: Police Chief Centner, Sergeant M. Schroll, Service Superintendent Mike Behary, Suzanne Peterlin, Lynne Rotundo.

Virtual attendees: Martha Catherwood, Fire Chief Grossenbaugh, and 3 residents (J. Larson, R. Pearl, and Lisa Rushworth).

Service Superintendent – Mike Behary

- I. Fence quotes: Veterans Fence - quoted a 4 ft. high galvanized steel for \$41,055. More quotes coming.
- II. ASAP Doors – update should be receiving the doors later this week or next week.
- III. Truck – Received a trade-in quote from dealership for \$20K. He knows he can get more money if offered up on the Government Deals website (GovDeals.com) with a minimum bid of \$30K. Mike Behary has seen the trucks go for \$40K on this site. Fiscal Officer, Martha Catherwood stated when sell the truck on GovDeals.com, need an estimated certificate of amended resources, and still has to get approval from the Prosecutor’s office as well.
- IV. PERK – Maple Hill warranty repairs – should be next week sometime.
- V. Both Trustee Swedyk & Trustee Ascherl concurred that Bellus Rd. looks fantastic.
- VI. Trustee Swedyk thanked Mr. Behary for the work done on the picnic tables at RAH.
- VII. Light Lens replacements – Mr. Behary still getting price quotes.
- VIII. Chief door handle – waiting on parts order by Chief Centner.
- IX. Steps by Police department – Trustee Swedyk brought the fact that they are tilted forward to Mike Behary’s attention. Mr. Behary will look into this.
- X. Bleachers discussed... expensive to replace, could be a liability. Replace with a seating area maybe? It was suggested that we remove the bleachers and add gravel for a sitting area with chairs.
- XI. Trustee Swedyk commented on the property that is owned by the Township by Boston Rd and Valleaire Golf course. He asked Mike Behary who maintains the property? Apparently, someone had dumped a couch there. It will need to be removed.
- XII. Culvert Replacement – Trustee Swedyk asked Fire Chief Grossenbaugh, and he stated they are good to go.
- XIII. Trustee Swedyk mentioned to Mike Behary if there were plans to seal the concrete wall for the Maple Hill Cemetery. Mike Behary stated he was not planning on doing this, and feels that a natural look would be better. He will look into this more.

Fire – Chief Grossenbaugh (virtual)

- I. Chief Grossenbaugh will send out the bid again for the SCBA (Self-Contained Breathing Apparatus) in order to be FEMA compliant for grant.
- II. Preventive Maintenance – Ladder & Pump Testing for two engines and tanker through W.W. Williams; \$1500 total full pm for ladder and pump testing for each if do the ladder & pump testing at the same time.
- III. Chief Grossenbaugh met with Trustee Ascherl, Fiscal Officer Martha Catherwood, and Jen Amburn to go over levy stuff. Discussed a bonus incentive based on hours worked in quarter, and shifts taken. Goal is to help retain as well as attract new firefighters. The fire

department bonus incentive pay would be a 5% increase to be offered at the end of the quarter if three (3) or more shifts are picked up in addition to the minimums; And, a 7 % increase for the quarter if 6 or more shifts are picked up in addition to the minimums. Martha Catherwood stated that instead of being reactionary to wage increases, offer an incentive to new and old employees, to make it up to the employee to determine their commitment to the department and wage increase based on shifts and hours worked. Trustee Ascherl stated when this starts in July, they will have 6 months before 3-man staffing comes into play.

Administrative – Suzanne Peterlin

- I. Received an email from a resident inquiring whether they can put a bench at one of the cemeteries by their family plot... Suzanne stated this is generally not allowed. She will email the resident regarding this.

Police – Sergeant M. Schroll

- I. Duty Bags: 1 Sergeant & 2 Patrolmen out on patrol at the same time. Currently have 2 duty bags. Need a 3rd duty bag. Duty bags contain an AED, tint meter, PBT (Portable Breath Testing machine), and Narcan (but no epi pens). Due to there being three people staffed at the same time, need to invest in a 3rd duty bag. AED quote by Striker Company, originally quoted at \$2283.60 for a new one. After further research, the Sergeant Schroll got them to lower the quote to \$1645.00. Tint meters cost is \$139.00. PBTs – replace at \$425 each (the ones they have are older models and each function differently). The company agreed to throw in the replacement lip covers, and to replace all three, quoted at \$1308. Total cost of this will be \$3092.00.

Police – Chief Centner

- I. Chief Centner stated they have been down an officer for about a year. Anthony Neubert, lives in Granger Twp., and is currently a police officer in Cleveland, Ohio, is currently in the hiring process with our Hinckley Police department. Chief Centner has discussed lateral hiring with the OPBA, and they declined the offer. Chief stated that they can do it anyway without OPBA approval, because he would like to see our police department remain competitive with other police departments in the area. Proposal would be to hire Anthony at a Class 2 for \$29.94 per hour, and after 6 months raise it to \$32.57 per hour. After one year, he would be at a Class 4 for \$33.86 per hour. The sick leave previously accrued would transfer from Cleveland and vacation time would be two weeks the first year. After the probation period of one year, Mr. Neubert's service time will be 9 years, and then will have three weeks' vacation at that time. Chief Centner will make a formal motion at the next trustee meeting next week.
- II. Trustee Swedyk suggested that Chief Centner draft an internal policy relating to lateral transfers. Chief Centner will work on this.
- III. Garage resurfacing: company in Richfield to start later on this summer.
- IV. Garage Door opener in the sally port: Chief Centner to get quotes to replace and bring to next work session.
- V. Door-lock System: Chief Centner will also get quotes and bring to the next work session.
- VI. Trustee Jack Swedyk will be working with Chief Centner & Fiscal Officer Martha Catherwood on contract negotiations.

- VII. Sergeant Linville will be retiring in November.
- VIII. Mattingly & Ridge intersection: Medina County will be putting additional signage at this intersection, hopefully will improve the visibility for the future.

Trustee Ascherl

- I. Trustee Ascherl will be making a motion on Tuesday at the Trustee meeting to pay Lighthouse Solutions for the annual security check for \$5k.
- II. Speed Reduction: Lyonswood, Eastwood, and King Roads: Trustee Ascherl had ODOT do a speed reduction survey. ODOT /Martin from county came back with results and recommendations of Lyonswood 25 mph speed limit, and Eastwood & King 40 mph speed limit. These are all dead-end roads. Fiscal Officer Martha Catherwood, who lives on Eastwood Rd., stated that there is a reason that there are only recommended speed limit signs on Eastwood, and there are no postings of speed limits on the other roads, "Safe driving warrants a speed lower than a limit mandated by state and county authorities." Discussion ensued. Martha requested to not post a 40-mph speed limit sign on these roads. Human nature will go at least 5 miles over the speed limit posted, and that is too fast on Eastwood Rd., especially. Past Boards have not posted any signs on this because right now, people drive the conditions of the road. Trustee Swedyk brought up speed enforcement. Martha stated, "Our Police Department has busier roads to speed enforce." Trustee Ascherl was attempting to be proactive on this, and will email ODOT back with this information, to see if we can get Eastwood and King lowered to 25-MPH instead of the suggested 40-MPH.
- III. Website discussion – first meeting (via Zoom) with Proximity Marketing today for website refresh.
- IV. Trustee Ascherl stated that the Kimble bills went out. If residents have any Kimble bill amounts not paid by September 1st of this year, they will have their property taxes assessed with any outstanding amounts.

Trustee Swedyk

- I. Trustee Swedyk asked Fiscal Officer, Martha Catherwood about the healthcare email. There is not enough time to complete a full rework of current healthcare by October 1st renewal date and current staff is happy with the current plan. Trustee Swedyk to respond to this email accordingly.
- II. Website: signed website agreement – Trustee Swedyk will get this to Fiscal Officer, Martha Catherwood.
- III. Trustee Swedyk mentioned that he has a wastewater meeting tomorrow afternoon.
- IV. East Wall / Old Fire station Bays: re-bid with new estimate with the architect. Trustee Swedyk asked Martha Catherwood if there are additional funds available, and she replied that there is money appropriated in the building fund. Trustee Swedyk will have the architect get back to us.

Fiscal Officer, Martha Catherwood

- I. Brilliant Electric Sign Company & Angel Printing – still have not received invoices from these two companies for repair work done and comprehensive survey mailing.
- II. Fiscal Officer Catherwood asked Trustee Ascherl to share the Levy Certificates that Trustee Swedyk received back from the auditor. Renewal Levy and Additional Levy read by Trustee Swedyk for the record.
- III. Auditor’s Rebate received: funds that the auditor extracts to do appraisals throughout the year. Settlement of \$50,647.63 received and placed in general fund. Fiscal Officer Catherwood will not request an amended certificate at this time.
- IV. August 2nd Special Election: Fiscal Officer Catherwood will not be in town and she is normally the Board of Elections contact for elections. She requested one of the Trustees be the contact for this, and to let her know what the trustees decide.
- V. SAM registration for government contract. Fiscal Officer Catherwood has been trying to renew, and has been working with Jen Amburn and Chief Grossenbaugh on this. They have hit a roadblock that they are to state when entity was setup. She will continue to work on this with Jen and Chief Grossenbaugh.

Trustee Vice Chairman Swedyk made a motion to adjourn the meeting at 10:32 a.m., Seconded by Trustee Ascherl. Vote: Ascherl – Yes, Swedyk – Yes.
