

Special Trustee Meeting- November 5, 2020 – Architect Interviews Old Fire Station

Chairman Schulte called the meeting of the Hinckley Township Board of Trustees to order at 9:04 p.m. on November 4, 2020. Present were Trustees Jim Burns, Ray Schulte, Mike Behary. Trustee Augustine had an excused absence. Interview Committee consisted of those present.

**FMD - Fairlawn, Ohio**

Trustee Burns introduced the Interview Committee and explained the objective of the meeting and the time line of the process to the Mark Moore of FMD Architects. Mr. Moore handed out literature about the company and proceeded to review the company's history, projects, and capabilities. FMD's sister company Cornice is the construction arm of the partnership. FMD has had a lot of experience with K-12 school renovations. FMD spoke to the sound issues stating that high quality windows with 1" thick air space between panes would add to sound deadening and reduce energy loss. Mr. Moore stated that because of the budget the residential window design would probably be our only option. Directed to keeping the Western Reserve style, wrapping the exterior columns to mimic the style, using a 2"x6" wall stud to create a well insulated barrier, needing two exit doors. Committee members listened to understand how FMD sees this project. Trustees discussed the architectural fee structure with FMD. \$7500 for design and permits, Construction Administration \$5400, plus various reimburseable items. At a minimum \$12,900. This could be reduce some by reducing some services of the architect.

**Makovich & Pusti - Berea, Ohio**

Trustee Burns introduced the Interview Committee and explained the objective of the meeting and the time line of the process to Mike Molchan and Don Rerko. As above, the representatives shared with the Committee their company history, experience, and capabilities. Mr. Molchan spent some time touring the downtown area to get a feel of the downtown area and directed the Committee to consider staying with the western reserve style exterior as opposed to stylizing the project like a store front with lots of glass. Their opinion was that it just didn't fit the style of the downtown buildings.

Mr. Molchan presented to the Committee a preliminary estimate of \$47,000 which included over-run \$4000 buffer. This would be to construct a traditional WR style, casement windows, 2x6 walls, highly insulated, two doors. His fee estimate is \$4900 plus chargeable expenses that he felt would not exceed \$250.

**BSHM - Youngstown, Ohio**

Trustee Burns introduced the Interview Committee and explained the objective of the meeting and the time line of the process to Matthew Laury, Jay Crafton, and Kate Spires. As with the other firms they presented their capabilities and experience. Their team spent a lot of time not only looking at the east wall but also they considered the entire space for the future. Their presentation consisted of LEEDS focused improvements to the East wall. Like building a thermal break at the concrete floor level. As for design, the team did not commit to a specific design but rather focused on a lot of upfront interviewing to understand the space and how it might be used. Then, using that information they would create the design for construction and appeal. They committed to a fee structure that would not exceed 6 to 6.5% of the project cost plus reimbursable expenses. BSHM was asked if this project could be completed for under \$50,000. They did not at the time have an answer but they were to reply by 11/17/20.

After interviewees left, Trustee Burns asked the Committee to review their notes and be prepared to discuss and decide on a winning firm at the next public meeting, Nov 17, 2020

Chairman Schulte motioned to adjourn the meeting at 11:44 AM. 2<sup>nd</sup> Burns - Schulte Y, Burns Y.