

## Trustee Regular Meeting – December 3, 2019

Chairperson Becky Lutzko called the meeting of the Hinckley Township Board of Trustees to order at 6:30 p.m. on December 3, 2019. Present were Trustees Becky Lutzko, Jim Burns and Ray Schulte, Fiscal Officer Martha Catherwood, 19 residents and 1 reporter. All joined the Pledge to the Flag.

Ms. Lutzko made a motion to approve the minutes from the November 19, 2019 as written. Burns second. Vote: S-yes, BCL-yes, B-yes.

### **FIRE DEPARTMENT**

Lt. Landis provided an overview of the repairs and recommended maintenance required for optimal fire station septic system performance. Chief Grossenbaugh and Trustee Lutzko met with Mr. Meyers of McClellan Septic recently to discuss whether to undertake a major system conversion or to establish steps to improve system operations. McClellan Septic recently to discuss whether to undertake a major system conversion or to establish steps to improve system operations and concluded that only the latter option was feasible, financially and given geographic limitations at the station. Initial projects include replacing the existing septic system wiring from 12 gauge to 10 gauge, upgrading the breakers from 20 amp to 30 amp breakers and rerouting the water softener drainage so that it no longer drains into the septic system. Chief Grossenbaugh believes that these actions, in addition to biannual septic system maintenance will result in improved system operations.

Ms. Lutzko made a motion to approve appropriations to upgrade the septic system electrical wiring from 20 amp to 30 amp breakers through McClellan Septic for \$850.00. Schulte second. Vote: B-yes, S-yes, L-yes.

Ms. Lutzko made a motion to approve appropriations to reroute water softener drainage at the fire station through Kralik Plumbing, Inc. for \$900.00. Schulte second. Vote: B-yes, S-yes, L-yes.

Ms. Lutzko made a motion to approve appropriations to purchase four tires (\$200.59/ea.) and spin balance (\$15.00/ea.) for Pick-up Truck 34 through North Gateway Tire & Service for \$862.36. Schulte second. Vote: B-yes, S-yes, L-yes.

Ms. Lutzko made a motion approving appropriations for the annual Emergency Reporting (January 1 – December 31, 2020) renewal for \$2,383.60. Vote: Schulte second. Vote: B-yes, S-yes, L-yes.

### **POLICE DEPARTMENT**

Nothing to report.

### **SERVICE DEPARTMENT**

Nothing to report.

### **ZONING**

Mr. Schulte announced that the Zoning Commission would discuss Agritourism language at their next meeting,

### **TRUSTEES**

Mr. Burns commended the Service Department on their tree cleanup efforts during a recent windstorm. Mr. Burns advised residents to call 911 in the event of downed trees or power lines.

Mr. Burns made a motion to approve appropriations for the \$850.00 EPA engineering review application fee for the Town Hall/Police Station septic system. The General Fund and the Police will share the cost equally. Lutzko second. Vote: B-yes, S-yes, L-yes.

Mr. Burns stated that he anticipates the bid process for the septic system project will begin in January 2020.

Mr. Schulte made a motion to approve Resolution #120319-01, as follows;

WHEREAS, Hinckley Township, Medina County is a member of the Ohio Township Risk Management Authority (OTARMA), a political subdivision risk pool established pursuant to Ohio Revised Code hereinafter “ORC,” 2744.081;

WHEREAS, House Bill 291 was signed into law on December 20, 2018 and became effective March 20, 2019; authorizes the use of an, “employee dishonesty and faithful performance of duty policy,” instead of individual surety bonds, for trustees, employees, and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of duties; and

WHEREAS, in accordance with ORC3.061, the township must adopt a policy by resolution to allow the use of an “employee dishonesty and faithful performance of duty” coverage document, rather than a surety bond, to cover loss by fraudulent or dishonest actions of employees and failure of employees to faithfully perform duties; the following shall apply to the policy:

1. An officer, employee, or appointee shall be considered qualified to hold the office or employment, without acquiring a bond, on the date the oath of office is taken, certified, and filed as required by law.
2. An officer, employee, or appointee shall have the employee dishonesty and faithful performance of duty policy in effect before the individual’s term of office or employment and the officer, employee or appointee shall not commence the discharge of duties until coverage is documented.
3. All officers, employees, or appointees who would otherwise be required to file a bond before commencing the discharge of duties shall be covered by and are subject to the employee dishonesty and faithful performance of duty policy instead of a surety bond requirement.
4. The coverage amount for an officer, employee, or appointee under an employee dishonesty and faithful performance of duty policy shall be equal to or greater than the maximum amount of the bond otherwise required by law.
5. Elected officials, prior to taking the oath of office and holding office, shall obtain approval of the intent to use the township’s OTARMA coverage agreement and affirm that the township’s coverage complies with ORC3.061. Said approval shall be obtained by the Hinckley Township, Medina County.

WHEREAS, Hinckley Township, Medina County’s, “employee dishonesty and faithful performance of duty policy” through the OTARMA coverage document complies with ORC3.061: and

NOW, THEREFORE, BE IT RESOLVED, that on this date December 3, 2019, the Hinckley Township, Medina County hereby authorizes the township to purchase and use “employee dishonesty and faithful performance of duty policy” through OTARMA instead of individual surety bonds for officers, employees, and appointees who are otherwise require by law to acquire a bond before entering upon the discharge of duties.

Lutzko second. Vote: B=yes, S=yes, L=yes.

Mr. Schulte announced that there would be one Board of Zoning Appeals and two Zoning Commission positions open due to retirements. He states that interested parties should submit a letter of interest and resume to the Township. Details are available on the Township website.

Mr. Schulte discussed the Ohio Capital Fund Grant letter of interest he sent to Ohio State Representative Larry Obhoff requesting consideration to fund ballfield lighting at Kobak Field.

Ms. Lutzko informed the Board that she is working with Fisher & Phillips to finalize the Sergeant’s Collective Bargaining Agreement in preparation for approval at the December 17, 2019 Regular Trustee Meeting.

Ms. Lutzko announced that the Hinckley Chamber of Commerce would host a tree-lighting event on December 14, 2019 from 5-7 p.m. at the town hall. The Hinckley Police officers will also be hosting the Shop-with-a-Cop event earlier that same day.

Ms. Lutzko informed the audience that residents should have received the Kimble Resident Information Packet regarding the solid-waste hauling service that will go into effect in February 2020. She reminded the audience that there would be another Public Information Meeting with a representative of Kimble on December 10, 2019 at 7:00 p.m. at the Our Savior Lutheran Church.

**FISCAL OFFICER**

Ms. Lutzko made a motion to approve the annual membership with the Greater Akron Chamber for \$400.00. This membership is required to obtain the Township’s Medical Mutual plan pricing. Burns second. Vote: B-yes, S-yes, L-yes.

Mrs. Catherwood stated the fund balance is \$5,012,945.20.

**FLOOR**

Kris from the Medina County Auditors Office announced that dog tags are now on sale and, that the office is running a little late with CAUV renewals due to technical difficulties.

Several residents expressed a concern about the possibility of temporarily relaxing the 2-mil, 1983 Police Levy and offset the costs to residents if the Board sought a Road Levy, which would be placed on the ballot for voter consideration. The Trustees and Fiscal Officer explained that discussions regarding this possibility were in the preliminary stage, and that they were considering the matter because there was a window of opportunity that would allow the Township to take advantage of good fiscal management by the Police Department. The audience was assured that there would be no actions taken that would jeopardize the Police Department’s budget or operating expenses. The Board and Chief Centner will continue to discuss this possibility.

Ms. Lutzko made a motion to pay the bills for **\$73,421.92**. Burns second. Vote: B-yes, S-yes, L-yes.

Ms. Lutzko made a motion to adjourn at 7:33 p.m. Burns second. Vote: B-yes, S-yes, L-yes.

**The Board reviewed and signed purchase orders, the November Bank Reconciliation and bills.**

The minutes of the meeting were approved by:

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