

Chairman Becky Lutzko called the meeting of the Hinckley Township Board of Trustees to order at 5:32 p.m. on March 12, 2019. Present were Trustees Becky Lutzko, Jim Burns and Ray Schulte, 0 residents and one reporter. All joined the Pledge to the Flag.

Ms. Lutzko noted that the meeting is being taped for transcription purposes only.

POLICE DEPARTMENT

Chief Centner presented the Trustees with several “housekeeping” items as follows.

1. He presented a departmental employee evaluation he would like to use for his staff on a six-month schedule
2. He announced that the department was awarded the 2018-2019 Ohio Attorney General’s Office Body Armor Grant with an award up to \$5,118.99. The Township has paid for the body armor already, the OAG’s office will be reimbursing 75% of that cost through the awarded amount.
3. The transition from Brunswick Dispatch to the Medina County Sheriff’s Office Dispatch is going well, the County will be covering the \$30,771.00 cost for the Township’s portion of the putting us on the RMS Mobile Data System.
4. He presented a CMHA sick leave balance for a transfer to Officer Rucinski, the ORC states that sick leave balances of this type may be transferred

Ms. Lutzko made a motion to transfer 511.25 hours of sick leave from CMHA to Hinckley Police Department for Officer Benjamin Rucinski. Burns second. Vote: B-yes, S-yes, BCL-yes. Ms. Lutzko added that the transfer is based on a confirmation letter provided by CMHA dated February 8, 2019.

5. Chief Centner discussed four training requests, one of which was for Officer Kinney to attend a training in Westlake. Ms. Lutzko initiated a motion to approve Officer Kinney’s training, but after discussion with Trustees Schulte and Burns it was decided to table these items until the March 19, 2019 Regular Meeting.
6. Chief Centner presented the trustees a request to purchase a dry erase board and a computer stand for the conference room. He will add these to the March 19th agenda, also.
7. He notified the Trustees that a \$345.00 check for cruiser usage has been received from the construction company working on the sewer project and it has been forwarded to the Fiscal Officer.

FIRE DEPARTMENT

Ms. Lutzko made a motion to approve moving Steven Cehovic and Chris Milne to \$14.35/hr., which adjusts their pay in accordance with the Organizational Minutes from the 0-6 month rate to the one-year 6-12 month rate. Schulte second. Vote: B-yes, S-yes, BCL-yes.

SERVICE DEPARTMENT

Mr. Burns had several items which included:

1. Concrete barriers were placed along the river off Boston Road, near Valleaire Golf Course.
2. Work continues on lighting repairs at Memorial Park.

Ms. Lutzko asked what the status of the Boston Road work. Mr. Burns responded that he would contact Brian Richter to discuss a right-of-way agreement. The Trustees discussed several proposals to address the repairs required along the river presented by the pipeline company and the Engineers Office. Ms. Lutzko indicated that further discussion with the pipeline company is necessary before signing a right-of-way agreement. Financial responsibilities will also need to be determined. Mr. Schulte will contact Medina Emergency Management to investigate any grants that may be available to undertake this project. It was determined that another meeting with the pipeline representatives will be arranged.

TRUSTEES

Mr. Schulte discussed a conversation he had with Medina County Engineer Dan Becker indicating that Dan will need the Township's concrete repair list soon. The Trustees discussed pad replacement needs and projects that require necessary repairs. Conversation about Bethany Lane and Galilee Oval ensued regarding the repairs that are needed and the amount of funding available. It was determined that this year the Township would focus on completing necessary repairs on Galilee Oval first, followed by completing additional pad-repairs on Bethany Lane as funds permit, along with smaller-scale pad replacements throughout the Township. Mr. Burns will forward this information to Dan Becker.

Ms. Peterlin requested one of the Trustees to sign off on the upcoming Buzzard Day Boy Scout 520 overnight camping. She indicated that all waivers must be turned in, or the camp out cannot occur.

Mr. Schulte continued with a conversation regarding the Valley Brook Improvement Project and whether or not the project will be divided into two phases. Dan Becker has indicated that the project should go out for bid, after a bid was accepted the Trustees can modify the agreement. He does not recommend requesting too many bid options out of concern it may limit bidders. It was agreed that the bid should be for a full width, full length replacement, if it is determined that the project needs to be completed in two phases the terms can be negotiated with the contractor prior to work beginning. Ms. Lutzko indicated that, per Dan Becker's suggestion, a line item for equipment mobilization costs should be included in any bid quotations.

Mr. Schulte provided the Trustees with an update on the Historical Society grant, the bid will be forwarded to the Prosecutors Office for review.

The Zoning Commission has approved the Alternative Energy language, some residents expressed a desire to place alternative energy units on areas other than the roof, which is not compliant with the proposed zoning amendment. Mr. Schulte complimented Zoning Chair Chris Kalina on moving the amendment forward. The Commission will work on Agriculture and Agra-Tourism next.

Mr. Schulte announced that a local resident has donated \$100,000.00 toward the Township Community Room plans. Mr. Schulte indicated that he had shown the gentleman a power point of the proposed architect plan and the gentleman made the donation. A conversation ensued as to the proposed project, which has an estimated cost of \$1.5 million. Mr. Schulte added that the Trustees need to figure out how they would like to proceed utilizing this donation.

Mr. Schulte detailed a conversation he had that day with Brian Richter from the Medina County Prosecutors Office, he cited an ORC statute that requires a public vote if greater than \$50,000 is to be spent on community center improvements. Mr. Schulte stated that Mr. Richter will research if this statute is applicable to the proposed project and the \$100,000.00 donation. Ms. Lutzko feels stated that the Trustees must comply with whatever legal requirements there are for making community center improvements, but that should not prevent the Township from accepting this generous donation and there will be a way to move forward on utilizing it. Mr. Burns feels this donation will go a long way toward starting the project. Mr. Schulte feels the project can be accomplished in phases over time.

Mr. Schulte indicated that a review of the current RAH agreement is due, a first step would be meeting with the current RAH leadership. Ms. Lutzko indicated that she had been contacted by a resident whose child is on a travel league not affiliated with RAH inquiring as to field use. Mr. Schulte indicated that RAH schedules field time. Mr. Schulte will provide Trustees Lutzko and Burns with a copy of the current agreement for their review.

Mr. Schulte inquired as to the status of the Non-Union Employee Manual language that the Trustees had previously discussed. Mr. Burns replied that he will share contract language with the Trustees for possible edits before contacting William Blackie, the Township’s outside labor attorney.

The Trustees are intent on moving forward with hiring a new Road Superintendent and would like to find someone familiar with Township road maintenance and Medina County operations. The Trustees decided to advertise for the open Road Superintendent position.

Mr. Schulte presented documentation from the Medina County Engineer to give to Todd Sisti, providing an Easement for Highway Purposes to create a cul-de-sac on Forest Drive. Mr. Schulte cited safety, snow plowing and accessibility as the benefits to creating this cul-de-sac. The cul-de-sac will be a future project when the budget allows. Ms. Lutzko replied that she also spoke to the Engineers Office regarding the cul-de-sac, and, to maintain consistency with other dead-end Township roads, she supports the installation of the cul-de-sac. She added that the project will not be done this year, and maybe not next year, and that this needs to be clear to Mr. Sisti.

Mr. Schulte indicated that he had spoken to Beth Biggins-Ramer regarding the solid waste contract, she apologized that there has been a delay in submitting the solid waste proposal details. She will work on providing the details as soon as possible.

Ms. Lutzko discussed amending the organizational minutes for work sessions or, alternatively, the cancellation of the Tuesday, 5:30 p.m. work sessions. She thinks that a weekly Regular Meeting may be more than is necessary. Mr. Schulte indicated that other Medina County Townships have bi-weekly meetings. Ms. Lutzko indicated that she preferred this option over work sessions, which are somewhat repetitive and often involve more detailed discussions than at meetings, to enable the public to understand the reasoning behind decision-making. Ms. Lutzko suggested cancelling the work sessions through the end of April and convene two Regular Meetings to see how this works.

Ms. Lutzko made a motion to accept **Resolution #031219-01** to accept the report and recommendation of fact-finder Linehan, dated March 11, 2019 in regards to the Police Union contract. Schulte second. Vote: B=yes, S=yes, L=yes. Ms. Lutzko explained that both parties have the opportunity to accept or reject the proposal. The proposal was accepted at 7:27 p.m.

Mr. Burns informed the Trustees that C & M removed the \$10,000.00 deposit requirement from his quotation. C & M is the contractor who will be working on the drainage and repair work in front of the former fire station.

FLOOR

There was nothing from the audience

Ms. Lutzko made a motion to adjourn at 7:29 p.m. Burns second. Vote: B=yes, S=yes, BCL=yes.

The minutes of the meeting were approved by:
