

Chairman Jim Burns called the meeting of the Hinckley Township Board of Trustees to order at 6:31 p.m. on December 18, 2018. Present were Trustees Jim Burns, Becky Chattin Lutzko and Ray Schulte, Fiscal Officer Martha Catherwood, 5 residents and 3 reporters. All joined the Pledge to the Flag. Mr. Burns stated the meeting is recorded for transcription purposes only.

Jim Burns made a motion to approve the minutes from the Regular Meeting of **December 4, 2018** as written. Lutzko seconded. Vote: S=yes, CL=yes, B=yes.

Chairman Burns introduced Terri Greene of Leadership Medina County. Ms. Greene provided information about the Government Academy, a joint venture between OSU Extension Medina County and Leadership Medina County. The Government Academy is a series of workshops for individuals interested in governmental topics.

POLICE DEPARTMENT

Ms. Lutzko made a motion to approve appropriations to purchase and install lights and sirens in the new police chief vehicle through **North Coast Two-Way Radio** at a cost of **\$2,682.15**. The quoted price includes the removal of the equipment from the old police chief vehicle. Schulte second. Vote: S=yes, CL=yes, B=yes.

Ms. Lutzko made a motion to hire Tre DeHart as a part-time police department police officer effective 12/20/18. Schulte second. Vote: S=yes, CL=yes, B=yes.

FIRE DEPARTMENT

Chief Grossenbaugh provided the November Monthly Report which included, 65 total calls (47-EMS and 18-fire-related); average overall response time – 10.32 minutes; mutual aide given – 7; mutual aid received- four; training- 64.75 hrs.

Ms. Lutzko made a motion to approve an Educational/Travel Appropriation for Assistant Chief Gerbasi to attend the Ohio Fire Academy Plan Review course at the Ohio Fire Academy from February 25-27, 2019 at a cost of \$125.00. Schulte second. Vote: S=yes, CL=yes, B=yes. Assistant Chief Gerbasi will not receive compensation at his hourly rate while attending the course.

Ms. Lutzko made a motion to approve the advertised sale of two (2) 2008 Femo Proflex-X cots of GovDeals with a reserve of \$1,000.00. Schulte second. Vote: S=yes, CL=yes, B=yes.

Chief Grossenbaugh reported that the department received their thermal imaging cameras and discussed how they will be used.

SERVICE DEPARTMENT

Mr. Ward provided the November Monthly Report, which included, plowing and salting township roads; a burial at Maple Hill Cemetery; crack sealing on Arborcrest and Sandy Creek Trail and pumping the pond at Kobak Field. The department attended an OUPS Safe Digging Practices educational seminar.

Mr. Burns discussed the nuisance created by a beaver dam in the retention pond at Kobak Field. It appears that the beaver will require trapping to alleviate the nuisance. Mr. Schulte asked about repairing the lights on the flags at Memorial Park. Mr. Burns replied he is working on it.

Mr. Ward added that 12- ton of a 200-ton salt order has been delivered.

Mr. Burns made a motion to approve the purchase of a spare 11-ft. snowplow blade, two plow shoes and hardware (Inc. delivery) from Winter Equipment Company for a total cost of **\$1,679.90**. Lutzko second. Vote: S-yes, CL-yes, B-yes.

Discussion ensued regarding the two part-time snowplow drivers and the training they are receiving in preparation for their services.

ZONING DEPARTMENT

Mr. Schulte made a motion accepting the resignation from William Spellman from the Zoning Commission. Lutzko second. Vote: S-yes, CL-yes, B-yes.

Mr. Schulte made a motion approving refunding \$1,400.00 to Terry Properties LTD for unused third-party planning fees. Lutzko second. Vote: S-yes, CL-yes, B-yes. Mr. Schulte thanked Mr. Spellman for his 11-years of service and the tremendous job he has done during his tenure.

Mr. Schulte thanked the Board for the support he received during the time he took off due to the passing of his mother.

TRUSTEES

Ms. Lutzko discussed the problem the fire department is having with premature wear on the tires of the new ambulance. Chief Grossenbaugh has contacted the company that sold the Township the ambulance to determine cause and investigate the warranty.

Ms. Lutzko added that she joined Chief Centner and Chief Grossenbaugh to meet with Brunswick City and discuss the current dispatch service contract. The contract review is based on recommendations from both the fire and police chief. She said that community safety is the priority of all parties.

Ms. Lutzko and Chief Grossenbaugh have received applications for the open fire lieutenant positions and will begin the review and interview process in January.

Mr. Burns made a motion to approve the hiring of Rick Verhotz at \$35 per hour to oversee the Administration/Police Building septic tank replacement. Lutzko second. Vote: S-yes, CL-yes, B-yes. Mr. Burns estimates Mr. Verhotz working 15 hours.

FISCAL OFFICER

Mr. Burns made a motion to adopt **Resolution #121818-01** approving the 2019 Temporary Appropriations at \$4,000,000.00. Schulte second. Vote: S-yes, CL-yes, B-yes. Mr. Burns stated that 2019 Appropriations do not include a fund line for 2191-210-343 (Postage Machine Rental).

Mr. Burns made a motion to adopt **Resolution #121818-02** accepting the tax advances from the Medina County Auditor for 2019. Lutzko second. Vote: S=yes, CL=yes, B=yes.

Mr. Burns made a motion to adopt **Resolution #121818-03** requesting a supplemental appropriation moving \$600.00 from 2181-130-211-0000 (OPERS) to 2181-130-190-0000 (Salaries). Lutzko second. Vote: S=yes, CL=yes, B=yes.

Mrs. Catherwood reported that the township has \$ 4,579,714.15 in funds. Mrs. Catherwood reminded the department heads that their annual inventories are due by January 1.

FLOOR

Doug Krause (1737 Stone Ridge Dr.) and John Sumadi, partners in the Trails at Redwood Falls development group, expressed their desire to pour concrete for Phase 1 roadway of Redwood Falls. Mr. Krause cited the recent good weather and proposed an installation process using Quicklime as a drying agent for the base. He added that he has told the Medina County Engineer that this product is not a stabilizer, but a drying agent. He feels that if the trustees give their approval to move forward that his contractor can begin immediately.

Mr. Schulte said that on Monday, he spoke to Andy Conrad, the County Engineer, and Mr. Conrad had not changed his recommendation that the trustees not take the risk of approving the installation of the road during the winter season. The Medina County Engineer has placed a moratorium on new subdivision concrete roads through March 2019. Mr. Schulte suggested the developers meet with Mr. Conrad again.

Mr. Krause introduced a Tri-Mor representative to explain the Quicklime product. The representative explained the use of Quicklime and how it differed from soil stabilization. Ms. Lutzko stated she appreciated the process discussion, but the developers need to speak to Mr. Conrad. She added that if Mr. Conrad changes his recommendation and notifies the trustees of his approval a Special or Emergency Meeting can be convened to vote on the developers' request. She read Mr. Conrad's statement, "I cannot at this time revise my recommendation to the township." She stated she is following Mr. Conrad's guidance. Mr. Burns stated that he is relying on Mr. Conrad's expertise also. He added that if something changes the Trustees would do what needs to be done in a timely manner.

Resident Garreth Robison asked for, and received guidance on cutting trees within the township right-of-way.

Ms. Lutzko asked Mr. Ward to look into the mud on Boston Road due to construction. Mr. Ward stated he would do so.

There being no further questions from the floor, Jim Burns made a motion to pay the bills. Lutzko second. Vote: S=yes, CL=yes, B=yes.

Ms. Lutzko made a motion to enter into Executive Session to discuss employee compensation in the Police Department. Schulte second. S=yes, CL=yes, B=yes. The trustees went into Executive Session at 7:35 p.m.

The trustees returned from Executive Session at _____ p.m.

Mr. Burns made a motion to adjourn at _____ p.m. Lutzko second. Vote: S=yes, CL=yes, B=yes.

The Board reviewed and signed bills, and POs.

Meeting minutes approved by:
