

Chairman Jim Burns called the meeting of the Hinckley Township Board of Trustees to order at 9:15 a.m. on October 16, 2018. Present were Trustees Jim Burns, Becky Chattin Lutzko and Ray Schulte, Fiscal Officer Martha Catherwood, 60 students and 2 reporters. All joined the Pledge to the Flag.

Jim Burns thanked the Hinckley Elementary School third-grade students for hosting the trustee meeting.

Mr. Burns stated the meeting is being recorded for transcription purposes only.

POLICE DEPARTMENT

Chief Centner presented the monthly report for September that included 407 calls for service, 14 physical arrests, 9 motor vehicle accidents and 6770 miles driven. Chief Centner explained what a physical arrest and OVI is to the students.

Ms. Lutzko asked Chief Centner about the Lexipol status, Chief Centner replied the department is midway in the process and is working to get it accomplished.

FIRE DEPARTMENT

Chief Grossenbaugh informed the trustees that Michael Villarreal could not attend this morning's meeting to be sworn in as a probationary firefighter.

Ms. Lutzko made a motion to amend an August 21, 2018 motion for a repair to Engine 31 through Fallsway. The previous motion appropriated \$1,371.72; the new motion is appropriating \$1,394.85 which includes annual scheduled maintenance. Schulte second. Vote: S-Yes; L-Yes; B-Yes.

Chief Grossenbaugh said there are 130-140 tickets sold for the Firemen's Association Clambake on October 19, 2018.

SERVICE DEPARTMENT

Road Superintendent Ward presented the monthly report for September consisting of 372/hr. on Roads, 1/hr. on Cemetery, 26/hr. on General. Work completed included: filling sinkholes along Brookside; patching Galilee Oval, Valley Brook, Brookhaven, Nadine and Brookside; repairs on Salem Ct.

Mr. Burns made a motion to approve #1's and 2's recycled concrete for ditch repair on Eastwood Road not to exceed \$2,000.00. Fiscal Officer Catherwood asked if there was a vendor and formal materials quote. Mr. Ward replied that the vendor was Ray Bertolini Trucking. Mr. Burns amended his motion adding that the motion is pending the proper submission of a vendor estimate for the materials. Lutzko second. Vote: S-Yes; L-Yes; B-Yes.

A discussion was held regarding the purchase of #304 recycled concrete (\$500.00/est.) and cold patch (\$1,500.00/est.) The motion was tabled for further discussion and proper documentation for the request.

Mr. Burns and Mr. Ward stated that the final inspections have been completed for the Bethany Lane and Brookside Boulevard concrete replacements. Final pay apps are being submitted.

Additional Service Department activity included attendance at a Sensible Salting workshop and mulching the Lakecrest Blvd. entrance.

Mr. Ward presented two quotes for concrete and catch basin repairs within the Brookside Development. The quotes were Denes Concrete- \$15,100.00 and Set In Stone - \$15,071.88. Ms. Lutzko asked Mr. Ward if he had a preference since the quotes were so close in price. Mr. Ward replied that both contractors come with good references.

MR. Burns made a motion to approve **Resolution 101618-01** contracting with **Set In Stone** for Brookside Estate concrete and catch basin repairs for **\$15,071.88**. Schulte second. Vote: S-Yes; L-Yes; B-Yes.

Mr. Ward presented an estimate of \$661.04 for materials to install bicycle signs provided by Bike Medina County. The trustees agreed that further discussion was necessary prior to approving this request. Mr. Schulte explained to the students that an organization has approached the Township about installing signs promoting bicycle safety awareness.

ZONING DEPARTMENT

Ms. Peterlin presented the Zoning Department Quarterly Report that included four new residences, five decks and nine accessory buildings. She explained the role of the zoning department and boards.

CEMETERY DEPARTMENT

Ms. Peterlin presented the Cemetery Department Quarterly Report that included three lots sold and five burials. She explained her role as Hinckley Township Cemetery Sexton.

TRUSTEES

Mr. Schulte queried the students on the Student Challenge questions. Winners received a \$5.00 gift certificate for Z's Bean and Cream.

Mr. Schulte said there is a Special Meeting on October 30th to provide public information about the establishment of a Hinckley Township Solid-Waste District for garbage pick-up. He also stated that there would be a Trustee Public Hearing on Monday, November 5 at 5:30 p.m. to hear comment on the Terry Property PUD Zoning Map and Text application.

Ms. Lutzko made a motion to appoint Jared Singleton as an 18-month probationary police officer effective October 9, 2018. Burns second. Vote: S-Yes; L-Yes; B-Yes.

Ms. Lutzko made a motion to approve hiring Fisher and Phillips to consult on amendments to the Hinckley Township non-union employee handbooks at an amount not to exceed \$1,000.00. Schulte second. Vote: S-Yes; L-Yes; B-Yes.

Mr. Burns made a motion to approve the placement of an Invitation to Bid for Snow Removal in the Brookside Estates Subdivision including Crestview Dr., Salem Ct. and its adjoining streets and South Canyon Trail and its adjoining streets beginning December 1, 2018 through May 1, 2019. The legal ads will run in the Medina Gazette on October 18 and October 25, 2018. Bids are due no later than 5:00 p.m. on

November 5, 2018 to the Hinckley Township Administration Building. All properly filed bids will be opened at 7:30 p.m. on November 5, 2018. Lutzko second. Vote: S-Yes; L-Yes; B-Yes.

FLOOR

Mr. Burns opened up the floor to the students to ask questions. Many questions were directed to the Fire Chief and Police Chief.

Mr. Burns made a motion to pay the bills. Lutzko second. Vote: S-Yes; L-Yes; B-Yes. Mr. Burns made a motion to adjourn at 10:14 a.m. Schulte second. Vote: S-Yes; L-Yes; B-Yes

The Board reviewed and signed time sheets, bills, and BCs and POs.

Meeting minutes approved by:

