

Vice-Chairman Lutzko called the meeting of the Hinckley Township Board of Trustees to order at 6:30 p.m. on July 17, 2018. Present were Trustees Rebecca Chattin Lutzko and Ray Schulte, Fiscal Officer Martha Catherwood, 2 residents and 1 reporter. Trustee Burns had an excused absence. All joined the Pledge to the Flag.

Ms. Lutzko stated that the recording device is taping for transcription purposes only.

Ms. Lutzko made a motion to approve the minutes from the July 3, 2018, Regular Meeting as written. Schulte second. Vote: S=yes, BCL=yes.

POLICE DEPARTMENT

Ms. Lutzko made a motion to approve **Resolution #071718-01**, which places the following police department vehicles for sale on **GovDeals.com**:

2012 Dodge Charger VIN# 2C3CDXAT7CH282385

2012 Dodge Charger VIN# 2C3CDXAT9CH282386

2008 Ford Crown Victoria VIN# 2FAFP71V08X180446

Schulte second. Vote: S=yes, BCL=yes.

Chief Centner said the Open House was well attended and enjoyed by all.

FIRE DEPARTMENT

Chief Grossenbaugh gave the monthly report for June, which included: 47 Total Calls (33/EMS and 14/FIRE); Mutual Aid Given- 2; Mutual Aid Received-5; Average non-staffed response time: 13.56 minutes and Average staffed response time: 5.53 minutes. Trustee Schulte asked if the response times were reduced with the on-call night staffing. Ms. Lutzko indicated that she and Chief Grossenbaugh are compiling statistics to review the impact of the additional on-call staffing.

Ms. Lutzko asked if, at this time, the department planned to hire a dedicated fire inspector or continue to have current members fill that role. Chief Grossenbaugh stated that it may hire a dedicated person in the future, but that the department currently planned to continue having the certified department members handle such inspections. He added that new hire John Petro has experience with inspections and will be assisting the Chief, Assistant Chief, and others.

Ms. Lutzko made a motion to approve the annual Bench Testing of the SCBA air packs through **Warren Fire** at a cost of **\$910.25**. Schulte second. Vote: S=yes, BCL=yes.

Chief Grossenbaugh explained the purchase of accountability tags for the newly hired firefighters through North Coast Awards Inc. at a cost of \$76.00. This is a recurring expense and are color-coded tags given to firefighters and placed in the vehicles to aide in accounting for all personnel at a fire scene.

Ms. Lutzko made a motion to approve the annual subscription of **Active 911** at a cost of **\$94.00**. Schulte second. Vote: S=yes, BCL=yes.

Ms. Lutzko made a motion to approve a travel/educational appropriation for Chief Grossenbaugh to attend the **Wayne County Fire School's** Get Fired Up/Core Leadership and Reputation Management and 360 Scene Size Up classes for a total cost of **\$100.00**. Schulte second. Vote: S=yes, BCL=yes.

SERVICE DEPARTMENT

Mr. Ward gave the monthly report for June, which included 301.5 hrs. on roads; 29 hours on cemetery and 11 hours in general. Mr. Ward indicate that the service department has addressed several roadside mowing complaints to improve visibility on Bellus Road (a county road). Mr. Ward said he is focusing on the timely response to resident complaints, the trustees replied that his efforts are appreciated. Warner Road paving has begun, as well as roadside mowing of township roads.

Mr. Ward informed the trustees that EPA has given him a list of supplies he needs to monitor the waste water system at the police department. The \$150.55 purchase is a recurring expense.

The trustees were presented with an emergency repair on Service Department Truck #10. Ms. Lutzko made a motion to approve an emergency brake repair on Truck #10 by **ESS-Equipment Sales and Service LTD** at a cost of **\$364.60**. Schulte second. Vote: S=yes, BCL=yes.

Mr. Schulte asked Mr. Ward if Brookside Blvd. will be closed temporarily during the concrete repair. Mr. Ward replied that is what the contractor is planning. It was decided that the trustees, with assistance from the police would personally deliver detailed information to the residents impacted by the temporary closure.

CEMETERY

Mr. Schulte presented the Second Quarter Report, which included three lots sold, five burials and two footers installed for a total of \$4,064.00.

ZONING

Mr. Schulte reported that the first hearing held for the Senior Housing PUD proposal was well attended and lasted for an hour-and-a half. The meeting continued to August 2, 2018, with the Regular Zoning Commission meeting to follow. By then the Township will receive the Medina County Planning Commission comments on the proposal.

Mr. Schulte announced that the Hinckley Historical Society would host a program on The Great Hinckley Hunt, presented by John Burke. The program will be held on July 21st at 1:00 p.m. Eagle Scout candidate John Pesarchik will also bury his time capsule at this time in Brongers Park.

TRUSTEES

Ms. Lutzko made a motion to extend the increased Staffing hours/Night on call trial period another month (through September 4) to allow for further statistical assessment. Schulte second. Vote: S=yes, BCL=yes.

Mr. Schulte discussed a recent meeting with Broadview Heights concerning East Boston Road. Both communities share the roadway and discussions regarding a maintenance agreement are moving forward with assistance by the Medina County Engineers Office.

FISCAL OFFICER

Mrs. Catherwood stated the current fund status is \$4,931,160.85.

FLOOR

Resident John Pushkar of 20178 Ridge Road asked the trustees about the response time of the fire department and inquired as to the potential for full-time staffing of the fire department. Ms. Lutzko replied that the department has increased staffing significantly over the past four years and are working on addressing the costs and benefits of increased hours while working within the budget. Chief Grossenbaugh explained how staffing hours were increased in response to times of increased call volume. Ms. Lutzko informed Mr. Pushkar that our police officers are first on the scene and trained to use the in-car AED units.

Mr. Pushkar indicated he is new to the community and asked if the township had a growth plan. He cited his concern about neighbors shooting guns, riding dirt bikes and noise. The trustees responded that a Master Plan Update is undertaken every ten-years, the last one was completed in 2015. Mr. Schulte added that township’s must follow ORC statutes and cannot prohibit as many things as a city. He added that many people move to townships to exercise their freedoms and enjoy the rural atmosphere. Mr. Pushkar replied he feels that the million-dollar homeowners may want that to change, and asked what the tipping point is. He personally would like to explore options to protect his investment in the community. Ms. Lutzko replied that there are often tensions between newer and long-term residents.

Ms. Lutzko made a motion to pay the bills. Schulte second. Vote: S=yes, BCL=yes.

Ms. Lutzko made a motion to adjourn the Regular Meeting at 7:28 p.m. Schulte second. Vote: S=yes, BCL=yes.

The Board reviewed and signed time sheets, the June Bank Reconciliation, BCs, POs and bills.

Meeting minutes approved by:

