

Vice-Chairman Lutzko called the meeting of the Hinckley Township Board of Trustees to order at 6:30 p.m. on June 19, 2018. Present were Trustees Rebecca Chatten Lutzko and Ray Schulte, Fiscal Officer Martha Catherwood, 5 residents and one reporter. Trustee Burns had an excused absence. All joined the Pledge to the Flag.

Ms. Lutzko stated that the recording device is taping for transcription purposes only.

Ms. Lutzko made a motion to approve the minutes from the May 22, 2018 Special Meeting as written. Schulte second. Vote: S=yes, BCL=yes.

Ms. Lutzko made a motion to approve the minutes from the June 12, 2018 Special Meeting as written. Schulte second. Vote: S=yes, BCL=yes.

Ms. Lutzko made a motion to approve the minutes from the June 5, 2018 Regular Meeting as written. Schulte second. Vote: S=yes, BCL=yes.

FIRE DEPARTMENT

Ms. Lutzko made a motion requesting appropriations for an emergency repair on the tank and air systems to Squad 37 through Fallsway Equipment Company for \$801.88 Schulte second. Vote: S=yes, BCL=yes. Interim Chief Grossenbaugh explained the repair was due to part of the air conditioning system rubbing against a part of the rail system. The repair was previously authorized by Trustee Lutzko.

Ms. Lutzko made a motion to approve **Resolution #061918-01** to appoint Steve Cehovic as a probationary volunteer firefighter for a period of one-year, pending a BCI background checks and a negative drug screening. Schulte second. Vote: S=yes, BCL=yes.

Ms. Lutzko made a motion to approve **Resolution #061918-02** to appoint John Petro as a probationary volunteer firefighter for a period of one-year, pending a BCI background checks and a negative drug screening. Schulte second. Vote: S=yes, BCL=yes.

Both appointees were interviewed by the officers and have completed their pre-hire physicals. Interim Chief Grossenbaugh said that Steve is a full-time Paramedic for the Cleveland Fire Department and John is a 20-year, full-time veteran of the Parma Fire Department. Ms. Lutzko added that she sat in on the interviews of these, as well as the other candidates, both appear well qualified. Mr. Schulte asked how many additional firefighters need to be hired. Mr. Grossenbaugh stated that they have one in line from the previous interviews and may need several more to ease the workload on the existing fire department members. All agreed that the existing members have done a wonderful job. Ms. Lutzko stated that the next hire has previous Hinckley Fire Department experience that will make for an easy transition upon completion of her pre-hire physical. The pre-hire physical requirements will be discussed at the next work session.

POLICE DEPARTMENT

Ms. Lutzko made a motion to approve the annual payment for use of the matrix interface through the City of Brunswick at an annual cost of \$546.96. Schulte second. Vote: S=yes, BCL=yes.

Chief Centner explained that use of the matrix interface allows the department to download all the reports, interviews and video clips directly to the Medina County Prosecutors Office. This saves the department from having to hand-deliver the information to the Prosecutors Office.

Ms. Lutzko made a motion to approve the purchase of an HP Z240 computer with Windows 10, an HP Elite Display monitor, Microsoft Home and Business 2016 through TAC Computer, including installation, at a cost of \$1,437.56. Schulte second. Vote: S-yes, BCL-yes.

Chief Centner explained that the former Chief's computer was old and slow and a replacement was needed. Ms. Lutzko asked what would happen to the old computer. Chief Centner stated that they would see if it could replace another system currently in use.

SERVICE DEPARTMENT

Ms. Lutzko reported that the new service department supervisor will be starting shortly and he expected to attend the next meeting.

ZONING

Mr. Schulte informed the trustees that he will be attending a Medina County Conceptual Planning meeting for the Hollow at Willow Lake located on West 130th. He will provide comment from the township and will report back on the meeting. This development complies with the standard 2-acre zoning requirement.-

Mr. Schulte made a motion to approve refunding the remaining \$40.00 of the third-party planning fee of \$2,500.00 back to John Sumodi (review of Skyland Development Project by Tactical Planning LLC). Lutzko second. Vote: S-yes, BCL-yes.

Mr. Schulte said that he has been getting many calls regarding the PUD proposal for the Pavluk property; he stated that there would be a Public Hearing set for July 12 for the Zoning Commission to get public input on the project. Following the meeting there will be further discussion, he feels that the July 12 meeting will be continued. Ms. Lutzko indicated she will be on vacation that week, but feels very strongly about the issue and has comments she would like to present. Mr. Schulte felt that the Zoning Commission would not make a decision on the text amendments at this meeting and the meeting would be continued to a later date.

TRUSTEES

Ms. Lutzko announced that plans are in place for Police Department Open House on July 14, 2018 from 10:00 a.m. to 1:00 p.m. All are encouraged to attend and meet Chief Centner and members of the police department. Chief Centner said that there would be historical police cars on-site for the public to view.

Ms. Lutzko asked about the request for reimbursement for damage to a tire due to faulty pavement. Mr. Schulte responded that Trustee Burns has reviewed this request and it is a legitimate. The trustees have approved this type of reimbursement in the past on a case-by-case basis. Both trustees viewed photos of the damage and agree it is significant.

Mr. Schulte made a motion to approve reimbursement to Elizabeth Steingass for \$112.73 for tire damage sustained on Bethany Lane. Lutzko second. Vote: S-yes, BCL-yes.

FISCAL OFFICER

Ms. Lutzko made a motion to adopt **Resolution #061918-03**, which approves the annual **OTARMA** 2018-2019 renewal for property and liability insurance coverage at a cost of **\$58,994.00**. Schulte second. Vote: S-yes, BCL-yes.

Mrs. Catherwood requested several supplemental appropriations due to the need for salary increases in the Cemetery fund and consulting fees in the Zoning fund.

Ms. Lutzko made a motion to adopt **Resolution #0619-18-04** requesting two supplemental appropriations: 1.) moving \$1,200.00 from 2041-410-211-0000 (OPERS) to 2041-410-190-0000 (Salaries) and 2.) Moving \$1,500.00 from 2181-130-420-0000 (Operating Supplies) to 2181-130-319-0000 (Other-Professional and Technical Services). Schulte second. Vote: S-yes, BCL-yes.

Mrs. Catherwood stated the current fund status is \$4,459,355.55.

FLOOR

Resident Richard Pearl (King Road) asked if the paving on King and Carr Roads are complete. The trustees replied that the wedging is completed and the paving will follow shortly. Mr. Pearl said the wedging looks very good.

Ms. Lutzko made a motion to pay the bills. Schulte second. Vote: S-yes, BCL-yes.

Ms. Lutzko made a motion to adjourn the Regular Meeting at 7:01 p.m. Schulte second. Vote: S-yes, BCL-yes.

The Board reviewed and signed time sheets, BCs, POs and bills.

Meeting minutes approved by:

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