

Ch. Calabro called the meeting to order at 7:00 p.m.

Roll Found: Calabro, Hoop, Zeleznak, Mainzer, and Budd. Also present were Alternate Member Boleman, Alternate Member Schaefer, Trustee Schulte and ZC Member Bruce Schneider.

Ch. Calabro called for the 2018 election of Chairman and Vice Chairman.

Mr. Zeleznak nominated Josephine Calabro as Chairman. There were no other nominees. Ms. Mainzer seconded the nomination.

Vote: Budd – yes, Mainzer – yes, Zeleznak – yes, Hoop – yes, Calabro – yes
Motion Passed: 5-0

Mr. Zeleznak nominated Jeff Hoop as Vice Chairman. There were no other nominees. Ch. Calabro seconded the nomination.

Vote: Budd – yes, Mainzer – yes, Zeleznak – yes, Hoop – yes, Calabro – yes
Motion Passed: 5-0

Ch. Calabro noted they will review the BZA Organizational Procedures. Ch. Calabro read the procedures. Items of note were as follows:

1. Item 11 – discussed the need for and possible removal of the last line “ALSADA compliance required”. Trustee Schulte said he would obtain clarification from the prosecutor and report back
2. Item 18 – the date should be revised to 2018
3. Change the date on the signature line to 2018

Ch. Calabro asked for a motion to approve the BZA Organizational Procedures as presented with the exception of removing the last line in Item 11 and changing the dates on Lines 18 and the Signature line to 2018. Mr. Zeleznak moved and Mr. Budd seconded the motion.

Vote: Budd – yes, Mainzer – yes, Zeleznak – yes, Hoop – yes, Calabro – yes
Motion Passed 5-0

Ch. Calabro noted that they will review the BZA Site Inspection Procedures. Ch. Calabro read the procedures. There was no further discussion.

Ch. Calabro asked for a motion to approve the BZA Site Inspection Procedures. Mr. Hoop moved and Mr. Budd seconded the motion.

Vote: Budd – yes, Mainzer – yes, Zeleznak – yes, Hoop – yes, Calabro – yes
Motion Passed 5-0

Ch. Calabro noted that they will review the BZA Public Hearing Procedures. The discussion from the 01/10/18 meeting continued:

1. Mr. Hoop would clean up the procedures to put in a good chronological order
2. Mr. Hoop would not change any procedures but would remove duplications
3. Mr. Hoop would work with Administrative and Zoning Office Manager Suzanne Peterlin

Ch. Calabro noted that they would table and review the BZA Public Hearing Procedures at the next meeting and Mr. Hoop will clean up the procedures without making any changes to the procedures.

Trustee Schulte reported the change to the ZC compensation. A discussion ensued as to the thoughts from the BZA and any thoughts about attending classes geared toward Zoning issues.

Zoning Commission member Mr. Schneider reported to the BZA the status of the Skyland Development Plan.

Ch. Calabro called for a motion to adjourn the Organizational Meeting. Ms. Mainzer moved and Mr. Hoop seconded.

Vote: Budd – yes, Mainzer – yes, Zeleznak – yes, Hoop – yes, Calabro – yes
Motion Passed – 5-0

Organizational Meeting was adjourned at 7:58 p.m.

Carolyn Chism, Recording Secretary

Minutes Approved: _____, 2018

Josephine Calabro, Chairperson

Dave Zeleznak, Member

William Budd, Member

Jeff Hoop, Vice-Chairperson

Julie Mainzer, Member