

Board of Zoning Appeals
Organizational Meeting
January 11, 2017
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Acting Ch. Zeleznak called the meeting to order at 7:03 p.m.

Roll Found: Hoop, Zeleznak, Mainzer, Budd and Boleman present. Also present was Alternate Member Schaefer, Trustee Schulte, Zoning Inspector Wilson and Zoning Commission Member Schneider

Acting Ch. Zeleznak noted that Ch. Calabro was not in attendance and was excused from the meeting. He also noted that Ms. Boleman would be listed as a member for the meetings this evening.

Trustee Schulte noted that at the trustees' organizational meeting, it was decided that he would remain the liaison to the BZA and Zoning.

Trustee Schulte swore in Members Dave Zeleznak and Julie Mainzer and Alternate Member Donna Boleman to new 5 year terms and Alternate Member Bill Schaefer to a 1 year term.

Acting Ch. Zeleznak called for the 2017 election of Chairman and Vice Chairman.

Ms. Mainzer nominated Josephine Calabro as Chairman. There were no other nominees. Mr. Hoop seconded the nomination. Acting Ch. Zeleznak noted that he spoke to Ms. Calabro and she was willing to accept the nomination, if nominated.

Vote: Zeleznak – yes, Hoop – yes, Mainzer – yes, Budd – yes, Boleman – yes

Mr. Budd nominated Jeff Hoop as Vice Chairman. There were no other nominees. Ms. Boleman seconded the nomination.

Abstained

Vote: Zeleznak – yes, Hoop – yes, Mainzer – yes, Budd – yes, Boleman – yes

Acting Ch. Zeleznak noted they will review the BZA Organizational Procedures. Acting Ch. Zeleznak read the procedures. Items of note were as follows:

1. Item 3.c. was suggested to make all site inspections on Saturday's all year. It was agreed to make this change pending the approval of the trustees since this would constitute extra pay for the members. Trustee Schulte was to verify this issue.
2. Item 5, Trustee Schulte discussed the limitation of 2 hearings and stated the prosecutor recommended eliminating that limitation. After discussion, it was agreed to delete the last sentence in item 5 starting with "A maximum of (2)...."
3. Item 18 – the date should be revised to 2017

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Acting Ch. Zeleznak asked for a motion to approve the BZA Organizational Procedures as revised. Mr. Budd moved and Ms. Mainzer seconded the motion.

Vote: Zeleznak – yes, Hoop – yes, Mainzer – yes, Budd – yes, Boleman – yes

Acting Ch. Zeleznak noted that they will review the BZA Site Inspection Procedures. Acting Ch. Zeleznak read the procedures. Items of note were as follows:

1. Fourth paragraph, the sentence should read “NOTE: The BZA members have determined that 1 or 2 vehicles parked on the narrow township or country roads is less of a safety hazard *than* 5-7 vehicles.” In lieu of “....safety hazard then 5-7....”

Acting Ch. Zeleznak asked for a motion to approve the BZA Site Inspection Procedures as revised. Mr. Hoop moved and Ms. Mainzer seconded the motion.

Vote: Zeleznak – yes, Hoop – yes, Mainzer – yes, Budd – yes, Boleman – yes

Acting Ch. Zeleznak noted that they will review the BZA Public Hearing Procedures. Mr. Hoop read the procedures. Items of note were as follows:

1. Item 20 should read “....court of common pleas....” not please.
2. Item 22 indent should be corrected.

Acting Ch. Zeleznak asked for a motion to approve the BZA Public Hearing Procedures as revised. Ms. Boleman moved and Mr. Budd seconded.

Vote: Zeleznak – yes, Hoop – yes, Mainzer – yes, Budd – yes, Boleman – yes

Acting Ch. Zeleznak called for a recess of the Organizational meeting.

Meeting was recessed at 7:55 p.m.

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Todd Gienger, Recording Secretary

Minutes Approved: _____, 2017

Absent (Excused)
Josephine Calabro, Chairperson



Jeff Hoop, Vice Chairperson



Dave Zeleznak, Member, Acting Chairman

Julie Mainzer, Member

William Budd, Member

Donna Boleman, Member