

1100
RECORD OF PROCEEDINGS

Minutes of HINCKLEY TOWNSHIP BOARD OF TRUSTEES REGULAR Meeting
PAGE 1

Held at Hinckley Townhall March 3, 2008
(YEAR)

The meeting was called to order at 7:30 p.m. on March 3, 2008 by Chairman Ron Garapick. Present were Trustees Martha Catherwood, Ray Schulte, Ron Garapick, Fiscal Officer Colleen Swedyk, one reporter and 27 residents. All joined the Pledge to the Flag while Ian Kurela presented the Colors.

Ron Garapick made a motion to approve the minutes as written. Ray Schulte seconded.
Vote: C-yes, S-yes, G-yes.

DEPARTMENT REPORTS

POLICE DEPARTMENT

Chief Huff gave the monthly report for January. This report detailed 254 total calls. Traffic activity included 59 citations, 5 OMVI, 26 written warnings, 2 parking citations and 49 verbal warnings. Risk Management included 30.5 hours of training on professional grammar and writing, Pictometry in-service, and in-service training videos.

SERVICE DEPARTMENT

Chip Klinkenberg from Illes Architect was present at the meeting to discuss a problem with the bid-opening scheduled for tonight with regard to the proposed service department building. Due to a problem with the dates the bid was advertised in the paper, a pre-bid conference was held before the last advertisement ran in The Gazette. It has been recommended by the Medina County Prosecutor that the bids received should be rejected and the whole bidding process started over. Ron Garapick made a motion to reject the bids received unopened. The bid packets will be returned to the bidders. Ray Schulte seconded.
Vote: C-yes, S-yes, G-yes.

ZONING DEPARTMENT

Martha Catherwood made a motion to reimburse the Crystalbrook Association for the \$300.00 conditional use fee. Ron Garapick seconded. Vote: C-yes, S-yes, G-yes. Martha Catherwood made a motion to waive the fee on the Landis variance. Ron Garapick seconded. Vote: C-yes, S-yes, G-yes.

Charlie Pope gave the monthly zoning report for February. Total fees collected were \$1214.00.

Martha Catherwood made a motion to waive the conditional use fees for Koback and Youth Fields. Ray Schulte seconded. Vote: C-yes, S-yes, G-yes.

TRUSTEES

Martha Catherwood made a motion to appoint Erin Grace as the new administrative assistant/assistant zoning inspector working Mondays, Wednesdays and Fridays at a rate of \$14.00 per hour. Ray Schulte seconded. Vote: C-yes, S-yes, G-yes.

Ray Schulte made a motion to accept the labor agreement between Hinckley Township and the Hinckley Police Department for 2008, 2009, and 2010. This agreement will be retroactive back to January 1, 2008. Ron Garapick seconded. Vote: C-yes, S-yes, G-yes. Representatives from the Police Union and the Board of Trustees both signed the agreement.

Ray Schulte announced that the Memorial Day Parade will be May 26th and the committee is still looking for convertible vehicles for the parade.

With regard to AT&T now offering video service through the phone lines, Ron Garapick made a motion to adopt **Resolution 030308-01** which establishes a video service provider fee in the amount of 3% of the revenue and advertising revenue to be paid by any video service provider offering video service in the Township, and authorizing the Board of Trustees to give notice to the video service provider of the video service provider fee. Ray Schulte seconded.
Vote: C-yes, S-yes, G-yes.

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PAGE 2

REGULAR Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held at Hinckley Townhall

March 3, 2008
(YEAR)

Ron Garapick announced that the Medina County Commissioners approved a resolution approving the vacation of a portion of Arborcrest Drive (T.H. 847) in Hinckley Township.

Ron Garapick made a motion to accept the Maintenance Option Plan for Phase II Storm Water Management as written. Ray Schulte seconded. Vote: C-yes, S-yes, G-yes.

Ron Garapick announced that tonight the Township is honoring Debby Magovac for her years of service to Hinckley Township. Debby has resigned her position after 9 years. The Board and many members of the audience praised Debby for all of her dedication and hard work. All present are welcome to stay for cake after the meeting.

FISCAL OFFICER

Colleen Swedyk reported that the Township currently has funds totaling \$3,086,139.32. At the request of the fiscal officer, Ron Garapick made a motion to adopt **Resolution #030308-02** which changes the Township's employee life insurance carrier to Medical Mutual. The coverage will now be \$20,000.00 per person.

A representative from the Auditor's office stated that taxes are due March 14th.

Ron Garapick made a motion to pay the bills. Ray Schulte seconded. Vote: C-yes, S-yes, G-yes. Ron Garapick made a motion to adjourn. Martha Catherwood seconded. Vote: C-yes, S-yes, G-yes. The meeting adjourned at 8:17 p.m.

The Board reviewed and signed time sheets.

The minutes of the meeting were approved by: