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## Board of Zoning Appeals

The Board of Zoning Appeals will hold worksessions on the 2nd Wednesday of the month and hearings on the 4th Wednesday of the month if needed. Meetings will be located in the Town Hall Meeting Room at 1410 Ridge Road, Hinckley, Ohio.

### **Additional Board of Zoning Appeals filing information:**

Worksessions are held the 2nd Wednesday of each month:

If necessary – check with the Township

Start 7:00 p.m. Open to the Public

Public Hearings are held the 4th Wednesday of each month:

If necessary – check with the Township

Start 7:30 p.m. Open to the Public

No meeting held in December.

Annual Organizational Meeting 1st Wednesday of January:

If the 1st Wednesday is New Year's Eve or New year's Day, the it will be held on the 4th Wednesday.

Note: Any person desiring personal notification of each meeting may provide the Clerk with self addressed envelopes with proper postage.

Site inspections – Board meets at the Township Hall:

May – September: Prior to the Hearing

October – April: Saturday prior to the hearing at 10:00 a.m.

Complete data along with application for variance, conditional use or appeal of Zoning Department ruling along with fee must be filed with the Hinckley Township Zoning Clerk by the 22nd of the month prior to the month for which the Hearing would be scheduled.

All variance, conditional and/or appeals will be scheduled for the public hearing date meetings (4th Wednesday of each month), unless the Board of Zoning Appeals, at a meeting and by simple majority, agree to a different date.

Should the Zoning Clerk or Secretary, after reviewing the completed form and documentation, determine that the applicant has not provided sufficient and/or correct documentation, he/she at their discretion may reject the filing or hold until such time as the information is provided before scheduling a Hearing.

The Zoning Clerk will provide all Zoning Board of Appeals members with full information package provided by the applicant along with any other documents that may be applicable.

Listed below are recently posted agendas and approved minutes for Board of Zoning Appeal meetings. Use the "Document Viewer" at the left to view and search all available documents, or use the "Search this site" bar in the upper left hand corner to search documents by keyword.

Although this web site is the official site for Hinckley Township, it is for informational purposes only. It is not the official record of Hinckley Township; the official records are maintained at the Administration Building.

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